



## **Finance, Budget and Enrolment Committee Revised Agenda**

FBEC:008A

Wednesday, May 12, 2021

4:30 p.m.

Electronic Meeting

Trustee Members

Parthi Kandavel (Chair), Shelley Laskin, Zakir Patel, Robin Pilkey, David Smith,  
Jennifer Story, Manna Wong

	<b>Pages</b>
<b>1. Call to Order and Acknowledgement of Traditional Lands</b>	
<b>2. Approval of the Agenda</b>	
<b>3. Declarations of Possible Conflict of Interest</b>	
<b>4. Delegations</b>	
To be presented	
<b>5. Contract Awards</b>	
5.1. Contract Awards, Facilities[4089]	1
5.2. Contract Awards, Operations [4090]	19
5.3. Construction Tender Award: Terry Fox Public School Addition and Renovation [4091]	31
<b>6. Jones Avenue Adult Centre Rebuild [4092]</b>	43
<b>7. 2021-22 Grants for Student Needs Update [4085]</b>	47
<b>8. Proposed 2021-22 Budget Timelines: Update [4081]</b>	127
<b>9. Written Notice of Motion for Consideration</b>	
9.1. Secondary Alternative Schools Program: Staffing (Trustee Pilkey, on behalf of Trustee Donaldson and Trustee Laskin)	131
<b>10. Private Matters</b>	
Separate Document (FBEC:008B)	
<b>11. Adjournment</b>	

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## **Contract Awards, Facilities**

**To:** Finance, Budget and Enrolment Committee

**Date:** 12 May, 2021

**Report No.:** 05-21-4089

### **Strategic Directions**

- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended that:

- (a) the contract awards on Appendix A be received for information;
- (b) the contract awards on Appendices B and C be approved.

### **Context**

In accordance with the Board's Policy P.017 - Purchasing:

- The Director or designate may approve facility related contracts over \$50,000 and up to \$500,000 and report such contracts to Finance, Budget & Enrolment Committee;
- Finance, Budget & Enrolment Committee may approve facility related contracts in excess of \$500,000 and up to \$1,000,000; and
- The Board shall approve all facility related contracts over \$1,000,000. All contracts for Consulting Services in excess of \$50,000 must be approved by the Board;

The recommended suppliers and the term of each contract are shown in the attached appendices. Appendix A outlines contract awards provided for information; Appendix B outlines contracts requiring Finance, Budget & Enrolment Committee approval and Appendix C outlines contracts requiring Board approval. The amounts shown are based on the total value over the term of the contract unless indicated otherwise. Actual

amounts depend on the volume of products/services actually used during the term of the contract.

Contractors bidding on Board construction/maintenance projects must be pre-qualified. Consideration is given to bonding ability, financial stability, depth of experience, references, on-site safety record, and proof of union affiliation (applies to projects less than \$1.3M or additions less than 500 square feet). Issuing a market call to pre-qualify is periodically advertised in the Daily Commercial News and on electronic public bidding websites to facilitate broader public access.

When a Request for Tender is issued, the lowest cost bid is accepted where quality, functionality, safety, environmental and other requirements are met.

When a Request for Proposals is issued, a variety of evaluation criteria are used, including price. Each of those criteria is weighted based on relative importance to the Board. The bidder with the highest overall score is recommended for contract award.

Every effort is made to include input from the users in the development of specifications and the evaluation process.

Opportunities to bid on Tenders and Proposals are posted on the Bids & Tenders e-Tendering portal [www.bidsandtenders.ca](http://www.bidsandtenders.ca).

Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing Services department.

**Special Note:** Funding from the federal government, tied to the COVID-19 pandemic, has been made available to school boards for pre-approved capital infrastructure projects. This funding comes with extremely short and rigid timelines. According to the funding criteria, school boards are responsible for the cost of any projects that are not completed by the stated Ministry deadline. As a result, it is critical that projects get tendered and materials get ordered as quickly as possible to take full advantage of all funding available. The established emergency COVID purchasing process will be followed to expedite completion of all projects. As tenders/RFPs for projects and/or materials close, they will be reported to the Finance, Budget and Enrolment Committee for information.

## **Action Plan and Associated Timeline**

Not applicable.

## **Resource Implications**

Funding sources have been identified for each award listed in the attached appendices.



## **Communications Considerations**

Not applicable.

## **Board Policy and Procedure Reference(s)**

PO:17 - Purchasing

## **Appendices**

- Appendix A: Contract Awards Provided for Information
- Appendix B: Contracts Requiring Finance, Budget & Enrolment Committee Approval
- Appendix C: Contracts Requiring Board Approval
- Appendix D: Summary of Select Facilities Contracts

## **From**

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**APPENDIX A**

Facility Services Contracts Provided for Information Only (over \$50,000 and up to \$500,000)

#	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object- ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
<b>ROOFING</b>											
1	Design and Renewal	<b>DK21-288T Corvette JPS</b> Roof Replacement. Roof assemblies are deteriorated, past its life expectancy and require full roof replacement.	18	Cordeiro Roofing Ltd	Yes	No	9	\$381,000	June 2021/ August 31, 2021	Design and Renewal	School Condition Improvement
2	Design and Renewal	<b>JM21-316T Hillmount PS</b> Roof has exceeded its useful lifespan and needs to be replaced.	13	Flynn Canada Ltd	Yes	No	9	\$179,000	April 2021/ August 20, 2021	Design and Renewal	School Condition Improvement
3	Design and Renewal	<b>DK21-322T Elizabeth Simcoe JPS</b> Roof Replacement A,A1-A6,B, D2. Roof assemblies are deteriorated, past life expectancy and require full roof replacement.	19	Dean Chandler Roofing Limited	Yes	No	9	\$340,850	April 2021/ August 27, 2021	Design and Renewal	School Condition Improvement
4	Design and Renewal	<b>MP21-321T John G Diefenbaker PS</b> Roof Replacement. Roof assemblies are deteriorated and past their life expectancy.	22	Flynn Canada Ltd.	Yes	No	8	\$275,970	April 2021/ August 27, 2021	Design and Renewal	School Condition Improvement
5	Design and Renewal	<b>DK21-344T Avondale Secondary Alternative School.</b> Roof Replacement. Roof has exceeded its useful lifespan.	12	Provincial Industrial Roofing & Sheet Metal	Yes	No	9	\$215,000	May 2021/ August 20, 2021	Design and Renewal	School Condition Improvement

# Agenda Page 6

6	Design and Renewal	<b>CN21-289T Sheppard PS</b> Roof Replacement A, A1, A2 ,B, B1. Roof has exceeded its useful lifespan.	5	Cordeiro Roofing Ltd.	Yes	No	9	\$263,000	March 2021/ August 20, 2021	Design and Renewal	School Condition Improvement
7	Design and Renewal	<b>CN21-348T Princess Margaret Junior School</b> Roof Replacement od roof areas B1 and D. Roof assemblies are deteriorated, past its life expectancy and require full roof replacement.	2	Seeback Roofing and Sheet Metal Limited	Yes	No	8	\$135,463	July 2021 / August 30, 2021	Design and Renewal	School Condition Improvement
8	Design and Renewal	<b>PM21-292T East York Alternative SS</b> Roof Replacement. Roofs are beyond their useful lifespan and deteriorated beyond further repair.	16	Crawford Roofing Corporation	Yes	No	9	\$184,000	July 2021/ August 2021	Design and Renewal	School Condition Improvement
<b>MECHANICAL</b>											
9	Design and Renewal	<b>DK21-275Q Cliffwood PS.</b> Rooftop Unit Replacement. Due to age and current condition the existing rooftop unit has surpassed its useful lifespan and requires replacement.	13	Active Mechanical (1246175 Ontario Limited)	Yes	No	5	\$104,359	April 2021/ August 20, 2021	Design and Renewal	School Condition Improvement
10	Design and Renewal	<b>VK21-353T Malvern JPS</b> Heating Plant Replacement. Existing Hot Water packaged boilers and pumps are in poor condition, corroded, and have exceeded their life expectancy. Replacement is required.	16	Vanguard Mechanical	Yes	No	6	\$402,600	May 2021/ September 30, 2021	Design and Renewal	School Condition Improvement
11	Design and Renewal	<b>CN21-312T Building Automation Systems Upgrades at Various Schools (approx. 104).</b>	N/A	Automated Logic Canada Ltd.	Yes	No	2	\$5,403,547 \$4,633,335	March 2021/ November 30, 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream

## Agenda Page 7

				ESC Automation Inc.							
12	Design and Renewal	<b>MP21-342T Karen Kain SOA Ventilation Upgrade.</b> The new gym lacks adequate ventilation.	3	Dunford-Liscio (Ontario) Inc.	Yes	No	5	\$207,400	June 2021/ August 31, 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream
<b>STRUCTURAL / BRICK WORK</b>											
13	Design and Renewal	<b>VK21-308T Lakeshore CI</b> Boiler Room Water Infiltration Restoration. Water infiltration at the west side of the boiler room top slab at the fire route. Water leaks at underside of top slab and standing water on floor slab are visible	3	Greco Construction	Yes	No	4	\$147,500	June 2021/ August 31, 2021	Design and Renewal	School Condition Improvement
14	Design and Renewal	<b>CN21-359T City Adult Learning Centre</b> Building B Exterior concrete wall restoration Exterior concrete at five locations of building B are deteriorated and spalling, leaving the steel structure and reinforcing exposed. Pieces of concrete are falling on to the lower roofs. Restoration is required.	15	Trinity Custom Masonry Limited	Yes	No	3	\$224,300	April 2021/ October 29, 2021	Design and Renewal	School Condition Improvement
15	Design and Renewal	<b>MP21-365T Hilltop MS</b> Façade and Canopy Restoration. Building Facade and Canopy at entrance no. 6 are severely deteriorated. Replacement is required.	2	Lisgar Construction Company	Yes	No	3	\$492,900	April 2021/ August 31, 2021	Design and Renewal	School Condition Improvement
<b>WINDOWS</b>											
16	Design and Renewal	<b>DK21-323P Bendale JMS</b> Supply Only of High Thermal Performance Curtainwall and Rainscreen Vent Operators. Replacement of existing entranceways, installation by In-House trades.	19	Windspec Inc.	Yes	No	2	\$98,956	March 2021/ July 31, 2021	Design and Renewal	School Operations Grant

