



## Finance, Budget and Enrolment Committee Revised Agenda

FBEC:008A

Wednesday, May 1, 2024

4:30 p.m.

Boardroom, Main Floor, 5050 Yonge Street, Toronto

Trustee Members

Zakir Patel (Chair), Michelle Aarts, Matias de Dovitiis, Liban Hassan, Shelley Laskin,  
James Li, Dan MacLean

	<b>Pages</b>
<b>1. Call to Order and Acknowledgement of Traditional Lands</b>	
<b>2. Approval of the Agenda</b>	
<b>3. Declarations of Possible Conflict of Interest</b>	
<b>4. Delegations</b>	
To be presented	
<b>5. Staff Reports</b>	
5.1 Contract Awards, Operations [4697]	1
5.2 Contract Awards, Facilities [4701]	9
5.3 Construction Tender Award: Addition and Renovation at Hodgson Middle School [4706]	21
5.4 Second Quarter Interim Financial Report: 2023-24 [4703]	25
5.5 Plan for the Implementation of Outdoor Education Program Changes at Scarborough Outdoor Education School [4707]	35
5.6 Grants For Student Needs Announcements	
Oral Update	
<b>6. Private Matters</b>	
Separate Document (FBEC:008B)	
<b>7. Adjournment</b>	

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## **Contract Awards, Operations**

**To:** Finance, Budget and Enrolment Committee

**Date:** 1 May, 2024

**Report No.:** 05-24-4697

### **Strategic Directions**

- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended:

(a) that the contract award(s) on Appendix A be received for information;

(b) that the contract award(s) on Appendices B and C be approved;

### **Context**

In accordance with the Board's Policy P.017: Purchasing:

- The Director or designate may approve operations contracts over \$50,000 and up to \$175,000 and report such contracts to Finance, Budget and Enrolment Committee;
- Finance, Budget and Enrolment Committee may approve operations contracts in excess of \$175,000 and up to \$250,000; and
- The Board shall approve all operations contracts over \$250,000. All contracts for consulting services (as defined in the Broader Public Sector Procurement Directive) in excess of \$50,000 must be approved by the Board.

The recommended suppliers and the term of each contract are shown in the attached appendices. Appendix A outlines contract awards provided for information; Appendix B outlines contracts requiring Finance, Budget and Enrolment Committee approval, and

Appendix C outlines contracts requiring Board approval. The amounts shown are based on the estimated annual consumption using historical data unless indicated otherwise and are exclusive of applicable taxes. Actual amounts depend on the volume of products/services used during the term of the contract.

Purchasing Services invited bids from a minimum of three firms except where sole/single source is indicated. Requirements expected to exceed \$100,000 were posted on the Bids & Tenders e-Tendering portal ([www.bidsandtenders.ca](http://www.bidsandtenders.ca)), to advertise procurement opportunities in compliance with the Broader Public Sector Procurement Directive, applicable trades treaties (e.g. Canadian Free Trade Agreement, Comprehensive Economic and Trade Agreement, etc.) and Board policy and procedure.

When a Request for Tender is issued, the lowest cost bid is accepted where quality, functionality, safety, environmental and other requirements are met. When a Request for Proposals is issued, a variety of evaluation criteria are used, including price. Each of those criteria is weighted based on relative importance to the Board. The bidder with the highest overall score is recommended for contract award. Every effort is made to include input from end users in the development of specifications and the bid evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing Services department.

### **Action Plan and Associated Timeline**

Not applicable.

### **Resource Implications**

Funding sources have been identified for each award listed in the attached appendices.

### **Communications Considerations**

Not applicable.

### **Board Policy and Procedure Reference(s)**

PO:17 - Purchasing

### **Appendices**

- Appendix A: Contract Awards Provided for Information
- Appendix B: Contracts Requiring Finance, Budget & Enrolment Committee Approval
- Appendix C: Contracts Requiring Board Approval

**From**

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Contracts Requiring Finance, Budget and Enrolment Committee Approval  
 (contracts over \$175,000 and up to \$250,000)

#	User/Budget Holder School/Department	Products/Services Details	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Library and Learning Resources Centre	Library Resources Management System Software – Contract Extension <b>MW24-353SSF</b>	Insignia	Sole Source	N/A	N/A	\$194,250	November 2024 to November 2025	Purchasing Department/ Library and Learning Resources Centre



Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

#	User/Budget Holder School/Department	Products/Services Details	Recommended Supplier	Low Bid/Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	All Schools	Supply of Combination Padlocks Padlocks for Student Use with their lockers. <b>LC24-283P</b>	AJ Equip Inc Jovan Security	Yes	No	7	\$108,075 \$24,892	May, 2024 – April, 2028	Purchasing Department
2	Special Education and Inclusive and Early Years	Empower Reading - Comprehensive Tier 3 Intervention Program A comprehensive Tier 3 intervention program designed to assist struggling readers in developing effective strategies for decoding, spelling and comprehending text <b>CN24-351SSF</b>	Empower Reading	Sole Source	No	N/A	\$416,160	April 2024 (perpetual)	Purchasing Department/ Special Education and Inclusive and Early Years
3	Disability Management Office	TELUS Health Employee and Family Assistance Program (EFAP) MPBSD Vendor of Record # OSS 00627750	TELUS Health	N/A	No	N/A	500,000	March 2024- July 31, 2026	Purchasing Department/ Disability Management Office
4	All Schools	Office Space Furniture and Related Services <b>EB24-221OECM-2019</b>	Hollend Furnishings	Yes	No	2	497,443	June 1, 2024- April 30, 2026	Purchasing Department
5	Distribution Ctr	Supply of Fine Copy Paper <b>PS24-289OECM</b>	ASCA / Grand & Toy / Staples	Yes	No	3	\$2,890,556	June 1, 2024- Feb 2030	Distribution Ctr/Purchasing Dept
6	Special Education and Inclusive and Early Years	Read and Write is the primary assistive technology tool that provides students a range of reading, writing and research tools. <b>MW24-318SSF</b>	Texthelp	Sole Source	No	N/A	\$557,269	June 2024 (perpetual)	Purchasing Department/ Special Education and Inclusive and Early Years

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## **Contract Awards, Facilities**

**To:** Finance, Budget and Enrolment Committee

**Date:** 1 May, 2024

**Report No.:** 05-24-4701

### **Strategic Directions**

- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended:

- (a) that the contract awards on Appendix A be received for information;
- (b) that the contract awards on Appendix B be received for Committee approval;
- (c) that the contract awards on Appendix C be approved.

### **Context**

In accordance with the Board's Policy P.017 - Purchasing:

- The Director or designate may approve facility related contracts over \$50,000 and up to \$500,000 and report such contracts to Finance, Budget & Enrolment Committee;
- Finance, Budget & Enrolment Committee may approve facility related contracts in excess of \$500,000 and up to \$1,000,000; and
- The Board shall approve all facility related contracts over \$1,000,000. All contracts for Consulting Services in excess of \$50,000 must be approved by the Board;

The recommended suppliers and the term of each contract are shown in the attached appendices. Appendix A outlines contract awards provided for information; Appendix B outlines contracts requiring Finance, Budget & Enrolment Committee approval and Appendix C outlines contracts requiring Board approval. The amounts shown are based

on the total value over the term of the contract unless indicated otherwise, exclusive of applicable taxes. Actual amounts depend on the volume of products/services actually used during the term of the contract.

**Note:** Appendix E has been added to this report to enhance transparency and accountability around changes to Facilities Services project costs. Any previously approved vendor contracts with change orders exceeding \$500,000 will be captured in this Appendix of the report. Staff will also incorporate any changes in project costs, in the Capital Projects status report in April and October.

Contractors bidding on Board construction/maintenance projects must be pre-qualified. Consideration is given to bonding ability, financial stability, depth of experience, references, on-site safety record, and proof of union affiliation (applies to projects less than \$1.3M or additions less than 500 square feet). Issuing a market call to pre-qualify is periodically advertised in the Daily Commercial News and on electronic public bidding websites to facilitate broader public access.

When a Request for Tender is issued, the lowest cost bid is accepted where quality, functionality, safety, environmental and other requirements are met.

When a Request for Proposals is issued, a variety of evaluation criteria are used, including price. Each of those criteria is weighted based on relative importance to the Board. The bidder with the highest overall score is recommended for contract award.

Every effort is made to include input from the users in the development of specifications and the evaluation process.

Opportunities to bid on Tenders and Proposals are posted on the Bids & Tenders e-Tendering portal [www.bidsandtenders.ca](http://www.bidsandtenders.ca) .

Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing Services department.