# Agenda Page 8

17	Design and Renewal	<b>JM21-349T Oriole Park JPS</b> Exterior doors and windows on the basement level were observed to be aged, warped, peeling, weathered and worn beyond useful life.	8	Baycrest Project & Construction Management	Yes	No	4	\$468,320	April 2021/August 25, 2021	Design and Renewal	School Condition Improvement
18	Design and Renewal	<b>DK21-345P Supply only of Insulated Glass Units for Dellcrest PS, Elizabeth Simcoe JPS and John English JMS.</b> Window Replacement by TDSB Trades. Lifespan of windows has been exceeded.	5 19 3	Caldwin Ltd.	Yes	No	1	\$9,907 (Dellcrest PS) \$16,450 (Elizabeth Simcoe JPS) \$77,513 (John English JMS)	June 2021/ August 31, 2021	Design and Renewal	Renewal
19	Design and Renewal	<b>CN21-315T Crestview PS</b> Window Replacement. Existing windows are single glazed or have plexiglass inserts and are deteriorated beyond useful life.	13	Duron Ontario Ltd	Yes	No	6	\$572,000	May 2021/ August 20, 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream
<b>ELECTRICAL</b>											
20	Design and Renewal	<b>MP21-259T Eastern Ave Centre</b> Switchboard Replacement. Main Switchboard obsolete and non-code compliant.	15	Black & McDonald Ltd.	Yes	No	6	\$109,340	July 2021/ August 2021	Design and Renewal	Proceeds of Disposition
21	Design and Renewal	<b>VK21-339T Bickford Centre</b> Electrical Equipment Replacement. Replacement of electrical equipment damaged by water in the boiler room.	10	Alltech Electrical Systems Inc	Yes	No	6	\$67,138	April 2021/ October 15, 2021	Design and Renewal	School Condition Improvement
22	Design and Renewal	<b>PM21-352T TDSB Head Office</b> Fire Safety Upgrade. To address Toronto Fire Marshall concern about the safety of the building, relocate annunciator panel, reverse egress doors, new magnetic locks	12	Hart-Well Electrical Company Ltd.	Yes	No	4	\$358,400	May 2021/ August 31, 2021	Design and Renewal	Proceeds of Disposition

# Agenda Page 9

		and upgrade entire building lighting system.									
BARRIER FREE											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
PARKING LOTS											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
FIELD RESTORATION											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
INTERIOR COMPONENTS / FASCIA / PAINTING											
23	Design and Renewal	<b>VK21-320T Fairmount PS</b> Upgrade Student Washroom Partitions. Four student washrooms have the original undersized marble toilet partitions and are in poor condition and shall be replaced .	18	Inter-All Ltd.	Yes	No	4	\$74,000	May 2021/ July 31, 2021	Design and Renewal	School Condition Improvement
24	Design and Renewal	<b>JM21-349T Oriole Park JPS</b> Interior fire rated doors were observed to be aged and worn beyond useful life.	8	Baycrest Project & Construction Management	Yes	No	4	\$333,480	April 2021 / August 25, 2021	Design and Renewal	School Condition Improvement
25	Design and Renewal	<b>CN21-303T R H King Academy</b> Pool Acoustic Upgrades Removal of existing mould infested acoustic spray insulation. Installation of ceiling and wall mounted acoustic panels.	18	Phoenix Restoration	Yes	No	7	\$389,000	May 2021 August 30, 2021	Design and Renewal	School Condition Improvement
26	Design and Renewal	<b>MP21-356T Lucy Maud Montgomery PS</b> Gym Floor upgrade. The wood parquet floor will be replaced with a poured polyurethane seamless floor due to water damage.	22	Gym-Con Limited	Yes	No	2	\$117,505	April 2021/ August 27, 2021	Design and Renewal	School Condition Improvement
OTHER											
27	Design and Renewal	Water Bottle Filling Station for various TDSB schools – Model # MURDA171400FB1S	N/A	NEXT Plumbing & Hydronics Supply In	Yes	No	4	\$276,552	September 2020 / March 2021	Design and Renewal	COVID Resilience Infrastructure

# Agenda Page 10

											Funding Stream
28	Design and Renewal	Water Bottle Filling Station for various TDSB schools – Model # MURDA171400FB1S	N/A	Elite Plumbing & Heating Ltd.	Yes	No	4	\$465,120	March 2021 / December 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream
29	Capital Services	<b>Architectural Services for George Syme Community School.</b> 2 <sup>nd</sup> Floor Renovation ASWR10 from original RFP SX18-663P.	6	Etude Architects Inc.	N/A	N/A	N/A	\$198,000	March 2021/ December 31, 2021	Capital Services	COVID Resilience Infrastructure Funding Stream
30	Design and Renewal	<b>SX21-317P Professional Services for Ventilation Upgrades at 9 sites</b> (Amesbury PS, Central Toronto Academy, Charles Fraser PS, Dellcrest PS, Essex PS, Jack Miner PS, O'Connor PS, Wexford CI, Woburn CI)	9 10 16  19 19	<b>GPY + Associates</b> (3 sites)  <i>Charles Fraser PS</i>  <i>Essex PS</i>  <i>O'Connor PS</i>   <b>Crossey Engineering</b> (2 sites)  <i>Jack Miner PS</i>  <i>Woburn CI</i>   <b>Spectra Engineering</b> (2 sites)	Yes	No	7	\$18,000 \$17,200 \$22,150  \$21,385 \$27,385	March 2021/ May 7, 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream



# Agenda Page 11

			10 17	Central Toronto Academy Wexford CI				\$21,300 \$20,900			
			6 5	MapleTherm Engineering (2 sites) Amesbury MS Dellcrest PS				\$18,500 \$12,800			
31	Design and Renewal	<b>CN21-354T Supply &amp; Install of Six (6) Portable Classrooms</b> at Agincourt JPS, Agnes Macphail PS, Banting & Best PS, Regent Heights PS (2), Rolph Road ES.  <b>OECM-2018-299</b>	NA	NRB Modular Solutions	N/A	N/A	N/A	\$569,220	April 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream
32	Design and Renewal	<b>SX21-317P</b> Professional Services, Installation of Unit Ventilators in Portables for 11 sites (Bennington Heights PS, Brian PS, Chalkfarm PS, Chine Drive PS, Clairlea PS, Cliffwood PS, Forest Valley Ed. Centre, L'amoreaux CI, Miliken PS, Terry Fox PS)	N/A	BMI Engineering Inc.	Yes	No	3	\$60,500	April 2021/ May 25, 2021	Design and Renewal	COVID Resilience Infrastructure Funding Stream

**APPENDIX B**

**Facility Services Contracts Requiring Finance, Budget and Enrolment Committee Approval (over \$500,000 and up to \$1,000,000)**

#	User/Budget Holder School/Dept.	Products/Services Details	Ward	Recommended Supplier	Low Bid / Highest Score	Object-ions	No. of Bids Rec'd	Total Contract Amount	Projected Start/End Date of Contract	Customer Involvement	Funding Source
<b>ROOFING</b>											
1	Design and Renewal	<b>JM21-304T Dunlace PS</b> The roof has exceeded its useful lifespan and requires replacement.	11	Flynn Canada Ltd	Yes	No	3	\$631,780	July 2021/ September 30, 2021	Design and Renewal	School Condition Improvement
2	Design and Renewal	<b>JJ21-355T Elkhorn PS</b> Roof Replacement. Roof has exceeded its useful lifespan.	13	Triumph Roofing & Sheet Metal Inc	Yes	No	9	\$753,850	May 2021/ August 20, 2021	Design and Renewal	School Condition Improvement
<b>MECHANICAL</b>											
3	Design and Renewal	<b>DK21-314T George Harvey CI</b> Rooftop Units Replacement. Due to age and current condition the existing rooftop units have surpassed their useful lifespan and require replacement.	6	Servocraft Ltd.	Yes	No	5	\$591,000	June 2021/ December 31, 2021	Design and Renewal	School Condition Improvement
4	Design and Renewal	<b>PM21-338T Kingsview Village JS</b> Heating Plant Replacement. Existing Hot Water packaged boilers, Pumps and Air Handling Unit in the Boiler room are in poor condition, corroded, and have exceeded their life expectancy. Replacement is required.	1	Black & McDonald Ltd.	Yes	No	6	\$764,000	May 2021/ August 23, 2021	Design and Renewal	School Condition Improvement

STRUCTURAL / BRICK WORK											
5	Design and Renewal	PM21-362T Glen Ames Sr PS Exterior Wall Restoration. Restore numerous areas of deteriorated concrete and brick.	16	Baycrest Project & Construction Management	Yes	No	3	\$564,900	June 2021 / August 2022	Design and Renewal	School Condition Improvement
WINDOWS											
6	Design and Renewal	DK21-299T Second Street JMS. Windows and Doors Replacement. Modifications to upgrade accessibility at Exit 2 door replacement, including relocation of existing FHC and Modifications to vestibule partitions.	3	Duron Ontario Ltd	Yes	No	4	\$633,700	July 2021/ November 2021	Design and Renewal	School Condition Improvement
7	Design and Renewal	DK21-358T Victoria Park CI Window Replacement Phase 1. Existing single-glazed windows in metal frames are observed to be deteriorated. Lifespan of windows has been exceeded.	14	Trinity Custom Masonry Limited	Yes	No	4	\$967,333	June 2021/ August 31, 2021	Design and Renewal	School Condition Improvement
ELECTRICAL											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
BARRIER FREE											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
PARKING LOTS											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
FIELD RESTORATION											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
INTERIOR COMPONENTS / FASCIA / PAINTING											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
OTHER											



## APPENDIX C

Facility Services Contracts Requiring Board Approval (contracts over \$1,000,000 and Consulting Services over \$50,000)

[illegible]

BARRIER FREE											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
PARKING LOTS											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
FIELD RESTORATION											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
INTERIOR COMPONENTS / FASCIA / PAINTING											
-	Nil Items	-	-	-	-	-	-	-	-	-	-
OTHER											
4	Design and Renewal	<b>JM20-330T Long Term Seasonal Rentals of Vehicles (over 28 days)</b> These vehicles are required by the In-House Maintenance Projects team for trades staff and in-house Construction when required.  Note: Rental spend may be higher than normal during pandemic period as staff cannot travel together in the same vehicle due to physical distancing requirements.	N/A	Enterprise Rent a Car Canada  New Horizon Car & Truck Rental Inc.  Sommerville National Leasing & Rentals Ltd.  Thomas Cartage Limited	Yes	No	4	\$2,500,000	May 2021/ April 2026	Design and Renewal	Renewal

**APPENDIX D**

Summary of Select Facilities Contracts

(September 1, 2020 to Present)

-	Project Classification	Total Number of Projects for this Report	Total Number of Projects 2020/21 to date	Total Expenditures for this Report	Total 2020/21 Contract Awards Reported to Date	Current Backlog
1	ROOFING	13	48	\$ 7,057,913	\$ 22,599,152	\$ 96,863,677
2	MECHANICAL	6	61	\$ 12,106,241	\$ 46,635,846	\$ 1,392,378,295
3	STRUCTURAL / BRICK WORK	4	30	\$ 1,429,600	\$ 9,521,509	\$ 185,811,586
4	WINDOWS	6	18	\$ 2,745,223	\$ 11,456,691	\$ 80,695,191
5	ELECTRICAL	3	16	\$ 534,878	\$ 2,713,952	\$ 529,102,976
6	BARRIER FREE	-	4	-	\$ 1,559,133	
7	PARKING LOTS	-	8	-	\$ 1,945,922	\$ 92,314,489
8	FIELD RESTORATION	-	6	-	\$ 2,622,200	\$ 271,123,483
9	INTERIOR COMPONENTS / FASCIA / PAINTING	4	19	\$ 913,985	\$ 6,329,455	\$ 906,561,010
10	OTHER (FDK, EL4, and Compliance)	7	26	\$ 4,249,012	\$ 8,195,659	

-	Project Classification	Total Number of CVRIS Projects for this Report	Total Number of CVRIS Projects 2020/21 to date	Total CVRIS Expenditures for this Report	Total 2020/21 CVRIS Contract Awards Reported to Date
-	COVID Resilience Infrastructure Funding Stream (CVRIS) Projects *	9	12	\$ 12,565,294	\$ 14,471,945

\* Note: these CVRIS values are also reflected in the main Appendix D table above under their appropriate trade category.

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## **Contract Awards, Operations**

**To:** Finance, Budget and Enrolment Committee

**Date:** 12 May, 2021

**Report No.:** 05-21-4090

### **Strategic Directions**

- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended that:

- (a) the contract award on Appendix A be received for information;
- (b) the contract awards on Appendices B and C be approved.

### **Context**

In accordance with the Board's Policy P.017: Purchasing:

- The Director or designate may approve operations contracts over \$50,000 and up to \$175,000 and report such contracts to Finance, Budget and Enrolment Committee;
- Finance, Budget and Enrolment Committee may approve operations contracts in excess of \$175,000 and up to \$250,000; and
- The Board shall approve all operations contracts over \$250,000. All contracts for consulting services (as defined in the Broader Public Sector Procurement Directive) in excess of \$50,000 must be approved by the Board.

The recommended suppliers and the term of each contract are shown in the attached appendices. Appendix A outlines contract awards provided for information; Appendix B outlines contracts requiring Finance, Budget and Enrolment Committee approval, and

Appendix C outlines contracts requiring Board approval. The amounts shown are based on the estimated annual consumption unless indicated otherwise. Actual amounts depend on the volume of products/services actually used during the term of the contract.

Purchasing Services invited bids from a minimum of three firms except where sole/single source is indicated. Requirements expected to exceed \$100,000 were posted on the Bids & Tenders e-Tendering portal ([www.bidsandtenders.ca](http://www.bidsandtenders.ca)), to advertise procurement opportunities in compliance with the Broader Public Sector Procurement Directive, applicable trade treaties (e.g. Canadian Free Trade Agreement, Comprehensive Economic and Trade Agreement, etc.) and Board policy and procedure.

When a Request for Tender is issued, the lowest cost bid is accepted where quality, functionality, safety, environmental and other requirements are met. When a Request for Proposals is issued, a variety of evaluation criteria are used, including price. Each of those criteria is weighted based on relative importance to the Board. The bidder with the highest overall score is recommended for contract award. Every effort is made to include input from end users in the development of specifications and the evaluation process. Copies of all bids received and detailed information regarding all recommended awards are available in the Purchasing Services department.

### **Action Plan and Associated Timeline**

Not applicable.

### **Resource Implications**

Funding sources have been identified for each award listed in the attached appendices.

### **Communications Considerations**

Not applicable.

### **Board Policy and Procedure Reference(s)**

PO:17 - Purchasing

### **Appendices**

- Appendix A: Contract Awards Provided for Information
- Appendix B: Contracts Requiring Finance, Budget and Enrolment Committee Approval
- Appendix C: Contracts Requiring Board Approval
- Appendix D: Briefing Note – Digital Dynamic Mathematics Manipulatives
- Appendix E: Briefing Note – Learn at Home Math Kits for Intervention Schools

- Appendix F: Briefing Note – Online Financial Literacy Program – Enriched Academy
- Appendix G: Briefing Note – Multi-function Devices (Photocopiers)

**From**

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Chris Ferris, Senior Manager, Administrative Services, at [chris.ferris@tdsb.on.ca](mailto:chris.ferris@tdsb.on.ca) or at 416-395-8036.

**APPENDIX A**

**Contract Awards Provided for Information (contracts over \$50,000 and up to \$175,000)**

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Leadership, Learning and School Improvement – Mathematics	Brainingcamp Digital Mathematics Manipulatives  See Appendix 'D'	N/A	Brainingcamp, LLC	Sole Source	N/A	N/A	\$54,870	March 2021/ August 2021	LLSI – Mathematics
2	Early Years	Spectrum Learn at Home Math Kits for SK/Grade 1 Students in Intervention Schools.  See Appendix 'E'	N/A	Spectrum Educational Supplies Ltd.	Sole Source	N/A	N/A	\$75,565	April 2021	Early Years

**APPENDIX B**

Contracts Requiring Finance, Budget and Enrolment Committee Approval  
(contracts over \$175,000 and up to \$250,000)

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	All	Projector Lamps and Bulbs for use in various types of digital projectors.  <b>AS21-302P</b>	N/A	Compugen Inc  Diversified Audio Visual Canada  LR Brown Audio Visual Ltd  Jaspertronics	Yes	No	9	\$6,165  \$17,452  \$19,566  \$900	May 2021 / April 2026	Purchasing Services
2	Experiential Learning Department	Online Financial Literacy Program for use in Specialist High Skills Major (SHSM) programs.  See Appendix 'F'	N/A	Enriched Academy	Sole Source	N/A	N/A	\$250,000	April 2021 / April 2022	Purchasing Services/ Experiential Learning

**APPENDIX C**

Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	All Schools/Departments	Provision of Multi-Function Devices (Photocopiers) for use in schools and administrative offices.  <b>MGCS – Workplace Print and Services – Tender 11359</b>  See Appendix 'G'	N/A	Ricoh Canada	N/A	N/A	N/A	\$2,800,000	June 2021/ May 2026	IT Services/ Purchasing Services

## BRIEFING NOTE

**Date** 12 May 2021

**To** Finance, Budget & Enrolment Committee

**From** Andrew Gold, Associate Director – Leadership, Learning and School Improvement

**Subject** **Digital Dynamic Mathematics Manipulatives**

**Purpose** Brainiaccamp is a provider of 16 virtual and dynamic manipulatives for visualizing mathematics concepts and making student math thinking visible. Brainiaccamp manipulatives augment traditional math manipulatives by leveraging the digital environment to support building students' conceptual understanding.

Brainiaccamp supports the TDSB Multi-Year Strategic Plan in the following ways:

- Promotes the use of research-informed instructional and assessment practices through an engaging program to help students develop strong math skills.
- Supports the learning of mathematics in the early years through visualizing mathematical concepts of number and quantity
- Gives numerous tools to support differentiated instruction and universal design for learning by providing multiple ways of representation and expression.

**Strategic Direction** • Allocate human and financial resources strategically to support student needs.

**BRIEFING NOTE**

**Date** 12 May 2021

**To** Finance, Budget & Enrolment Committee

**From** Curtis Ennis, Associate Director – Equity, Well-Being and School Improvement

**Subject** **Learn at Home Mathematics Kits for Intervention Schools**

**Purpose** This product is specifically designed for Early Learners and math development. Students will be able to access various materials to support play based math learning. This will support summer learning for our exiting Senior Kindergarten (SK) students and future Grade 1 students of our 51 schools. Educators in Grade 1 will also receive these resources to continue the learning with their students in September. Since these are all individually packaged, it also supports Health and Safety concerns during this pandemic while still incorporating and encouraging playful learning.

These resources will help continue summer learning and the development of mathematical behaviour for students and promote learning experiences for families with students as we continue learning during a pandemic and support students as they enter Grade 1. These products will be sent to all SK students in our 51 Intervention Schools across our System.

**Strategic Direction** • Allocate human and financial resources strategically to support student needs.



## **BRIEFING NOTE**

**Date** 12 May 2021

**To** Finance, Budget & Enrolment Committee

**From** Andrew Gold, Associate Director – Leadership, Learning and School Improvement

**Subject** **Online Financial Literacy Program – Enriched Academy**

**Purpose** Enriched Academy is a personal financial education program that provides financial training through online courses, personal coaching and live events. It will be used to support Specialist High Skills Major (SHSM) programs with the Sector Partner Experience requirement in Math/Literacy for all SHSM sectors, it will also support the Business Studies and Cooperative Education curriculum in the financial literacy learning and support students in the remote learning.