In 2021, funding from the federal government, tied to the COVID-19 pandemic, was made available to school boards for pre- approved capital infrastructure projects. This funding comes with extremely short and rigid timelines. According to the funding criteria, school boards are responsible for the cost of any projects that are not completed by the stated Ministry deadline. As a result, it is critical that projects get tendered and materials get ordered as quickly as possible to take full advantage of all funding available. The established emergency COVID purchasing process will be followed to expedite completion of all projects. As tenders/RFPs for projects and/or materials close, they will be reported to the Finance, Budget and Enrolment Committee for information.

## Action Plan and Associated Timeline

Not applicable.

## Resource Implications

Funding sources have been identified for each award listed in the attached appendices.

## Communications Considerations

Not applicable.

## Board Policy and Procedure Reference(s)

PO:17 - Purchasing

## Appendices

- Appendix A: Contract Awards Provided for Information [revised]
- Appendix B: Contracts Requiring Finance, Budget & Enrolment Committee [revised]
- Appendix C: Contracts Requiring Board Approval [revised]
- Appendix D: Summary of Select Facilities Contracts [revised]
- ~~Appendix E: Capital Projects – Significant Change Order Updates [removed]~~

## From

Maia Puccetti, Executive Officer – Business Services [Maia.Puccetti@tdsb.on.ca](mailto:Maia.Puccetti@tdsb.on.ca)

Craig Snider, Executive Officer – Business Services [Craig.Snider@tdsb.on.ca](mailto:Craig.Snider@tdsb.on.ca)

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**APPENDIX A**

**Facility Services Contracts Provided for Information Only (over \$50,000 and up to \$500,000)**

#	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object-ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
<b>ROOFING</b>											
1	Design and Renewal	<b>LGC24-332T Military Trail PS TR-23-0857</b> Roof and Cladding Replacement (EF1). Existing roof/wall assembly of area EF1 is deteriorated, damaged with repeated leak reports and require full replacement.	19	Triumph Roofing & Sheet Metal Inc.	Yes	No	9	\$175,500	May 2024/ August 15, 2024	Design and Renewal	School Condition Improvement
<b>MECHANICAL</b>											
3	Design and Renewal	<b>DJ24-339P Professional Service at Ernest PS TR-22-0560</b> Heating Plant Replacement.	13	Spectra Engineering Ltd.	Yes	No	4	\$32,300.00	April 2024/ May 31, 2024	Design and Renewal	School Condition Improvement
4	Design and Renewal	<b>KS24-329T McKee PS TR-24-0097.</b> Awning Replacement. Awning at exit #1 is damaged, replacement of steel structure and roofing are required.	12	Baycrest Construction	Yes	No	6	\$97,660	April 2024/ August 30, 2024	Design and Renewal	School Condition Improvement
5	Design and Renewal	<b>DJ24-339P Parkdale J&amp;SPS TR-23-0734.</b> AHU replacement Cooling Plant Replacement.	7	Spectra Engineering Ltd.	Yes	No	4	\$43,300.00 \$32,300.00	April 2024/ May 31, 2024	Design and Renewal	School Condition Improvement
<b>STRUCTURAL / BRICK WORK</b>											
6	Design and Renewal	<b>LGC24-307T Chester ES TR-22-1028</b> Hydro Vault Deficiencies. Upgrade surface access concrete panels to conform to Toronto Hydro requirements.	15	Hastings Utilities Contracting Ltd.	Yes	No	2	\$104,500	April 2024/ August 31, 2024	Design and Renewal	School Condition Improvement
7	Design and Renewal	<b>DM24-305T St. Andrew's MS. TR-22-0887</b> Yard Stair Replacement. Project scope includes replacement of the existing wooden stair with concrete stairs.	11	Trinity Construction Management Ltd.	Yes	No	4	\$300,413	April 2024/ August 31, 2024	Design and Renewal	School Condition Improvement
8	Design and Renewal	<b>DM24-343T Broadacres JS TR-23-0989</b> Courtyard Brick Wall Restoration.	02	Trinity Custom Masonry Limited	Yes	No	6	\$125,793	April 2024/ August 31, 2024	Design and Renewal	School Condition Improvement

		Structural reinforcement of cracked brick masonry is required to guarantee safe occupancy.									
<b>WINDOWS</b>											
<b>ELECTRICAL</b>											
9	Design and Renewal	<p><b>PJ24-322T</b> Solar PV Inverter Replacements at 7 schools. The existing Solar PV inverters at this school have failed. The inverters will be replaced, and the system will be re-commissioned and re-connected to the Toronto Hydro grid.</p> <p><b>SATEC @ WA Porter CI TR-23-0973, William Lyon Mackenzie CI TR-23-0974, Jackman Avenue JPS TR-23-0975, Kew Beach JPS TR-23-0976, Dr Norman Bethune CI TR-23-0977, Sir John A Macdonald CI TR-23-0978, Hillcrest CS TR-23-0979</b></p>	N/A	Fitzpatrick Electrical Contractor Inc.	Yes	No	4	\$36,721 \$38,693 \$38,521 \$24,849 \$45,498 \$26,088 \$13,318	April 2024/ August 31, 2024	Design and Renewal	School Condition Improvement
<b>BARRIER FREE</b>											
<b>PARKING LOTS</b>											
<b>FIELD RESTORATION</b>											
10	Design and Renewal	<p><b>DM24-278T McMurrich JPS TR-19-1285</b>                      Work includes asphalt resurfacing, drainage remediation, line painting, and replacement of basketball features where worn.</p>	8	Primo Paving & Construction Ltd.	Yes	No	6	\$492,220	March 2024/ August 23, 2024	Design and Renewal	School Condition Improvement
11	Design and Renewal	<p><b>VK24-323T John Wanless JPS TR-22-1178</b> Replace Old Wood Fence. Wood fence is deteriorated, out of plumb and has exceeded its useful service life. Scope of work includes replacement of wood fence with permanent chain link fence and related concrete work, metal edge and retaining wall.</p>	8	Onsite Contracting Inc.	Yes	No	4	\$315,970	April 2024/ August 30, 2024	Design and Renewal	School Condition Improvement
<b>INTERIOR COMPONENTS / FASCIA / PAINTING</b>											
12	Design and Renewal	<p><b>DJ24-327P Forest Hill JPS - TR-19-0313</b> Professional Services, Replace Seating and Interior Finishes in Auditorium.</p>	8	Ward99 Architects Inc.	Yes	No	3	\$68,500	April 2024/ June 15, 2024	Design and Renewal	School Condition Improvement
<b>OTHER</b>											



13	Plant Operations and Maintenance	<b>LGC24-330SSF Etienne Brule JS - TR-23-1051</b> Damage related to a fire and the fire department accessing the spaces and fighting the fire. Along with the fire in room 204, 102 sustained damage from the water use in the room (204) above. Remedial work needs to complete for restoration.	3	Bachly Construction	N/A	N/A	Sole Source	\$272,602	April 2024/August 2024	Plant Operations and Maintenance	Renewal
14	Distribution Centre	<b>DK24-194P</b> Supply of Facilities Specialty Electronics & Electrical Items for the TDSB Stockroom/Distribution Centre. Required for parts replacement for Facilities Maintenance	N/A	Powertrade Electric Ltd Tyco Integrated Fire & Security E.L.S.	Yes	No	4	\$128,132 \$56,340 \$75,872	April 2024/ March 2026	Distribution Centre	School Operations Grant
15	Design and Renewal	<b>VK24-347P Sir Wilfrid Laurier Collegiate Institute - Native Learning Centre East TR-24-0141</b> Professional Services, Program Expansion.	19	Weiss Architecture & Urbanism	Yes	No	3	\$194,500	May 2024/ September 16, 2024	Design and Renewal	Renewal
16	Design and Renewal	<b>PCM24-326T David Hornell JPS TR-21-1737</b> Boiler Room Ceiling Replacement. Existing ceiling is deteriorating and needs upgrade to meet code requirement.	3	Inter-All Ltd.	Yes	No	6	\$455,777	July 2024/ August 31, 2024	Design and Renewal	School Condition Improvement

**Facility Services Contracts Requiring Finance, Budget and Enrolment Committee Approval (over \$500,000 and up to \$1,000,000)**