**Strategic Direction** • Allocate human and financial resources strategically to support student needs.

**APPENDIX G**

**BRIEFING NOTE**

**Date** 12 May 2021  
**To** Finance, Budget & Enrolment Committee  
**From** Marisa Chiu, Executive Officer - Finance  
**Subject** **Multi-Function Devices (Photocopiers)**  
**Purpose**

**Background**

In June 2020 a one-year extension to the existing agreement with Ricoh Canada for the provision of Multi-function Photocopiers was approved by Board. This extension included a reduced cost per copy rate providing some savings to the Board over the course of the year. As would be expected the amount spent on printing was down significantly due to COVID-19 lock-downs and closures. The extension also bridged the time to provide access to the Ontario government's Vendor of Record agreement with Ricoh Canada. Leveraging this agreement ensures compliance with the government's Centralized Procurement Interim Measures.

As part of the Board's Digital Transformation goals, the new agreement offers more flexibility with equipment as there isn't a commitment to a specific number of devices or print volumes. This will be helpful as efforts are made to rationalize the number of devices system wide as printing volume decreases through increased digitalization. It also allows a more flexible transition to new devices, and the ability to retain some of the original devices that may have been underutilized at reduced costs rather than replace all existing units with new ones on a one-to-one basis. Devices that have been well-used over the term would be identified as a priority to update first. Devices from the original term that remain in use will be subject to cost-per-copy rebates of approximately 12%, reducing cost.

Funding for all photocopier expenditures is provided from the operating budget of each school and central administrative department.

**Costs - Current**

	Annual Avg. Spend	Monthly Avg. Spend	Monthly Avg. Print Volume
Pre-Pandemic (2015-2019)	\$3.3M	\$276K	28.3M copies
Extension Period July 2020 – February 2021	\$750K (over 8 months)	\$94K	10.2M copies

**Costs – Projected for Deployment year of New Agreement**

	Est. Annual Spend	Est. Monthly Spend
Pre-pandemic Volume	\$2.8M	\$231K
Pandemic Volume	\$984K	\$82K

It is expected that print volumes will increase post-pandemic once students are back in the bricks-and-mortar schools, however, it is unlikely that volumes will return to pre-pandemic levels. Over the course of the last year, as reliance on digital resources increased, reliance on paper and printing has decreased. Based on this expectation, annual spend is likely to land below the pre-pandemic levels.

**Other Benefits with New Agreement**

- Allows deployment of new devices based on current and future needs which are likely to be less due to digitalization efforts.
- Ricoh provides Managed Document Services which include:
  - development of a print guideline document to help determine actual equipment requirements.
  - co-developing strategies to digitalize current paper-based processes reducing long term environmental impact.
  - help with incorporating processes that when printing is required, it is done using the most cost-effective method which will include central printing services as an important part of optimization.
- Enhanced Technology - new Ricoh equipment is capable of:
  - automatically sending emergency service and toner requests to Ricoh saving Board staff time.
  - device troubleshooting can be done remotely, reducing the need for on-site visits.
  - meter reading can be done remotely saving staff time checking devices and sending meter reads to Ricoh.
  - ServiceNow integration provided at no cost will increase service response levels, reduce IT helpdesk & administrative time spent managing the print infrastructure (connects TDSB helpdesk

ticketing directly to Ricoh service which also runs on ServiceNow).

- Overall equipment print speed increase from current fleet, which will support equipment rationalization efforts.
- Flexibility to support ad hoc requests and requirements throughout agreement term (not a fixed unit count or mix as per current agreement).
- A Print Management Solution will be piloted for up to one year. Implemented in other organizations, print reductions from 15-20% have been achieved. These solutions can assist with the following:
- provide visibility into all printing devices including desktop printers in addition to copiers. Printing reduction from desktop printers has significant impact as they have a much higher print per page cost.
- It can incorporate ID card authorization and job release increasing document security and has an environmental benefit of reducing abandoned print jobs (often left unclaimed at the device).

The overall system wide print optimization supports Digital Transformation and EcoSchools initiatives in the goal to reduce paper consumption across the system. Reduced paper consumption saves money on both paper and printing. Optimizing technology and utilizing central printing services will also drive costs down. These savings can then be re-invested in advancing the digitalization efforts. Purchasing Services, Printing Services, IT Services, and Sustainability are working together to advance this initiative.

- Strategic Direction**
- Allocate human and financial resources strategically to support student needs.



## **Construction Tender Award - Terry Fox Public School Addition and Renovation**

**To:** Finance, Budget and Enrolment Committee

**Date:** 12 May, 2021

**Report No.:** 05-21-4091

### **Strategic Directions**

- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended that

- (a) Everstrong Construction Ltd. be awarded the contract for the construction of a 28,000 square foot childcare and classroom addition, including interior renovations and alterations, for Terry Fox Public School, Ward 20, in the amount of \$11,550,500 plus HST, subject to Ministry of Education (EDU) approval;
- (b) Proceeds of Disposition (POD) funding of up to an additional \$2.08 M. be utilized to cover the capital shortfall, in the event that the EDU does not provide additional capital priorities funding.

### **Context**

The TDSB's business case was submitted to the EDU in July 2015 indicating the need to construct an addition at Terry Fox PS to address enrolment pressures in the North Scarborough area. On 9 November 2015 the EDU provided approval of the Board's business case with the inclusion of a childcare centre. The EDU granted initial capital priorities and childcare capital funding in the amount of \$8,082,471.

The scope of the project has been developed during the design process with input from school staff and the community through Core Design Team (CDT) and New School Review Team (NSRT) meetings. The scope of the project will consist of the following elements (see **Appendix A** for partial plans):

## Agenda Page 32

- A new 2 storey addition abutting the west elevation of the existing school with 10 regular classrooms, a multipurpose room, a new art room, library, a fully licenced 5 room childcare centre, and ancillary spaces to support the operation of the school.
- Conversion of existing library into 3 new classrooms and 3 existing classrooms into 2 kindergarten rooms.
- A new parking lot and student pick-up/drop-off loop has been incorporated into the design to alleviate student safety concerns as previously students were dropped off on Wintermute Blvd.
- New exterior play areas with surface treatments and amenities for a JK-8 school and the childcare centre.
- The number of pupil places will increase from 355 to 631 pupil places, plus 88 total childcare care spaces.

In March of 2019, the TDSB requested Approval to Proceed (ATP) to Tender from the EDU. As part of the ATP, project funding shortfalls were identified to the EDU in which an additional \$4,090,352 was requested to cover the anticipated project costs. The EDU subsequently provided ATP to Tender on 26 January 2021 with an approval of additional funding in the amount of \$4,146,543. The resulting total Project Funding is \$12,229,014, of which \$9,457,164 was allocated to construction. As a result of the lowest bid exceeding the allocated funding, EDU approval is required for this project. This must occur prior to an award and the signing of a construction contract.

### **Action Plan and Associated Timeline**

The project was issued for tender on 25 March 2021 to seven pre-qualified General Contractors (GCs) and closed on 21 April 2021. Of the seven pre-qualified GCs only two bid submissions were received from Everstrong Construction and JR Certus Construction.

The contractors who declined to submit a bid for the project provided the following explanations: one contractor had a shortage of staff due to a COVID outbreak, other contractors declined due to scheduling and workload conflicts with other projects, and one declined due to delays in obtaining the required insurance.

The pricing received from the low bidder is approximately \$2,000,000 over the currently approved construction budget of \$9,457,164. The EDU was informed 23 April 2021 of the construction overage and the TDSB issued a revised ATP on 25 April 2021 to request additional funds in the amount \$2,082,359. The increased pricing reflects current market conditions, both locally and globally, with increased labour costs as well as increases in materials and equipment costs. **Appendix B** is a letter from the consultant regarding the increased costs.

It is not clear if the EDU will provide additional capital priorities funding or if the EDU will approve utilization of POD to cover the overage.

Construction is currently targeted to commence in July 2021, with an anticipated construction duration of 18 months. The construction start is subject to issuance of building permits by the City of Toronto and EDU approval. A Letter of Intent will be issued to the contractor upon receiving EDU approval, which will allow the contractor to order long lead-time equipment and order shop drawings in anticipation of starting construction once the building permits are received.

## Resource Implications

### Total Project Cost (inclusive of construction overage):

Construction Cost	\$11,550,500.00
Soft Costs	\$ 1,499,570.00
Project Contingency	\$ 958,714.00
HST	\$ 302,590.00
<b>Total</b>	<b>\$14,311,374.00</b>
Less Previously Approved Funding	\$12,229,014.00
<u>Additional Funds Requested from EDU</u>	<u>\$ 2,082,360.00</u>

The previously approved funding was allocated from \$8,844,432 Capital Priorities funding and \$2,730,912 Childcare Capital funding, as well as \$653,670 in POD funding. This report recommends approval of up to an additional \$2.08 M POD funding in the event the EDU does not support the additional Capital Grant funding but does allow for the use of POD.

## Communications Considerations

A community update on the current project status has been drafted and reviewed with the Principal, Superintendent, and Trustee. The update will be provided to the community upon receiving EDU approval, advising of the anticipated start of construction.

## Board Policy and Procedure Reference(s)

Not Applicable.

## Appendices

- Appendix A: TFPS Partial Project Drawings
- Appendix B: Consultant Tender Review Letter

**From**

Craig Snider, Interim Associate Director, Business Operations and Service Excellence at [Craig.Snider@tdsb.on.ca](mailto:Craig.Snider@tdsb.on.ca) or 416-395-8469

Maia Puccetti, Executive Officer, Facility Services, Sustainability and Planning at [Maia.Puccetti@tdsb.on.ca](mailto:Maia.Puccetti@tdsb.on.ca) or 416-395-4566

Marisa Chiu, Interim Executive Officer, Finance at [Marisa.Chiu@tdsb.on.ca](mailto:Marisa.Chiu@tdsb.on.ca) or 416-395-3563

Terry Leventos, Senior Manager, Capital Services and Data Systems at [Terry.Leventos@tdsb.on.ca](mailto:Terry.Leventos@tdsb.on.ca) or 416-395-4566



# Appendix A - TFPS Partial Project Drawings

"Appendix A"

**NEW Basketball Court (Red), Soccer Field (Purple), Long Jump Pit (Brown) and Hopscotch/Tic Tac Toe/4 Square (Orange).**

**NEW Childcare Infant, Toddler and Preschool Play Areas Identified in Blue.**

**Red Line Identifies Extents of Addition.**

**NEW Student Pick-Up/Drop-Off Identified in Green.**

**NEW School/Childcare Parking Identified in Light Green.**

**NEW Walkways tying into park walkways.**

485

PIN 06011-0023

BLOCK

490

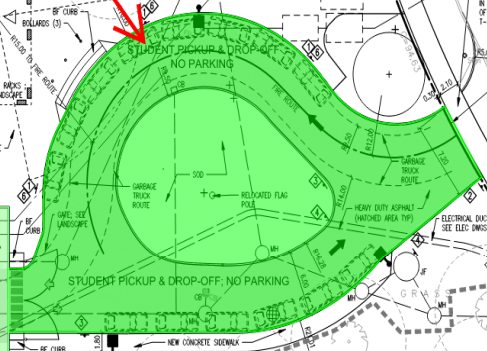
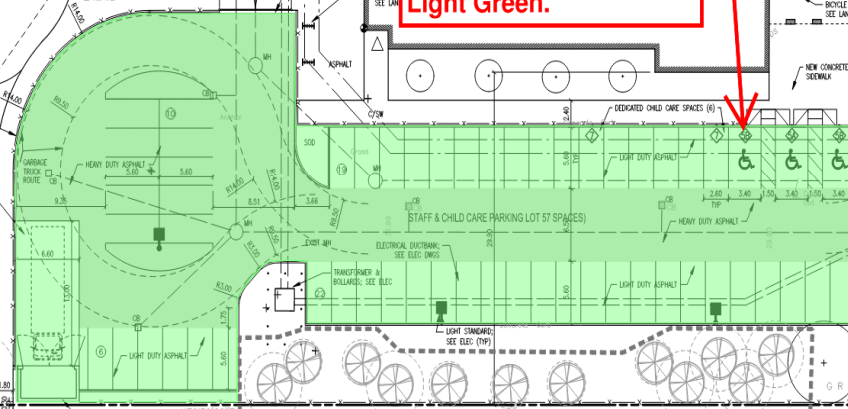
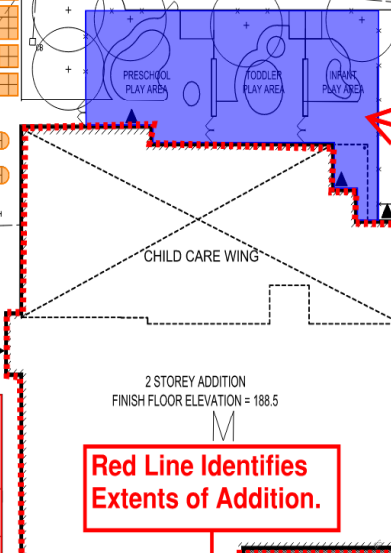
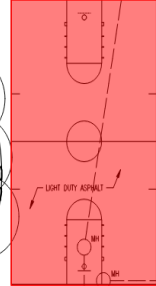
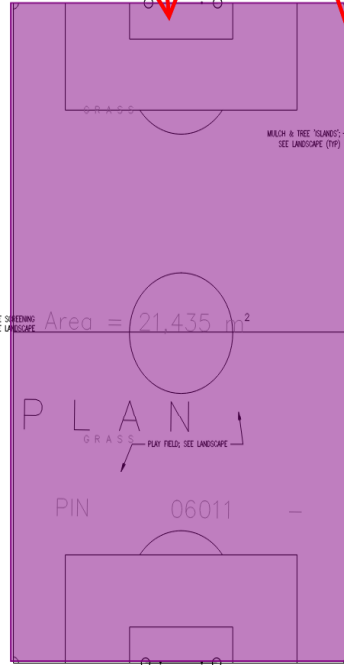
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BLOCK

SUBJECT TO AN EASEMENT  
AS SET OUT IN A 804088

Sidewalk

Concrete



EXISTING PEDESTRIAN PATH

**Partial Site Plan**

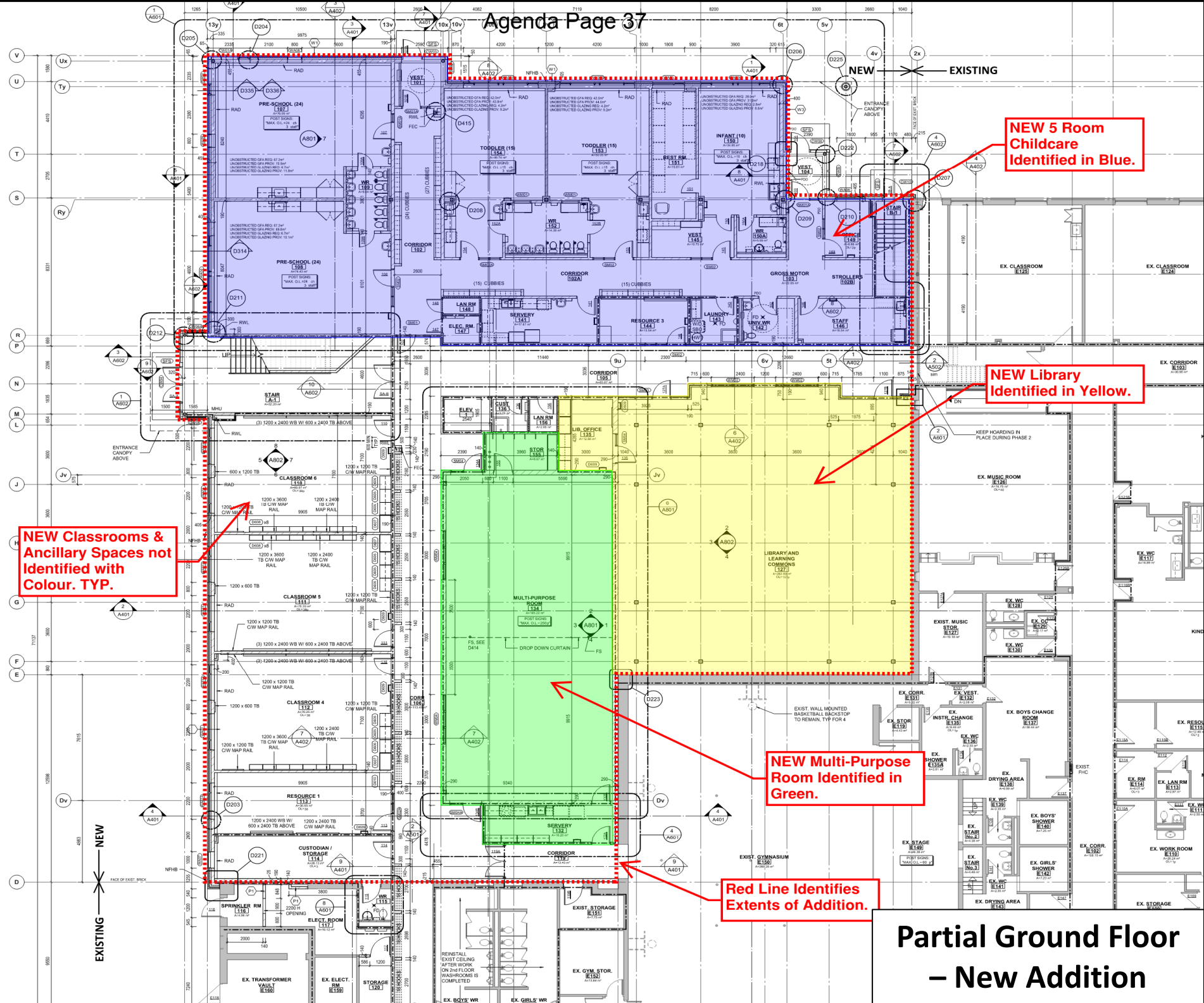
**Extents of New Addition - See "*Partial Ground/Second Floor - New Addition*" Drawings for More Detail**

**Dashed Red Line Indicates  
Extents of Existing Building**

## Orientation Plan

EXISTING —X— NEW





## Partial Ground Floor – New Addition

## New Art Room Identified in Orange.

**NEW Classrooms & Ancillary Spaces not Identified with Colour. TYP.**

**Red Line Identifies Extents of Addition for the Second Floor.**

## Partial Second Floor – New Addition

NEW ——— EXISTING

Red Line Identifies Extents of Addition.

Conversion of Existing 3 Classrooms into 2 Kindergarten Rooms Identified in Magenta.

## Partial First Floor – Interior Alterations

## Partial Second Floor – Interior Alterations

Red Line Identifies Extents of Addition.

Conversion of Existing Library into 3 Regular Classrooms Identified in Light Blue.

EXISTING ——— NEW

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May 5, 2021

**Email only (Terry.Leventos@tdsb.on.ca)**

Terry Leventos  
Senior Manager, Capital Project Management  
Toronto District School Board

**RE: Terry Fox Public School Addition Tender Review  
185 Wintermute Blvd., Toronto, Ontario  
OUR FILE No. 16058**

Dear Mr. Leventos:

It is our understanding that the low bid for the Terry Fox Public School Addition (\$11,550,500) exceeds the approved construction budget. The last solicited cost estimate, prepared by Altus Group in October 2018 at 85% construction documentation, had an estimated construction cost of \$9,457,164. We offer the following comments / considerations on this overage:

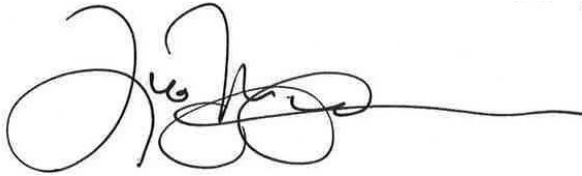
1. The October 2018 estimate did not include for construction cost escalation beyond 3Q 2018. Tender, however, closed in 2Q 2021 – ten quarters (two and a half years) beyond the estimate, during a prolonged period of volatility in the construction market.
2. Over the past couple of years, we have witnessed significant cost increases in all major building trades/materials (e.g. steel, concrete, gypsum, insulation, wood, copper, etc.), well above the typical rate of inflation. Cost consultants (as well as Statistics Canada) were giving us figures earlier this year of 6% per annum which today appears to be a low projection.
3. Contractors are reporting raw material costs escalating daily, resulting in difficulties locking in prices at tender and sub-trades “padding” their prices to protect against further cost increases. In the last two months we have heard unofficial increases of a 50% in steel and 40% in lumber.
4. Material shortages continue to be an issue, with suppliers/contractors paying premiums to secure materials, some as high as 50% compared to one year prior. Covid-19 has either closed factories or substantially reduced production.