#	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object-ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
<b>ROOFING</b>											
17	Design and Renewal	<b>PCM24-338T Meadowvale PS TR-22-0487</b> Roof Storm Water Management. Installation of new insulated roofing at the existing sloped roofs with new gutters and downspouts connected to below grade sewer piping and below grade water retention chambers. Patch and repair of affected asphalt and concrete paving surfaces as required.	22	Trinity Construction Management Ltd.	Yes	No	4	\$963,993	April 2024/ November 30, 2024	Design and Renewal	School Condition Improvement
<b>MECHANICAL</b>											
<b>STRUCTURAL / BRICK WORK</b>											
<b>WINDOWS</b>											
<b>ELECTRICAL</b>											
18	Design and Renewal	<b>PCM24-254T Leaside HS TR-21-0137</b> Lighting Replacement LED. Existing lighting is inadequate and dated requiring the replacement of existing inefficient and deteriorated fluorescent fixtures with new LED lighting.	11	Stevens & Black Electrical Contractor Ltd.	Yes	No	9	\$974,000	April 2024/ August 30, 2024	Design and Renewal	School Condition Improvement
<b>BARRIER-FREE</b>											
<b>PARKING LOTS</b>											
19	Design and Renewal	<b>VK24-309T Corvette JPS TR-21-0884</b> Pave East and West Parking Lots. The asphalt paved parking lots were observed to be aged and worn with, non-visible line painting. Deteriorated kindergarten features require replacement.	18	Nortown Paving & Construction Inc.	Yes	No	8	\$683,150	April 2024/ August 25, 2024	Design and Renewal	School Condition Improvement
<b>FIELD RESTORATION</b>											

20	Design and Renewal	<b>DK24-311T Gateway PS TR-19-1474</b> Remedy Water Erosion Project. Significant erosion of the asphalt paving edge around the play area was caused by significant deep slopes on the site. Water is slowly washing away soil and base material from underneath the asphalt paving making it unstable. Scope includes repaving of the asphalt play area, retaining wall, new play equipment and accessible pathway.	14	DonRos Landscape Contractors	Yes	No	7	\$621,286	May 2024/ August 31, 2024	Design and Renewal	School Condition Improvement
22	Design and Renewal	<b>KS24-258T Dixon Grove Jr MS TR-23-0362.</b> Replace Play Equipment and Asphalt. The existing asphalt and concrete paving at play area and sidewalks has cracks and uneven surfaces. Scope of work includes improvements to site drainage, restoration of deteriorated asphalt paving and replacement of deteriorated play equipment.	2	Lakeside Contracting Company Ltd.	Yes	No	8	\$826,012	February 2024/ October 31, 2024	Design and Renewal	School Condition Improvement
<b>INTERIOR COMPONENTS / FASCIA / PAINTING</b>											
22	Design and Renewal	<b>HT24-328T Bayview MS TR-23-0866.</b> Interior Finishes, Millwork, and Washroom Fixture Replacement Phase 2. In order to facilitate the Avondale Alternate ES move to Bayview MS, interior renovations are required, including interior finishes, millwork, and washroom fixture replacement.	13	Baycrest General Contractors	Yes	No	N/A	\$744,280	April 2024/ August 23, 2024	Design and Renewal	School Condition Improvement
23	Design and Renewal	<b>HT24-340T Northern SS TR-23-1073.</b> Interior Finishes, Millwork and Ceiling Replacement. Interior Finishes, Millwork, Ceiling Replacement in the Rooms 312, 318 and 143.	11	F Greco & Sons Ltd	Yes	No	4	\$889,000	April 2024/ August 30, 2024	Design and Renewal	School Condition Improvement
<b>OTHER</b>											

**REVISED**

**APPENDIX C**

**Facility Services Contracts Requiring Board Approval (contracts over \$1,000,000 and Consulting Services over \$50,000)**

#	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object-ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
<b>ROOFING</b>											
24	Design and Renewal	<b>DJ24-315T Queen Alexandra MS TR-23-0724.</b> Roof Replacement of A, B, C, C1, D, E, E1, E2, H and demolition of Roof A1. The existing roof has exceeded its useful lifespan and requires replacement.	15	Triumph Roofing & Sheet Metal Inc.	Yes	No	7	\$1,305,660	April 2024/ August 31, 2024	Design and Renewal	School Condition Improvement
<b>MECHANICAL</b>											
<b>STRUCTURAL / BRICK WORK</b>											
<b>WINDOWS</b>											
25	Design and Renewal	<b>DK24-274T Lucy McCormick SS TR-22-0321.</b> Window Replacement, New Door Operators and Masonry Restoration. Original window assembly is deteriorated and beyond its useful life requiring replacement including restoration of deteriorated masonry. New automatic door openers at ground floor entrances tied into new Ai-phone system at main office.	7	Trinity Construction Management	Yes	No	5	\$1,765,650	April 2024 August 31, 2024	Design and Renewal	School Condition Improvement
<b>ELECTRICAL</b>											
<b>BARRIER FREE</b>											
<b>PARKING LOTS</b>											
<b>FIELD RESTORATION</b>											
26	Design and Renewal	<b>JM24-325T North Preparatory JPS TR-20-0527.</b> School site requires re-grading, waterproofing & underground drainage/storage system to improve current drainage & high ground water	8	Martinway Contracting Ltd.	Yes	No	3		May 2024/ October 31, 2024	Design and Renewal	School Condition Improvement

		table conditions. Surface improvements include soft landscaping, asphalt, parking lot walkway, play structures and seating.									
<b>INTERIOR COMPONENTS / FASCIA / PAINTING \$3,937,420</b>											
<b>27</b>	<b>Design and Renewal</b>	<b>VK24-335T Westview Centennial SS TR-23-0776</b> Interior Finishes & Millwork Replacement, and Auditorium Renovations. Existing ceiling, floors, lighting and millwork are all deteriorating and will require replacement.	<b>4</b>	<b>Greco Construction</b>	<b>Yes</b>	<b>No</b>	<b>5</b>	<b>\$1,108,000</b>	<b>May 2024/ December 30, 2024</b>	<b>Design and Renewal</b>	<b>School Condition Improvement</b>
<b>28</b>	<b>Design and Renewal</b>	<b>DK24-336T Woburn Collegiate Institute TR-23-0767</b> Interior Finishes & Millwork Replacement, and Auditorium Renovations.	<b>3</b>	<b>Baycrest Project &amp; Construction Management</b>	<b>Yes</b>	<b>No</b>	<b>5</b>	<b>\$778,410</b>	<b>June 2024/ October 30, 2024</b>	<b>Design and Renewal</b>	<b>School Condition Improvement</b>
<b>OTHER</b>											
29	Facilities Services	<b>DK24-192P Supply of John Deere Lawn and Garden Equipment</b> Supply of equipment on an 'as and when required' basis. Equipment to be used by caretakers. Example of type of equipment is a small riding tractor with interchangeable mower deck and snow clearing blades.	N/A	Green Tractors Inc.	Yes	No	1	\$1,175,000	May 2024/ April 30, 2029	Facilities Services	School Operations Grant

**Summary of Select Facilities Contracts**  
**(September 1, 2023 to Present)**

-	Project Classification	Total Number of Projects for this Report	Total Number of Projects 2023/24 to date	Total Expenditures for this Report	Total 2023/24 Contract Awards Reported to Date	Current Backlog (updated Sept. 2023)
1	ROOFING	3	24	\$2,444,653	\$49,891,816	\$ 73,694,243
2	MECHANICAL	3	27	\$154,660	\$72,035,922	\$ 1,933,578,760
3	STRUCTURAL / BRICK WORK	3	13	\$530,706	\$11,106,946	\$ 129,479,799
4	WINDOWS	2	4	\$1,765,650	\$5,589,650	\$ 68,906,615
5	ELECTRICAL	5	17	\$1,197,688	\$5,968,484	\$ 466,427,253
6	BARRIER FREE	-	-	-	-	-
7	PARKING LOTS	1	5	\$683,150	\$2,574,519	\$ 97,322,708
8	FIELD RESTORATION	5	9	\$6,192,908	\$9,901,962	\$ 329,643,856
9	INTERIOR COMPONENTS / FASCIA / PAINTING	7	29	\$4,739,807	\$18,486,910	\$ 1,036,593,641
10	OTHER (FDK, EL4, and Compliance)	4	10	\$1,902,446	\$5,258,579	-

-	Project Classification	Total Number of CVRIS Projects for this Report	Total Number of CVRIS Projects to date	Total CVRIS Expenditures for this Report	Total CVRIS Contract Awards Reported to Date
-	COVID Resilience Infrastructure Funding Stream (CVRIS) Projects *	0	13	-	\$ 5,857,555

\* Note: these CVRIS values are also reflected in the main Appendix D table above under their appropriate trade category.

<b>Overall Running Total (CVRIS) Projects from April 2021 to Date:</b>	75	<b>Total April 2021 to Date:</b>	\$ 46,095,451
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**End**



## **Construction Tender Award: Addition & Renovation at Hodgson Middle School**

**To:** Finance, Budget, and Enrolment Committee

**Date:** 1 May, 2024

**Report No.:** 05-01-4706

### **Strategic Directions**

- Provide Equity of Access to Learning Opportunities for All Students
- Allocate Human and Financial Resources Strategically to Support Student Needs
- Build Strong Relationships and Partnerships Within School Communities to Support Student Learning and Well-Being

### **Recommendation**

It is recommended that:

- (a) Pre-Eng Contracting Ltd be awarded the contract to construct a three-storey addition and renovations at Hodgson Middle School to accommodate 838 pupil places in the amount of **\$27,762,500** plus HST.

### **Context**

TDSB submitted a business case to the Ministry of Education (EDU) in the Summer 2016 identifying the need for a 12-Classroom (276 pupil place) addition at Hodgson Middle School required to address accommodation pressures. The project was required to support a Board approved accommodation plan whereby Grade 6 students from the surrounding overutilized junior elementary schools were relocated to Hodgson MS, formally a Grade 7-8 senior school. In November 2016 the EDU approved the business case and provided initial capital funding of 5.8M to facilitate the construction of the 12-Classroom addition. After further studies were completed by TDSB Planning and the City of Toronto, it was identified that the originally proposed 12-Classroom addition would not be sufficient to accommodate increased enrollment pressures in the Yonge-Eglinton area. Subsequently TDSB Planning submitted a revised business case in September of 2019 identifying the need for a larger 5,000 square meter addition &

interior renovation that would increase the previously approved 276 pupil place addition & renovation to 471 pupil places. The total capacity of the school will increase from 367 pupil places to 838 pupil places. In March of 2020, the EDU approved the revised business case and provided additional capital priorities funding in the amount of \$12,446,532 to facilitate construction of the larger addition. These funds were in addition the previously approved capital funding of \$5,839,703 which brought the total funding provided by the EDU to \$18,286,235.

In August of 2023, the TDSB requested Approval to Proceed (ATP) to Tender from the EDU. As part of the ATP, project funding shortfalls were identified to the EDU in which an additional **\$19,165,923** of capital priorities and **\$3,165,037** of school condition improvement were requested to cover the anticipated project costs. The EDU subsequently provided ATP to Tender on December 28, 2023, with an approval of additional funding as detailed in the table below:

	A	B	C
	<b>Original Approved Funding, November 2016</b>	<b>Revised Business Case: Additional Funding March 2020</b>	<b>ATP Submission: TDSB Additional Funding Request August 2023</b>
Capital Priorities Funding	\$5,839,703	\$18,286,235	\$37,452,158
School Condition Improvement Funding	\$0	\$0	\$3,165,037
POD	\$0	\$0	\$0
<b>Total</b>	<b>\$5,839,703</b>	<b>\$18,286,235</b>	<b>\$40,617,195</b>

**Action Plan and Associated Timeline**

The project was issued for tender (JM24-313T) on March 19, 2024, to six pre-qualified General Contractors (GCs) and closed on April 22, 2024. Of the six pre-qualified GC’s only three (3) submitted a bid. The low bid was from Pre-Eng Contracting Ltd at **\$27,762,500** (Exclusive of Net HST).

The pricing received from the low bidder is **\$1,830,100** under the previous estimated construction budget of **\$29,592,600**, which was submitted to the EDU in August of 2023. As such the delta between the construction estimate and the low bid will increase the overall project contingency from \$5,185,880 to \$7,015,980.



Subject to receiving Board approval, construction of the Hodgson MS addition & renovation is currently targeted to commence in June of 2024 with an anticipated construction duration of 24 to 26 months. Ministry approval is not required as this project budget is within the approved funding.

**Resource Implications**

**Total Revised Project Cost (Inclusive of Construction Underage):**

Construction Cost	\$ 27,762,500
Soft Costs	\$ 4,979,933
Project Contingency	\$ 7,015,980
HST	\$ 858,782
<hr/>	
Total	\$ 40,617,195

**Communications Considerations**

Upon receiving Board approval of the contract award, staff will provide an update regarding the anticipated start of construction to the school community. Further dates will be provided to the Superintendent and Trustee to share with the school community and posted on the Hodgson capital web page. In addition, a letter will be mailed to the residences adjacent to the site, including along Millwood Road and Belle Ayre Blvd, advising when the demolition and construction will be starting and providing a link to the Hodgson capital web page.

**Board Policy and Procedure Reference(s)**

Not applicable.

Appendices not applicable.

**From**

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## **Second Quarter Interim Financial Report – 2023-24**

**To:** Finance, Budget and Enrolment Committee

**Date:** 1 May, 2024

**Report No.:** 05-24-4703

### **Strategic Directions**

1. Provide Equity of Access to Learning Opportunities for All Students
2. Allocate Human and Financial Resources Strategically to Support Student Needs
3. Build Strong Relationships and Partnerships Within School Communities to Support Student Learning and Well-Being

### **Recommendation**

It is recommended that the report regarding the Second Quarter Interim Financial Report 2023-24 be received.

### **Context**

Enclosed is the second quarter report from September 1, 2023 to February 29, 2024 outlining the financial position of the Board relative to the Revised Estimates report presented on January 18, 2024.

The projected deficit as of the revised estimates was \$15.3M for the 2023-24 school year. Based on year-to-date actuals and forecasts to year end the updated financial position of the Board is a in-year deficit of \$18.8M. The primary reason for the increase in the deficit is increase in cost for maintenance work due to absenteeism of staff resulting in higher replacement costs and use of external vendors.

### **Assumptions and Risk Factors**

The assumptions and risk factors that could have an impact on the current year projection have been identified below. Staff will continue to monitor these areas closely and will provide updates to the Board on a regular basis:

**1. Enrolment**

On 18<sup>th</sup> January 2024 FBEC, staff reported an overall increase in enrolment between the original June Budget and the revised estimates of 1,840.50 or 0.8%. The chart below shows the preliminary student enrolment count as of March 31<sup>st</sup>, 2024. Since the revised estimates, the Board has experienced additional 425.75 ADE or 0.18% enrolment growth. The final counts are subject to data clean-up which may further change these numbers, final enrolment will be reported in the year-end financial statement. It is to be noted the ADE excludes international students.

Grade	Estimate	Revised Estimate	Q2 Projection March 31st Preliminary Count	Enrolment Increase Estimate Vs.	
				Revised Estimate	Q2 Projection
Junior Kindergarten	14,850.00	15,155.00	15,174.19	305.00	19.19
Kindergarten	16,472.00	16,355.00	16,360.00	-117.00	5.00
Grades 1 to 3	49,599.00	49,830.00	49,835.00	231.00	5.00
Grades 4 to 8	82,632.00	82,916.00	83,057.00	284.00	141.00
<b>Total Elementary</b>	<b>163,553.00</b>	<b>164,256.00</b>	<b>164,426.19</b>	<b>703.00</b>	<b>170.19</b>
Grades 9 to 12	70,648.00	71,774.50	72,030.05	1,126.50	255.55
Independent Study	68	79	79	11.00	0.00
<b>Total Secondary</b>	<b>70,716.00</b>	<b>71,853.50</b>	<b>72,109.05</b>	<b>1,137.50</b>	<b>255.55</b>
<b>Total Day School</b> <i>excluding Other Pupils</i>	<b>234,269.00</b>	<b>236,109.50</b>	<b>236,535.25</b>	<b>1,840.50</b>	<b>425.75</b>

**2. Staff Supply Costs**

The TDSB is continuing to experience higher supply cost due to staff absenteeism, than the historical long-term trends. Staff continue to monitor absenteeism rates and will update Trustees quarterly of any additional cost pressures in this area.

**3. Inflation Risk**

Staff continue to monitor the cost of operating expenses because of the current economic environment, should significant variances to budget be realized, staff will update Trustees.

#### **4. Economic environment**

The current economic forecast is for reduction to interest rate in the balance of 2024. Staff are working to find opportunities to purchase financial instruments that will partially offset the reductions of interest rates in the short term.

#### **5. Labor Rate Changes**

The Bill 124 remedy payments will be processed to all eligible employees during the first pay in May 2024. Depending on the province's funding methodology for the Bill 124 and TDSB's actual cost for both the retro payments and ongoing wage rates, this could represent an additional pressure to both this year's forecast as well as year 2024-25 budget. Staff are currently analyzing the impact of retro payments and once final amounts are known, it will be reported to Trustees of any impact to budgets.