If a detailed costing analysis is required, we recommend you retain the services of a professional quantity surveyor.

Should you require any additional information regarding the above, please do not hesitate to contact the undersigned.

Sincerely,

MC Architects Inc.

A handwritten signature in black ink, appearing to read 'Leo Makrimichalos', with a long horizontal line extending to the right.

Leo Makrimichalos, B.Arch., OAA, FRAIC, Int'l Assoc. AIA, LEED® AP  
Director, MC Architects Inc.  
LM:mc

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## **Jones Avenue Adult Learning Centre Rebuild**

**To:** Finance, Budget and Enrolment Committee

**Date:** 12 May, 2021

**Report No.:** 05-21-4092

### **Strategic Directions**

- Create a Culture for Student and Staff Well-Being
- Provide Equity of Access to Learning Opportunities for All Students
- Allocate Human and Financial Resources Strategically to Support Student Needs
- Build Strong Relationships and Partnerships Within School Communities to Support Student Learning and Well-Being

### **Recommendation**

It is recommended that the award of the General Construction Contract for the reconstruction of Jones Avenue Adult Learning Centre to the Integricon Group Inc., as contractor of the insurer, be approved.

### **Context**

The purpose of this report is to provide an update on this project and recommend an award of a construction contract. The original facility at 540 Jones Avenue caught fire in May 2019 and was severely damaged as a result. Active intervention was immediately required to avoid total loss of the building. Given the nature of damage – the building has effectively been gutted – demolition, remediation and reconstruction activities have been in progress since early 2020.

Following the fire, a determination was made that tearing down the existing structure and building a new school was cost prohibitive. It was confirmed at early stages that there will be no capital funding support from the Ministry for this project, which means that the reinstatement of Jones Avenue will be paid for through the Insurance

Settlement, outstanding School Condition Improvement (SCI) initiatives and limited use of Proceeds of Disposition (POD).

The building has now been stabilized, cleared and remediated under the auspices of an emergency mandate. Both the consulting team and the General Contractor, who is a pre-approved contractor of the insurer, have been retained through Sole Source initiatives approved by the former Director of Education. This approach was extended to the design and reconstruction phases of the project. As the Insurer is paying the bulk of the rebuild costs, they have authority to assign the general contractor for the insured work. To efficiently rebuild the site, TDSB is planning on using the same contractor to complete all the work on site.

The work started in February 2020. The initial activity focused on the clean-up of materials and remediation. The focus was the safe removal of interior finishes, systems and assemblies affected by the fire and related water damage, and this work is now complete. Initial construction focused on the reinstatement of the roof structure which is critical to reinstating a weather-tight building envelope. The building is now dry and environmental testing is in progress to certify the site as ready for the re-build.

Building occupancy is based on a school accommodation program provided by the Toronto District School Board's (TDSB) Planning Department. This has made provision for a 440 pupil places Elementary School, along with reinstatement of the 230 pupil places Adult Learning Centre.

The Elementary School is not only intended to serve the existing school community. It will also be used to accommodate the potential enrolment overflow, act as a "holding school" for surging populations in the area, or to relocate schools affected by Capital Project initiatives, major renovations or re-builds.

The building plan works within the original building envelope and footprint. There are no additions as part of the reconstruction.

The overall project goal is to reinstate the pre-existing Adult Learning Centre and Elementary School classroom space. At the same time, TDSB will take advantage of the building being under construction to improve Barrier Free Access, mechanical & electrical systems, and general quality of space. It should be noted that Jones Ave is not part of a greater TDSB expansion or consolidation project.

## **Action Plan and Associated Timeline**

As noted above, this project has been under demolition followed by reconstruction for the past year while the design and construction documents were developed. TDSB is now at the stage where the construction documents are complete as per TDSB program and a bid price has been submitted by the contractor. A Building Permit is being filed and awaiting acceptance.

An Environmental Report is underway to confirm the building is ready for the final reconstruction stage and once provided and the permit is received, the reconstruction will begin.

The current goal is to return the Jones Avenue facility to full function in September 2022.

## **Resource Implications**

As presented at the 24 February 2021 Finance, Budget and Enrolment Committee (FBEC) meeting, majority of the project costs will be funded through the Insurance settlement and there will not be any support from the Ministry's capital grants.

Based on the contractor's bid, the total project costs are estimated to be approximately \$20.2M, plus taxes and contingency costs. This amount includes \$18.5M in construction costs, \$1.4M in consultant fees and soft costs and \$362K in insurance, permits and other costs.

The funding for this project will come from three sources: insurance proceeds, SCI and POD. On March 10, 2021, the Board approved the use of up to \$2.5M in POD to support the cost of AODA requirements of this project.

The value of the insurance settlement is still currently under negotiation but will be based on the project costs identified by the General Contractor outlined above.

As negotiations with the insurer are still ongoing, staff will provide a follow up report if the uninsured shortfall exceeds this amount, or if the use of POD is required to fund the shortfall.

Construction will continue to move forward during the insurance settlement negotiations. Given the current construction environment with respect to project materials and equipment increases, TDSB will be responsible for any project shortfall resulting from market price fluctuations until the final resolution of the insurance settlement.

## **Communications Considerations**

Staff will continue to update trustees as new information regarding the project becomes available.

## **Board Policy and Procedure Reference(s)**

Not applicable.

## Appendices

Not applicable.

## From

Maia Puccetti, Executive Officer, Facility and Planning at [maia.puccetti@tdsb.on.ca](mailto:maia.puccetti@tdsb.on.ca) or at 416-395-4566

Marisa Chiu, Interim Executive Officer, Finance at [marisa.chiu@tdsb.on.ca](mailto:marisa.chiu@tdsb.on.ca) or 416-395-3563

Tony Rossi, Manager, Insurance and Enterprise Risk, Business Services  
[tony.rossi@tdsb.on.ca](mailto:tony.rossi@tdsb.on.ca) or at 416-395-4566

Tom Schloessin, Architectural Coordinator, Capital Services and Data Systems at  
[Tom.Schloessin@tdsb.on.ca](mailto:Tom.Schloessin@tdsb.on.ca) or at 416-395-4566



## **2021-22 Grants for Student Needs Update**

**To:** Finance, Budget and Enrolment Committee

**Date:** 12 May, 2021

**Report No.:** 04-21-4085

### **Strategic Directions**

- Provide Equity of Access to Learning Opportunities for All Students
- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended that the 2021-22 Grants for Student Needs Update be received.

### **Context**

On May 4, 2021, the Ministry of Education released the Grants for Student Needs (GSN) memorandum 2021: B08 (Appendix A) for 2021-22. Also included in the release were the following documents:

- Technical Paper for 2021-22 which provides a detailed explanation of the grant allocations within the GSN.
- EFIS template forms used to determine school boards' detailed grant allocations.
- Priorities and Partnership Funds (PPF) memorandum 2021: B10, which outlines the focused grants for specific initiatives. The memorandum is enclosed in Appendix B of this report. Appendix C contains chart summaries of the provincial PPF allocation and TDSB's funding allocation, where available.
- Capital Funding for the 2021-22 School Year (Appendix D) provides funding amounts for School Condition Improvements and Renewal funding. The memorandum 2021: B09 also provides guidance on uses of funding and the reporting requirements.
- The Planning for the 2021-22 School Year (Appendix E) memorandum 2021: B07 outlines the COVID-19 funding supports, remote learning offerings and virtual learning resources and other updates and guidance around school opening in 2021-22.

- Learning Recovery and Renewal memorandum 2021: B11 outlines the Ministry's investments in response to post-pandemic learning, health & safety, and mental health needs.

Staff have prepared a high-level overview of the memorandums and are working on completing a high-level update on the projected financial position of the Board based on preliminary analysis. This high-level update on the projected financial position of the Board will be added to this report in Appendix G prior to the May 12 meeting. Staff will continue to work on developing a detailed budget projection for the June 1, Finance, Budget & Enrolment Committee (FBEC) meeting.

### **Operational Funding**

The GSN funding for 2021-22 is projected to be \$25.6 billion across Ontario school boards, representing an increase of 2.2% from the prior year. The Ministry will continue to provide COVID-19 resources to school boards during the upcoming year.

Amounts identified in this report are estimates and are based on current enrolment projections and information provided in the memorandum. Final amounts will be confirmed after the detailed data has been entered into the Ministry template.

### **COVID-19 Supports in GSN and PPFs:**

**Technology Resources** – The Ministry will provide \$14.9M across the province to support device replacements and procurement of additional student devices. This funding is provided through the Student Technology Devices per pupil amount for students from Kindergarten to Grade 12. The TDSB's allocation is estimated to be approximately \$1.7M, which is in line with 2020-21 additional funding. School boards have been informed that this funding will continue after the pandemic is resolved.

**Mental Health and Special Education Supports (see note on chart A)** – The Ministry will provide \$10.1M across the province to support student mental health through the GSN. The TDSB is estimated to receive \$414K of this provincial allocation, which is in line with 2020-21 additional funding. This funding can be used to provide staff professional learning and training, hiring of community mental health providers, student engagement, and data collection and analysis. In addition, the Ministry announced PPFs of \$49.0M for special education, mental health, well-being and equity initiatives. The TDSB's allocation is estimated at \$2.32M.