Provided in this report are three appendices that summarize the results of the operations for the second quarter:

- Appendix A provides high-level financial information in the Public Sector Accounting Board (PSAB) format on changes to both revenue and expenses since the original approved budget. In the second section of Appendix A, enrolment changes are highlighted based on the 31 October 2023 count. The last section of the appendix outlines the changes to Board staffing during the same timeframe.
- Appendix B provides a summary of revenues for the quarter ending 29 February 2024. The first section of Appendix B provides information on the Grant for Student Needs, while the second section of the appendix provides information on other revenues of the Board, including revenue from international students. The actual results for the second quarter and a comparison to the same period in the prior year are included in Appendix B.
- Appendix C provides the summary of expenses for the quarter ending February 29, 2024, based on Ministry of Education classifications. The Appendix includes the Board approved original budget and revised budget. The appendix outlines actual results of the second quarter's operations and a comparison to the same period in the prior year.

## Action Plan and Associated Timeline

Quarterly updates of the TDSB’s financial position will be provided to FBEC, including forecasts for the balance of the year. Staff will continue to update Trustees as added information becomes available.

## Resource Implications

Trustees approved the use of reserves to balance the operating budget for the 2023-24 school year to avoid impact to programs and students.

The TDSB is currently projecting the use of reserves in the amount of \$18.8M for 2023-24. The chart below outlines the projected reserves balance at the end of this fiscal year and the forecasted use of the working fund and benefit fund reserves.

This revised forecast puts further strain on the Board’s reserves.

<b>Reserves (in \$ millions)</b>	<b>Actual Reserves as of August 31, 2023</b>	<b>2023-24 Projected use of reserves</b>	<b>Estimated Reserves, as of August 31, 2024</b>
Working funds Reserve	-	-	-
Benefit Funds on Deposit	9.4	(9.0)	0.4
School Support	16.0	(9.8)	6.2
Environmental Legacy / Artificial Turf Funds	3.7	-	3.7
<b>Total Internally Appropriated</b>	<b>29.1</b>	<b>(18.8)</b>	<b>10.3</b>
Sinking Fund Interest (restricted)	11.4	-	11.4
<b>Total working funds and internally restricted funds</b>	<b>40.5</b>	<b>(18.8)</b>	<b>21.7</b>

## Communications Considerations

This report will be posted on the TDSB external website.

## Board Policy and Procedure Reference(s)

Not applicable.

## Appendices

- Appendix A: Dashboard Summary
- Appendix B: Detailed Revenue Summary
- Appendix C: Detailed Expense Summary by Category

## From

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**Dashboard Summary - Financial, Enrolment and Staffing Categories**  
**2023-24 Quarter Two Interim Financial Report as of Feb 29, 2024**

Section A Summary of Financial Results				
(in \$ millions)	Original	Revised	In-Year Change	
	Budget	Estimates/ Estimates	\$	%
<b>Revenue</b>				
GSN allocation	-	-	-	0.0%
Less GSN allocation for capital	3,588.4	3,629.1	40.7	1.1%
Other revenue	-	-	-	0.0%
<b>Total Revenue</b>	<b>3,588.4</b>	<b>3,629.1</b>	<b>40.7</b>	<b>1.1%</b>
<b>Expenses</b>				
Instruction Expenses	2,699.8	2,719.2	19.4	0.7%
Other Operating Expenses	906.1	933.7	27.6	3.0%
<b>Total Expenses</b>	<b>3,605.9</b>	<b>3,652.9</b>	<b>47.0</b>	<b>1.3%</b>
In year Surplus (Deficit)	(17.5)	(23.8)	(6.3)	35.9%
Ministry compliance adjustment	2.4	5.0	2.6	108.3%
<b>Ministry compliance Surplus (Deficit)</b>	<b>(15.1)</b>	<b>(18.8)</b>	<b>(3.7)</b>	<b>24.4%</b>

\* (School Generated Funds amount is not included in the above figures.)

**Changes in Revenue** (Please refer to Appendix B for details)

GSN revenue increase due to 1,840.5 higher ADE and an increase in English as a Second Language (ESL) due to increased immigration and SIP funding.

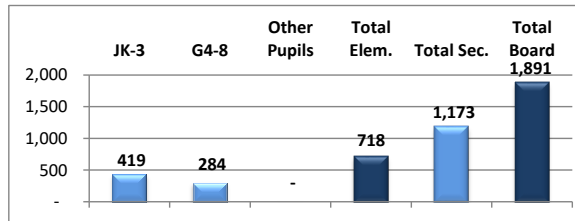
**Changes in Expenses** (Please refer to Appendix C for details)

The primary reason for the increase in the deficit (\$3.5M) is increase in cost for maintenance work due to absenteeism of staff resulting in higher replacement costs and use of external vendors.

Section B Summary of Enrolment					
ADE	Original	Revised	In-Year Change		
	Budget	Estimates	#	%	
<b>Elementary</b>					
JK-3	80,921	81,340	419	0.5%	
Gr4-8	82,632	82,916	284	0.3%	
Other Pupils	400	415	15	3.8%	
<b>Total Elementary</b>	<b>163,953</b>	<b>164,671</b>	<b>718</b>	<b>0.4%</b>	
<b>Secondary &lt; 21</b>					
Pupils of the Board	70,716	71,854	1,138	1.6%	
Other Pupils	1,100	1,135	35	3.2%	
<b>Total Secondary</b>	<b>71,816</b>	<b>72,989</b>	<b>1,173</b>	<b>1.6%</b>	
<b>Total</b>	<b>235,769</b>	<b>237,660</b>	<b>1,891</b>	<b>0.8%</b>	

Note: Revised Estimate based on October 31st count date.

**Changes in Enrolment:**

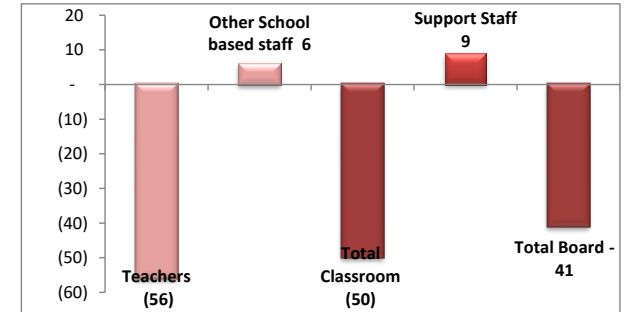


**Note regarding changes in enrolment:**

October 31st actual enrolment higher than initial projection.

Section C Summary of Staffing				
FTE	Original	Revised	In-Year change	
	Budget	Estimates	#	%
<b>Classroom</b>				
Instructional Teachers	14,896	14,840	(56)	-0.4%
Other School based staff	11,265	11,271	6	0.1%
<b>Total School based staff</b>	<b>26,160</b>	<b>26,110</b>	<b>(50)</b>	<b>-0.2%</b>
Support Staff	3,901	3,910	9	0.2%
<b>Total Staff</b>	<b>30,062</b>	<b>30,021</b>	<b>(41)</b>	<b>-0.1%</b>

**Changes in Staffing:**



**Note regarding change in staffing:**

Net change in FTE primarily due to discontinuation of one-time funding.

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Toronto District School Board

**Detailed Revenue Summary**  
Period Ending February 29, 2024

# Appendix B

(in \$ thousands)

Budget Assessment					Risk Assessment									
a		b	c = b - a		d = c/a	e		f		g		h	q = f - h	
2023-24					Material Variance Note	Actual Revenue 2023-24		Actual Revenue 2022-23		Year-to				
Original Budget Estimates	Revised Estimates	Forecast	Change - Budget vs. Revised Estimate/Forecast			As of Feb 29th		As of Feb 28th		year				
			\$ Increase (Decrease)	% Increase (Decrease)		\$ Forecast Received	% of Forecast	\$ Forecast Received	% of Forecast Received	Increase (Decrease)				
<b>General Operation Grant</b>														
Pupil Foundation	1,364,867	1,375,797	1,375,797	10,930	0.8%	1	619,278	45.0%	572,392	42.6%	2.4%			
School Foundation	183,494	184,425	184,425	930	0.5%	1	83,014	45.0%	76,680	42.6%	2.4%			
Special Education	353,955	365,844	365,844	11,888	3.2%	1	164,675	45.0%	145,120	42.6%	2.4%			
French as a Second Language	34,220	34,639	34,639	419	1.2%	1	15,592	45.0%	14,366	42.6%	2.4%			
English as a Second Language	101,420	114,548	114,548	13,128	11.5%	1	51,561	45.0%	37,396	42.6%	2.4%			
Learning Opportunity	163,375	163,878	163,878	503	0.3%	1	73,765	45.0%	67,557	42.6%	2.4%			
Continuing Education	21,458	21,343	21,343	(115)	-0.5%		9,607	45.0%	11,616	42.6%	2.4%			
Teacher Qualifications and Experience	274,739	276,196	276,196	1,457	0.5%	2	124,322	45.0%	122,042	42.6%	2.4%			
New Teacher Induction Program	945	958	958	14	1.4%		431	45.0%	456	42.6%	2.4%			
Early Childhood Educator Qualifications and Experience	17,231	16,581	16,581	(649)	-3.9%	3	7,464	45.0%	7,436	42.6%	2.4%			
Transportation	78,142	78,614	78,614	472	0.6%	1	35,386	45.0%	27,812	42.6%	2.4%			
Administration and Governance/Program Leadership	63,021	63,360	63,360	339	0.5%	1	28,520	45.0%	26,520	42.6%	2.4%			
School Operations	280,053	282,252	282,252	2,199	0.8%	1	127,048	45.0%	116,710	42.6%	2.4%			
Community Use of Schools	3,570	3,570	3,570		0.0%		1,607	45.0%	1,526	42.6%	2.4%			
Declining Enrolment	0	0	0				0		1,544	42.6%	-42.6%			
Indigenous Education	10,754	10,832	10,832	78	0.7%		4,876	45.0%	2,666	42.6%	2.4%			
Mental Health and Well-Being/Safe School	13,370	13,449	13,449	79	0.6%		6,054	45.0%	5,525	42.6%	2.4%			
Supports for Student Funds	25,165	25,165	25,165		0.0%		11,327	45.0%	10,399	42.6%	2.4%			
COVID-19 Learning Recovery Fund							0		13,429					
Trustees' Association Fees	59	59	59		0.0%		26	45.0%	25	42.6%	2.4%			
Restraint Savings	(950)	(950)	(950)		0.0%		(427)	45.0%	(405)	42.6%	2.4%			
Regular Operating Grants	2,988,890	3,030,562	3,030,562	41,673	1.4%		1,364,126	45.0%	1,260,812	42.6%	2.4%			
<b>Grants for other Purposes</b>														
School Renewal Grant	46,887	47,042	47,042	156	0.3%		21,175	45.0%	19,953	42.6%	2.4%			
Capital Debt Interest Payments	29,217	29,217	29,217		0.0%		13,151	45.0%	12,853	42.6%	2.4%			
Permanent Financing of 55 School Board Trust	20,499	20,499	20,499		0.0%		9,227	45.0%	8,739	42.6%	2.4%			
	96,602	96,758	96,758	156	0.2%		43,553	45.0%	41,545	42.6%	2.4%			
<b>Total Allocation</b>	<b>3,085,492</b>	<b>3,127,320</b>	<b>3,127,320</b>	<b>41,828</b>	<b>1.3%</b>		<b>1,407,679</b>	<b>45.0%</b>	<b>1,302,357</b>	<b>42.6%</b>	<b>2.4%</b>			
<b>Other Revenue</b>														
Priorities and Partnerships Fund/Other Grants	62,521	68,177	68,177	5,656	8.3%	4	38,532	56.5%	33,454	53.9%	2.6%			
Federal Grants	21,000	21,000	21,000		0.0%		10,238	48.8%	10,446	49.7%	-0.9%			
Rental Revenue	36,349	37,532	37,532	1,183	3.2%	5	19,317	51.5%	16,605	50.0%	1.5%			
Tuition Fees	21,500	24,000	24,000	2,500	10.4%	6	15,442	64.3%	12,877	60.6%	3.7%			
Continuing Education	3,327	2,561	2,561	(766)	-29.9%	7	1,713	66.9%	1,308	38.4%	28.5%			
Staff on Loan	12,242	12,242	12,242		0.0%		6,149	50.2%	6,449	49.8%	0.4%			
Miscellaneous Revenues	61,466	51,368	51,368	(10,097)	-19.7%	8	25,662	50.0%	24,326	56.5%	-6.5%			
Deferred Capital Contributions/Capital Revenue	312,890	313,480	313,480	591	0.2%		160,645	51.2%	129,737	49.4%	1.8%			
	531,294	530,360	530,360	(934)	-0.2%		277,700	52.4%	235,202	51.2%	1.2%			
<b>Total Funds</b>	<b>3,616,786</b>	<b>3,657,680</b>	<b>3,657,680</b>	<b>40,894</b>	<b>1.1%</b>		<b>1,685,379</b>	<b>46.1%</b>	<b>1,537,559</b>	<b>43.8%</b>	<b>2.3%</b>			
Less: deferred revenue for minor Tangible Capital Assets	(28,436)	(28,591)	(28,591)	(156)	0.5%		(7,543)	26.4%	(10,259)	40.8%	-14.4%			
<b>Total Operational Revenue</b>	<b>3,588,350</b>	<b>3,629,089</b>	<b>3,629,089</b>	<b>40,738</b>	<b>1.1%</b>		<b>1,677,835</b>	<b>46.2%</b>	<b>1,527,300</b>	<b>43.8%</b>	<b>2.5%</b>			

Explanation of Revenue Variances - Original Budget vs. Revised Estimate/Forecast (Similar comments to first quarter)												
1 - Net increase in grants due to enrolment (1,840.50 ADE); and \$5M Special Incidence Portion (SIP) funding.												
2 - Increase in Teacher Qualification and Experience allocation due to updated Teacher average salary grid.												
3 - Decrease in Early Childhood Educator Qualification and Experience allocation due to updated Early Childhood Educator average salary grid.												
4 - Increase in Priorities and Partnerships Funding/Other Grants due to additional grant announcements and approved funding carryovers.												
5 - Increase in Rental Revenue based on forecast and inflation adjustments not reflected in the original budget												
6 - Increase in International Tuition Revenue due to projected international student enrolment.												
7 - Decrease in Continuing Education Revenue due to lower enrolment than expected.												
8 - Decrease in Interest Income of \$5.5M due to updated interest rate forecast and reclass of other revenues.												

**Report of Operating Expenses  
Period Ending February 29, 2024**

**Appendix C**

(in \$ thousands)

	Budget Assessment					Risk Assessment			
	2023-24					Actual Spend 2023-24		Significant Variance Note	Prior Year 2022-23
	Original Budget Estimates	Revised Estimates	Forecast	Budget vs. Revised Estimate/ Forecast	% Increase (Decrease)	\$ Feb 29/2024	% Spend		\$ Feb 28/2023
a	b	c	d = c-b	e = d/b	e	f = e/b	e		
<b>OPERATING</b>									
<b>Classroom Instruction</b>									
Classroom Teachers	1,657,875	1,658,480	1,658,480	605	0.0%	803,982	48.5%	1	742,815
Supply Staff	118,739	124,546	124,546	5,807	4.7%	62,478	50.2%		65,230
Teacher Assistants	137,288	136,421	136,421	(867)	-0.6%	73,451	53.8%	1, 2	62,922
Early Childhood Educator	69,424	70,780	70,780	1,356	1.9%	38,047	53.8%	1, 2	32,759
Textbooks/Supplies	68,861	61,529	61,529	(7,332)	-11.9%	29,598	48.1%		29,416
Computers	19,227	21,488	21,488	2,260	10.5%	23,183	107.9%	3	19,654
Professionals/Paraprofessionals/Technicians	209,320	210,191	210,191	871	0.4%	99,831	47.5%	1	86,974
Library/Guidance	59,497	59,496	59,496	(1)	0.0%	27,956	47.0%		27,866
Staff Development	6,449	9,247	9,247	2,799	30.3%	4,351	47.1%		3,935
Department Heads	3,314	3,371	3,371	57	1.7%	1,686	50.0%		1,601
<b>Total Classroom</b>	<b>2,349,994</b>	<b>2,355,548</b>	<b>2,355,548</b>	<b>5,554</b>	<b>0.2%</b>	<b>1,164,563</b>	<b>49.4%</b>		<b>1,073,173</b>
<b>Non-Classroom</b>									
Principals and Vice Principals	142,231	142,982	142,982	752	0.5%	71,347	49.9%	1	66,718
School Office	84,958	94,200	94,200	9,241	9.8%	46,656	49.5%	1, 2	42,187
Coordinator and Consultant	19,639	18,515	18,515	(1,123)	-6.1%	8,569	46.3%		11,060
Continuing Education	91,006	96,024	96,024	5,017	5.2%	45,883	47.8%	2	46,216
Amortization	11,956	11,952	11,952	(4)	0.0%	7,164	59.9%		5,662
<b>Total Non-Classroom</b>	<b>349,790</b>	<b>363,673</b>	<b>363,673</b>	<b>13,883</b>	<b>3.8%</b>	<b>179,618</b>	<b>49.4%</b>		<b>171,844</b>
<b>Administration</b>									
Trustees / Board Services	3,626	2,531	2,531	(1,095)	-43.3%	886	35.0%		1,037
Director/Supervisory Officers	10,548	11,171	11,171	623	5.6%	6,855	61.4%		5,319
Board Administration	70,925	79,902	79,902	8,977	11.2%	39,324	49.2%		35,481
Amortization	753	770	770	17	2.2%	842	109.3%		793
<b>Total Administration</b>	<b>85,853</b>	<b>94,375</b>	<b>94,375</b>	<b>8,522</b>	<b>9.0%</b>	<b>47,906</b>	<b>50.8%</b>		<b>42,630</b>
<b>Transportation</b>									
Pupil Transportation	74,476	74,742	74,742	266	0.4%	44,764	59.9%	4	38,109
Transportation - Provincial schools					0.0%		0.0%		-
Amortization					0.0%		0.0%		4
<b>Total Transportation</b>	<b>74,476</b>	<b>74,742</b>	<b>74,742</b>	<b>266</b>	<b>0.4%</b>	<b>44,764</b>	<b>59.9%</b>		<b>38,113</b>
<b>School Operations and Maintenance</b>									
School Operations and Maintenance	351,393	357,386	360,886	9,493	2.7%	187,464	52.5%	5	169,336
School Renewal	32,638	38,638	38,638	6,000	15.5%	20,524	53.1%		22,111
Other Pupil Accommodation	29,627	29,567	29,567	(60)	-0.2%	16,342	55.3%		16,207
Amortization	305,211	308,288	308,288	3,077	1.0%	157,369	51.0%	6	122,857
<b>Total School Operations and Maintenance</b>	<b>718,868</b>	<b>733,878</b>	<b>737,378</b>	<b>18,510</b>	<b>2.5%</b>	<b>381,700</b>	<b>52.0%</b>		<b>330,511</b>
<b>NON-OPERATING</b>									
Other Non-Operating Expenses	26,905	27,151	27,151	246	0.9%	3,457	12.7%		2,654
Amortization	2	47	47	46	96.3%	18			24
Provision for Contingencies						0			0
<b>Total Non-Operating</b>	<b>26,907</b>	<b>27,198</b>	<b>27,198</b>	<b>292</b>	<b>1.1%</b>	<b>3,475</b>	<b>12.8%</b>		<b>2,677</b>
<b>TOTAL EXPENSE</b>	<b>3,605,887</b>	<b>3,649,414</b>	<b>3,652,914</b>	<b>47,026</b>	<b>1.3%</b>	<b>1,822,026</b>	<b>49.9%</b>		<b>1,658,948</b>