**Newcomers Supplement** - \$79.6M in funding will be provided across the province to supplement the recent Immigrant component of the English as a Second Language/ English Literacy Development (ESL/ELD) allocation. This amount has been allocated to

help school boards continue to offer the same level of support to students in these ESL/ELD programs. The allocation will be based on actual versus 2019-20 weighted average enrolment. The TDSB's allocation is forecasted at approximately \$25.0M.

**Staffing Supports (see note in chart A)** – There will be \$304.0M allocated from the PPF investments across the province to support school-based staffing costs. The TDSB has been allocated \$31.5M of this funding. These funds will be utilized to support school based staffing in the areas of teaching and classroom support staff, caretaking and school administration.

**Student Transportation Health & Safety (see note in chart A)** – There will be \$65.5M allocated from PPF investments across the province for costs related to additional drivers, overtime, enhanced cleaning and health and safety measures for student transportation. The TDSB's allocation is \$3.95M.

**School Operations and Ventilation (see note in chart A)** – There will be \$29.4M allocated from PPF investments across the province to provide a 2% increase to the non-staff school operations benchmark, and another 1.25% additional amount provided to support costs related to operating ventilation systems longer and filter replacements. The TDSB allocation is \$3.72M

**Re-Engaging Students and Reading Assessment Supports** – There will be \$20.0M allocated from PPFs across the province for school boards to re-engage students in learning and for reading assessment supports. Boards will develop customized plans to identify unique needs of students, including Black students, Indigenous students, Special Education students, and students in low income households who may have been disproportionately impacted by the pandemic. The TDSB's allocation is \$2.21M.

### **Changes in GSN:**

**Indigenous Education Grant and Program Leadership Grant (PLG)** – The Indigenous Languages Allocation and First Nations, Metis, and Inuit Studies Allocation will be enveloped. The Indigenous Education lead position will be fully funded through the PLG.

**Online Learning** - The Ministry is updating the funding methodology for online courses by adjusting benchmark funding for classroom teacher staffing. Beginning in 2021-22, the secondary benchmark will use a funded average credit load of 7.5 credits per pupil split between online learning (approximately 0.081) and in-person learning (approximately 7.419) which assumes 8% of secondary students will take one online course in the school year. This change in funding represents a reduction in teacher funding of approximately \$2.9M

**Labour Funding** – Will adjust salary benchmarks by 1% and benefit plan funding up to 1% in increases, which represents labour agreement settlements.

**Facilities Cost Benchmark Adjustments:**

The Ministry will provide a 2% cost benchmark update to the non-staff portion of the School Operations Allocation benchmark to account for increases to commodity prices of utilities, insurance and other costs. There will also be continued phase-in adjustments to the Supplementary Area Factor for base school facility operations.

**Transportation Grant** – Maintained at prior year's funding level, with adjustments for enrolment growth as the Ministry is still conducting a review of transportation funding.

**Library Staffing** – Enhanced reporting requirements for library staffing funding.

**Adult Learners** – New prior learning assessment and recognition process for adult learners.

**School Board Administration and Governance and Secondary Class Size Requirements** – Ministry aims to complete the review in the 2022-23 school year.

**Retirement Gratuities** – Consistent with prior year, a 0.167% reduction will be applied to the benefit benchmarks in the foundation grant.

**Educational Software Licensing** – Funds to help support purchase of licenses as the ministry's term limited licenses for digital learning expire. The TDSB's allocation is approximately \$200K.

**Asset Management Software Allocation** – New allocation to offset cost of licensing and fees for software to track school condition. Board-by-board allocation amounts not yet released.

**Priorities and Partnership Funds (PPF)**

As stated above, a copy of the PPF memorandum and associated charts are included in Appendix B. Appendix C contains a summary of grants as follows:

- Table 1 provides information on confirmed allocations to TDSB of PPFs announced in the memorandum.
- Table 2 provides information on PPFs announced with no specific board allocations known at this time.
- Table 3 provides information on PPFs to which the board does not qualify.
- Table 4 provides information on PPFs that are moved into the GSN.



## **Capital**

Appendix D provides the Ministry memorandum on capital funding for the 2021-22 school year. The memorandum also includes information about uses, approvals and reporting of capital expenditures.

A detailed Capital budget will be presented to Trustees at the June 1, 2021 FBEC meeting.

- Renewal funding for TDSB increased by \$0.24M from \$47.61M to \$47.85M.
- School Condition Improvement funding decreased by \$37.2M from \$264.0M to \$226.8M.
- Temporary Accommodation Grant funding increased by \$75.4K from \$434.7K to \$510K.

## **Summary of COVID-19 Funding and Learning Recovery Supports**

Below is a list of the other COVID-19 funding and learning recovery supports outlined in the “Planning for 2021-22 School Year” B07 Memo. It should be noted that the Ministry of Education has instructed school board to only budget half of these allocations in chart A, except for Re-engaging Students and Reading Assessment Supports which can be budgeted for the full year. The Ministry will inform school boards in the fall of 2021 regarding the second half of funding depend on status of pandemic and vaccine distribution.

### **CHART A**

<b>Funding Category</b>	<b>Funding Description</b>	<b>Provincial Allocation (\$ million)</b>	<b>TDSB Allocation (\$ million)</b>
Additional Staffing Support	For teachers, ECEs, EAs, caretakers, school-based admin support, P/VP for smaller cohorts, physical distancing, enhanced cleaning, and remote learning.	304.00	31.50
Additional School Operations Support	2% increase to non-staff school operations benchmark and 1.25% provided to support enhanced ventilation filtration costs.	29.40	3.72
Transportation Health & Safety	Enhanced cleaning protocols and other health & safety measures in	65.50	3.95

	transportation.		
Special Education Supports	Additional staffing resources, learning resources such as assistive technology, interventions to address learning gaps and professional assessments.	16.25	1.09
Mental Health Supports	To employ mental health professionals, training for educators, collaboration with mental health providers, student engagement and student mental health information collection and analysis.	25.25	1.23
Re-engaging Students and Reading Assessment Supports	Reading assessment supports, re-engaging students, licenses, and programs for early readers. (per Ministry memo: 2021: B11)	20.00	2.21
<b>Total</b>		<b>460.40</b>	<b>43.70</b>

**Chart B**

<b>Category</b>	<b>Description</b>	<b>Provincial Allocation (\$ million)</b>	<b>TDSB Allocation (\$ million)</b>
Connectivity Support for Remote Learning Technology	2-year remote learning technology investment for school buildings (application-based funding)	20.00	Based on application
Personal Protective Equipment	Cleaning supplies, equipment to be sourced through Ministry of Government & Consumer Services	450.00	Provided at no costs to school boards
School-focused Nurses	For public health units and testing in schools	86.00	Provided to local health authorities

**Guidance around 2021-22 Budget, In-Year Deficit and Use of Reserves**

- School boards are permitted to incur a deficit up to 1% of the operating budget without Ministry approval. Boards with deficits over 1% must seek Ministerial approval prior to submitting their budget.
- The Ministry has announced that should school boards utilize reserves over 2% of operating budgets across the 2020-21 and 2021-22 school years, funding would be available to support the difference up to 2% of the operating budget in 2021-22. The projected reserves TDSB would need to utilize over the two years would be approximately \$60.74M before any funding from the Ministry is provided.

**Update Regarding Advocacy Letter to the Minister**

On January 26, 2021, the Chair of the Board sent a letter to the Minister of Education regarding the reimbursement of reserve funds and pandemic related costs, as discussed at the December 9, 2020 Board meeting.

The Minister provided a response to the Chair on March 23, 2021. A copy of the letter is provided in Appendix F.

**Action Plan and Associated Timeline**

Over the coming weeks, staff will work to prepare a detailed financial projection for the 2021-22 school year, outlining changes in revenues and expenses. The report will also outline the impact of COVID-19 on TDSB operations in 2021-22. These reports will track to the Special FBEC meeting on June 1, 2021.

**Resource Implications**

Boards are required to submit a balanced budget to the Ministry of Education by June 30, 2021. This year, an extension will be requested to allow staff time to complete Ministry documentation after the June 30<sup>th</sup> Board meeting to be submitted on July 9<sup>th</sup>.

The TDSB would require Ministry approval to incur deficit beyond 1% of the 2021-22 operating allocation and provide a deficit recovery plan.

**Communications Considerations**

The TDSB Budget webpage will be updated with all budget-related information and committee reports.

## **Board Policy and Procedure Reference(s)**

Not Applicable.

## **Appendices**

- Appendix A: 2021: B07 2021-22 GSN Funding Memorandum
- Appendix B1: 2021: B10 2021-22 PPF Memorandum
- Appendix B2: 2021-22 PPF Funding Allocation Summary
- Appendix C: TDSB PPF Summary
- Appendix D: 2021: B09 Capital Funding Memorandum
- Appendix E: 2021: B07 Planning for the 2021-22 School Year Memorandum
- Appendix F: Letter from the Minister regarding reimbursement of reserves
- Appendix G: 2021-22 Preliminary Forecast (To follow)

## **From**

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Marisa Chiu, Interim Executive Officer, Finance, at [marisa.chiu@tdsb.on.ca](mailto:marisa.chiu@tdsb.on.ca), or at 416 395 3563.

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**Ministry of Education**

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Division

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Division des relations de travail et du  
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**2021:B08**

**Date:** May 4, 2021

**Memorandum To:** Directors of Education  
Senior Business Officials  
Secretary/Treasurers of School Authorities

**From:** Andrew Davis  
Assistant Deputy Minister  
Education Labour and Finance Division

**Subject:** **2021–22 Grants for Student Needs Funding**

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I am writing to provide you with information about the Ministry of Education's Grants for Student Needs (GSN) funding for 2021–22. This information is being provided in conjunction with the release of the 2021–22 school year allocations for the Priorities and Partnerships Funding (PPF) and the ministry's 2021–22 COVID-19 supports that provides for another year of resources totalling more than \$1.6 billion. At this time, school boards are expected to budget for approximately half of these resources where the remaining resources will be confirmed by the ministry in the Fall, if needed for the second half of the year. This continued support builds upon more than \$1.6 billion in resources made available in 2020–21 to support the safe reopening and operation of schools across Ontario. More information on the above PPF investments can be found in 2021:B07 and 2021:B10.