\* (School Generated Funds amount is not included in the above figures.)

**Explanation of Expense Variances - Original Budget vs. Revised Estimate/Forecast (Similar comments to first quarter)**

- 1 - Variance compared to prior year is due to difference in pay cycles.
- 2 - Variance compared to prior year is due to the impact of labor rate increase for CUPE staff.
- 3 - Computer Expenditures were higher compared to prior year due to timing of purchases made by schools.
- 4 - Transportation cost is higher due to inflation.
- 5 - School Operations and Maintenance: Increase (\$3.5M) cost for maintenance work due to absenteeism of staff resulting in higher replacement costs and use of external vendors.
- 6 - Amortization : Change in depreciation expense is primarily related to an increase in building assets arising from the high volume of construction projects.



## **Plan for the Implementation of Outdoor Education Program Changes at Scarborough Outdoor Education School**

**To:** Finance, Budget and Enrolment Committee

**Date:** 1 May, 2024

**Report No.:** 05-24-4707

### **Strategic Directions**

- Commit to the Implementation of the Truth and Reconciliation Commission of Canada: Calls to Action
- All Students Belong, are Engaged, and Valued in an Inclusive Environment
- All Students Reach High Levels of Achievement, Success, and Personal Development
- All Students Graduate with the Confidence, Skills, and Knowledge to Thrive
- All Students and Staff Learn and Work in Inclusive, Safe, and Modern Environments

### **Recommendation**

It is recommended that the detailed plan for the implementation of the elimination of weekend trips to Scarborough Outdoor Education School (SOES) be received.

### **Context**

At the April 4, 2024 Board resolved:

Provide a detailed plan to ensure students impacted by programming change at SOES will continue to receive outdoor education on-par with other students at the TDSB, and that the overall scope of the board's outdoor education will not be reduced with the recommended changes.

### **Background**

After conducting a second review and outlining a plan, it is confirmed that all Grade 6 students in TDSB will have the opportunity to experience an overnight trip at a TDSB Outdoor Education Centre if weekend trips to SOES are eliminated. To ensure this

proposed change would not impact the quality of this experience we reviewed Outdoor Education capacity, programming, and communications. This detailed plan and scheduling data can be found in Appendix A. Staff would monitor the equity of access to our TDSB Outdoor Education centres and maintain the implementation of the Board's previous resolution.

## **Communications Considerations**

A communication plan will be developed for all members of the TDSB community to support awareness and implementation of the program changes outlined in this report.

## **Appendices**

- **Appendix A:** Detailed Plan for the Implementation of the Recommendation to Eliminate Weekend Trips at SOES

## **From**

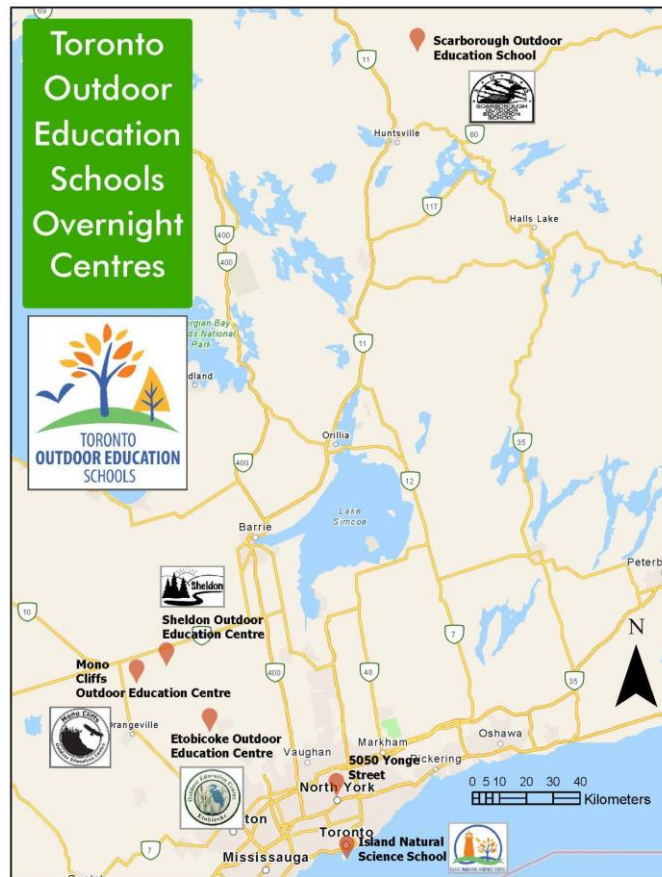
Louise Sirisko, Associate Director Instructional Innovation and Equitable Outcomes at [Louise.Sirisko@tdsb.on.ca](mailto:Louise.Sirisko@tdsb.on.ca)

David Hawker-Budlovsky, Centrally Assigned Principal Outdoor Education at [David.Hawker-Budlovsky@tdsb.on.ca](mailto:David.Hawker-Budlovsky@tdsb.on.ca)

## Detailed Plan for the Implementation of the Recommendation to Eliminate Weekend Trips at Scarborough Outdoor Education School (SOES)

### Outdoor Education Centres

The 5 TDSB Overnight Outdoor Education Centres are the Etobicoke Outdoor Centre located at Albion Hills Conservation Area, Toronto Island Natural Science School on the Toronto Islands, Mono Cliffs Outdoor Education Centre near Orangeville, the Sheldon Centre for Outdoor Education near Alliston and the Scarborough Outdoor Education School in Kearney (north of Huntsville)



## Student Accommodation Capacity

Even with weekend trips removed at SOES, there is capacity to accommodate all TDSB grade 6 students during the regular week at SOES and the other Outdoor Education Sites. There is an approximate annual enrolment of 16,500 grade 6 students and amongst the 5 Outdoor Education Centers we can accommodate approximately 20,000 students through weekday visits. The number of students visiting Overnight Outdoor Education Centres varies year-to-year depending on the number of visits and the number of students attending each trip. The number of total visits can vary slightly year-to-year based on the placement of PA Days and Statutory Holidays through the school year which impacts the number and length of trips possible each year.

## Scheduling

The plan for accommodating all Grade 6 students at Outdoor Education Centres with the elimination of weekend visits to SOES has been modeled and shows there is space to accommodate all grade 6 students at our Outdoor Education Sites. There is also still a range of trip options including 2, 3, and 4-day trips. The tables below show the weekly number and length of school visits (2 day, 3 day, 4 day, 4 day weekend) for each month for this school year and for next school year. This school year there were 352 trips scheduled with a maximum capacity of 20,350 students. The proposed schedule for next year plans for 356 trips with a maximum capacity of 20,175 students.

### OE Programming Statistics 2023-24 (Please click on chart below to access the table)

2023-2024 School Year																												# of Student Trips	# of Student Visits												
# of Day Trips	2	3	4	Weekend	2	3	4	Weekend	2	3	4	Weekend	2	3	4	Weekend	2	3	4	Weekend	2	3	4	Weekend	2	3	4			Weekend											
Site																																									
SOES	5	5	3		5	3	2		7	1	3		4	1	2		3	2	2		4	3	2		4	1	2		7	1	3		4	1	2	88	6160				
EOEC	5			1	6	1		1	8			1	5			3	2			4	2			4	1			1	5	2		1	7		1	5	66	3630			
INSS	5			1	6	1		1	8			1	5			3	2			4	2			4	1			1	5	2		1	7		1	5	66	3630			
MC	5			1	6	1		1	8			1	5			3	2			4	2			4	1			1	5	2		1	7		1	5	66	4620			
SCOE	5			1	6	1		1	8			1	5			3	2			4	2			4	1			1	5	2		1	7		1	5	66	2310			
# of Visits	25	3	4	29	7	2	4	39	1	3	4	24	1	2		15	10	2		20	11	2		20	5	2		4	27	9		4	35	1	3	4	24	1	2	352	20350
Total # of Student Trips	28																											42	47	51	27	33	27	43	43	31	352				

### OE Programming Statistics 2024-25 Proposed (Please click on chart below to access the table)

2024-2025 School Year (Proposal)																												# of Student Trips	# of Student Visits									
# of Day Trips	2	3	4	2	3	4	2	3	4	2	3	4	2	3	4	2	3	4	2	3	4	2	3	4	2	3	4			2	3	4	2	3	4	2	3	4
Site																																						
SOES	3	3	1		6	2		6	2			4	2		4	2		6				5	2		5	2		6	2		4	1		64	4480			
EOEC	1	4		2	8		2	6		6		4	2		4	2		6			3	6	2	1	8		1	5		1	5		73	4015				
INSS	1	4		2	8		2	6		6		4	2		4	2		6			3	6	2	1	8		1	5		1	5		73	4015				
MC	1	4		2	8		2	6		6		4	2		4	2		6			3	6	2	1	8		1	5		1	5		73	5110				
SCOE	1	4		2	8		2	6		6		4	2		4	2		6			3	6	2	1	8		1	5		1	5		73	2355				
# of Visits	4	19	1	8	38	2	8	30	2	30		20	10		20	10		30			12	29	10	4	38	2	4	24	1	356	20175							
Total # of Student Trips	24																											48	40	30	30	30	30	31	44	29	356	



## Programming

Schools now use an online booking process to select the TDSB Outdoor Education site, the dates to attend, and programming options. Previously, Outdoor Education staff at each site would directly contact legacy schools to schedule the visit. It is likely that familiarity with staff and sites contributed to schools often visiting the same sites year over year. The new booking system allows schools greater flexibility to get the programming at the site and time of year that works best for them based on availability and feedback from families, students and staff.

During the visit to the Overnight Outdoor Education Centres students participate in different activities that are connected to curriculum expectations as part of the program. The offerings currently available to students on the weekend SOES visits are the same programs available to students during the week. There are common activities which can be experienced at several different sites. There are also unique program opportunities available at specific sites based on the geography, location and staff expertise at each site. **This range of program options recognizes student voice and choice and ensures that no matter which Outdoor Education Centre a student visits they will experience rich and engaging learning.**

## Common Program Offerings at Overnight Outdoor Education Centres

Arts Activities	Aquatic Ecosystems	Biodiversity Studies
Habitats and Communities	Hiking	Indigenous Knowledges
Large Group Activities	Cooperative Games	Low Ropes
Maple Syrup	Night Activities	Orienteering/ Mapping
Cross Country Skiing	Snowshoeing	STEAM Activities
Survival Skills	Lacrosse	Archery

**Unique Programs Offerings at Each Centre**

<b>EOEC</b>	<b>Island</b>	<b>Mono Cliffs</b>	<b>Sheldon</b>	<b>SOES</b>
Community Farm Digital Photography Fat Tire Biking	Biking Gardening Nature Art	Pollinators Conservation of Energy Mountain Biking High Ropes	Bridge Crossings Mountain Biking Apiary Farm	Swimming Canoeing High Ropes Wolf Prowl (Night Program)

**Communication Plan**

System messaging will be sent directly to all principals in early May to book Outdoor Education visits for the upcoming school year.

On April 4, 2024 the Board resolved to “delay the changes to the Outdoor Education School and provide a detailed plan before the final vote on the 2024-2025 operating budget.”

Due to operational planning needs, staff will proceed with the required launch of online registration inclusive of weekend overnight excursions to SOES.

Thus offering weekend excursions to SOES may remain a budget pressure for 2024-2025.

The booking window will remain open until the end of the school year. Schools that do not make a booking will be contacted by the Outdoor Education staff.



# Our Mission

To enable all students to reach high levels of achievement and well-being and to acquire the knowledge, skills and values they need to become responsible, contributing members of a democratic and sustainable society.

## We Value

- Each and every student's interests, strengths, passions, identities and needs
- A strong public education system
- A partnership of students, staff, family and community
- Shared leadership that builds trust, supports effective practices and enhances high expectations
- The diversity of our students, staff and our community
- The commitment and skills of our staff
- Equity, innovation, accountability and accessibility
- Learning and working spaces that are inclusive, caring, safe, respectful and environmentally sustainable

## Our Goals

### **Transform Student Learning**

We will have high expectations for all students and provide positive, supportive learning environments. On a foundation of literacy and math, students will deal with issues such as environmental sustainability, poverty and social justice to develop compassion, empathy and problem solving skills. Students will develop an understanding of technology and the ability to build healthy relationships.

### **Create a Culture for Student and Staff Well-Being**

We will build positive school cultures and workplaces where mental health and well-being is a priority for all staff and students. Teachers will be provided with professional learning opportunities and the tools necessary to effectively support students, schools and communities.

### **Provide Equity of Access to Learning Opportunities for All Students**

We will ensure that all schools offer a wide range of programming that reflects the voices, choices, abilities, identities and experiences of students. We will continually review policies, procedures and practices to ensure that they promote equity, inclusion and human rights practices and enhance learning opportunities for all students.

### **Allocate Human and Financial Resources Strategically to Support Student Needs**

We will allocate resources, renew schools, improve services and remove barriers and biases to support student achievement and accommodate the different needs of students, staff and the community.

### **Build Strong Relationships and Partnerships Within School Communities to Support Student Learning and Well-Being**

We will strengthen relationships and continue to build partnerships among students, staff, families and communities that support student needs and improve learning and well-being. We will continue to create an environment where every voice is welcomed and has influence.

## **Acknowledgement of Traditional Lands**

We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe (A NISH NA BEE), the Haudenosaunee (HOE DENA SHOW NEE) Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and Inuit peoples.

## **Reconnaissance des terres traditionnelles**

Nous reconnaissons que nous sommes accueillis sur les terres des Mississaugas des Anichinabés (A NISH NA BAY), de la Confédération Haudenosaunee (HOE DENA SHOW NEE) et du Wendat. Nous voulons également reconnaître la pérennité de la présence des Premières Nations, des Métis et des Inuit."

## **Committee Mandate**

- (i) To consider and make recommendations to the Board on finance matters, including procurement and contract awards, referred to it for consideration.
- (ii) To review the impact of enrolment and policy change on the Board's budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city; and
- (iii) To consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget.

### **Acknowledgement of Traditional Lands**

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### **Funding Information Requirement**

At the special meeting held on March 7, 2007, the Board decided that to be in order any trustee motion or staff recommendation that would require the Board to expend funds for a new initiative include the following information: the projected cost of implementing the proposal; the recommended source of the required funds, including any required amendments to the Board's approved budget; an analysis of the financial implications prepared by staff; and a framework to explain the expected benefit and outcome as a result of the expenditure.

### **[1]Closing of certain committee meetings**

(2) A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- (a) the security of the property of the board;
- (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) the acquisition or disposal of a school site;
- (d) decisions in respect of negotiations with employees of the board; or
- (e) litigation affecting the board. R.S.O. 1990, c. E.2, s. 207 (2).

(2.1) Closing of meetings re certain investigations – A meeting of a board or a committee of a board, including a committee of the whole board shall be closed to the public when the subject-matter under considerations involves an ongoing investigation under the Ombudsman Act respecting the board