GSN funding for 2021–22 is projected to be \$25.6 billion, an increase of 2.2 per cent, while the average provincial per-pupil funding is projected to be \$12,686 in 2021–22, which is an increase of \$152 or 1.2 per cent from 2020–21<sup>1</sup>.

This year's GSN includes updates to COVID-19 supports, changes to how online learning classes are funded, transfers from PPF, enhanced accountability measures, and ongoing investments to

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<sup>1</sup> Excludes GSN stabilization funding for 2020–21.

reflect the third year of the labour agreements. This year's GSN also includes technical and other routine updates.

As noted in memorandum 2021: B04 *2021–22 School Year*, school boards should take a conservative approach in their planning for the 2021–22 school year given the uncertainty in enrolment.

## **A. COVID-19 SUPPORTS IN THE 2021-22 GSN**

In 2020: B08 *2020–21 Grants for Student Needs Funding*, the ministry announced an investment of \$25 million to support extraordinary costs related to the COVID-19 outbreak in the 2020–21 school year. This was included in the more than \$1.6 billion in resources available in 2020–21. Starting in 2021–22, in recognition of the continuing need for additional funding for technology resources and mental health supports, the ministry is now planning for these allocations to be ongoing elements within the GSN.

Additionally, there will be other time-limited supports through the Language Grant in the GSN (outlined below) demonstrating the government's ongoing support for the health, safety and well-being of students and staff during the pandemic. For further details on COVID-19 resources for 2021–22 through both the GSN and PPF, please see the April 27, 2021: B07 memo from Minister Lecce and Deputy Minister Naylor, Planning for the 2021–22 School Year.

### **Technology Resources - Moving to the Pupil Foundation Grant (PFG) and Geographic Circumstances Grant (GCG)**

The ministry will provide \$14.9 million in 2021–22 to support technology-related costs. This continued funding will help to replace some devices that may be out-of-date and support the procurement of additional student devices.

This funding is provided through a new Student Technological Devices per-pupil amount (\$7.11) for students in Kindergarten to Grade 12 in the PFG, with a Student Technological Devices Top-Up Allocation within the GCG to ensure every school board receives a minimum amount of \$50,000.

### **Mental Health Supports - Moving to the Mental Health and Well-Being Grant**

The ministry will provide \$10.1 million in 2021–22 to support student mental health to foster the continued learning and well-being of students. This is in addition to \$49.0 million through PPF for special education, mental health and well-being and equity initiatives for temporary COVID-19 funding supports.

This funding is provided through a new Supporting Student Mental Health Allocation within the Mental Health and Well-Being Grant.

School boards may use this funding for the following student mental health related purposes:

- employ mental health professionals to directly support students
- provide professional learning and training for educators, school-based mental health professionals, and system leaders

- collaborate with community mental health providers to ensure pathways to care for students requiring more intensive supports are available
- student engagement opportunities regarding mental health
- the collection, analysis and reporting of student mental health related information

Funding will be provided to school boards through a per-board amount (\$100,858) and a per-pupil amount (\$1.34). School boards have the flexibility to utilize this funding to address local priorities both at the elementary and secondary panels to support student mental health.

### **Recent Immigrant Supplement**

Due to the extraordinary and temporary decline in recent immigrant enrolment as a result of the COVID-19 pandemic and closed borders, \$79.6 million in time-limited mitigation funding is being provided to supplement the Recent Immigrant Component of the English as a Second Language/English Literacy Development (ESL/ELD) Allocation (for English-language school boards) and the Programme d'appui aux nouveaux arrivants (PANA) Allocation (for French-language school boards). This funding is expected to help school boards continue to offer the same level of support to students requiring ESL/ELD and PANA programs.

The Recent Immigrant Supplement will ensure school boards generate minimum funding based on total weighted enrolment for each of the four years that generated funding through the ESL/ELD Recent Immigrant Component and the PANA Allocation in their 2019–20 Financial Statements. School boards will generate top-up funding to get to this minimum if actual weighted enrolment falls below this level.

## **B. ONLINE LEARNING AND REMOTE LEARNING**

### **Online Learning**

The ministry is updating the funding methodology for online courses by adjusting benchmark funding for classroom teacher staffing through the Secondary Pupil Foundation Allocation and related grants based on a differentiated funded average class size for online and in-person learning.

In 2020–21, the Online Learning Adjustment Allocation was based on the number of credits offered in 2017–18, funded at an average class size of 30. To align the policy with the funding benchmarks, beginning this year the secondary benchmark will use a funded average credit load of 7.5 credits per pupil split between online learning (approximately 0.081) and in-person learning (approximately 7.419). The online learning credit load benchmark assumes approximately 8% of secondary students will take one course online in 2021–22. For planning purposes, school boards can anticipate the participation rate to be adjusted to approximately 16% in 2022–23 and 26% in 2023–24. These planning assumptions may be reviewed based on experience and policy objectives.

Under this new approach, the Online Learning Adjustment in the Cost Adjustment and Teacher Qualifications and Experience Grant has been eliminated.

### **Remote Learning**

As noted in *2021:B04 2021–22 School Year*, school boards that are planning to deliver remote learning through virtual schools in 2021–22 should use the existing secondary class size average for staffing fully remote classes. Hybrid models should also apply in-person class size requirements.

### **C. KEEPING UP WITH COSTS**

The ministry will provide a two per cent cost benchmark update to the non-staff portion of the School Operations Allocation benchmark to assist school boards in managing the increases in commodity prices (i.e. electricity, natural gas, facility insurance, and other costs).

### **D. PPF TRANSFERS TO GSN**

To further support the ministry's efforts to streamline funding while also reducing administrative burden for transfer payment recipients, the following three PPF allocations will be transferred into the GSN:

#### **Specialist High Skills Major (SHSM) \$23.6M**

SHSM programs support Grade 11 and 12 students in gaining sector-specific skills, knowledge and training in the context of education and career/life planning activities that assist them in their planning and transition from secondary school to apprenticeship training, college, university, or the workplace.

This allocation will be transferred and consolidated within the existing SHSM Allocation of the Learning Opportunities Grant. The SHSM amounts will be set out in the *Grants for Student Needs – Legislative Grants for the 2021–2022 School Board Fiscal Year* regulation and adjusted in-year as necessary to reflect updated enrolment data.

#### **After-School Skills Development (ASSD) Programs \$6.1M**

ASSD Programs implemented by school boards provide students with autism spectrum disorder (ASD) and other students with special education needs who may benefit from the program with additional targeted skills development opportunities, outside of the instructional day, to better equip them for classroom success and to achieve other outcomes such as improved social and communication skills. This allocation will be transferred to, and enveloped within, the existing Behaviour Expertise Amount (BEA) Allocation of the Special Education Grant.

#### **Integrated Services for Northern Children (ISNC) \$1.44M**

The ISNC funding supports the coordinated assessment, consultation and treatment services on a multi-agency, multi-ministry basis to children and youth with physical, psychological and educational challenges in under-served rural and remote communities in Northern Ontario. This allocation will be transferred into the Northern Adjustment category, under the Measures of Variability component of the Differentiated Special Education Needs Amount within the Special Education Grant. ISNC funding will flow to the lead school board of each of the three regional Northern Adjustment cooperatives, to support regionally determined special education



priorities that are addressed through joint, innovative and cost-effective special education programs and services, including in under-served rural and remote communities.

## **E. ENHANCED ACCOUNTABILITY MEASURES**

### **Indigenous Education and the Program Leadership Grant (PLG)**

The Indigenous Education Grant (IEG) is being adjusted to include greater accountability measures and is being streamlined as follows:

- The Indigenous Languages Allocation and First Nations, Métis and Inuit Studies Allocation will be enveloped. School boards will be required to spend the allocations on each program and the use of any funding surplus beyond what is needed to run these courses is to be reported through the Board Action Plan (BAP). School boards are required to deliver these programs if a minimum of eight secondary pupils of the board enroll in the course.
- The Indigenous Education Lead position funding, previously funded through both the Per-pupil Amount (PPA) Allocation in the IEG and PLG, will now be fully funded through the PLG. Each school board will continue to generate 1.0 Supervisory Officer salary and benefits benchmark and will also generate 10.44 per cent in travel and professional development. The remaining PPA Allocation will be realigned within the IEG to become a component of the BAP Allocation, which will continue to be enveloped.
  - School boards continue to be required to spend at least half of the benchmark on the lead salary and benefits, and any remainder will be transferred to the BAP for current or future years' IEG spending.
  - As in previous years, the Indigenous Education Lead must be a full-time position and must be dedicated. Job splitting is not permitted, unless an exemption is requested by the school board in writing and approved by the Indigenous Education Office.

The ministry would also like to remind school boards that children and youth in care of children's aid societies (including First Nation's Caring Societies) may choose to attend a First Nation school, under the Reciprocal Education Approach (REA), subject to a First Nation school's admission policies. The REA requires that school boards provide funding support for students, who would ordinarily be eligible to be pupils of the board to attend a First Nation school when requirements and eligibility criteria are met.

### **Library Staffing**

The ministry will be introducing additional requirements to enhance reporting for library staffing funding to get greater insight into how school boards are using the funding. School boards that are not fully utilizing this funding on library purposes will be asked for a multi-year plan highlighting their vision and next steps to address any underspending in this area.

## **F. PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR) MANDATORY REQUIREMENT**

Starting in 2021–22, the ministry is requiring that a newly revised PLAR process be available for all eligible adult learners (mature students). The PLAR process provides recognition of adult learning towards the Ontario Secondary School Diploma, where relevant and appropriate, and helps to minimize duplication of learning required. This enables the student to more quickly earn a high school diploma, expediting their goal to gain employment, improve their employment situation, or participate in further education or training.

The ministry will provide additional details through the release of a revised Policy/Program Memorandum (PPM) 132: Prior Learning Assessment and Recognition (PLAR) for Mature Students in the spring of 2021.

## **G. PLANNING FOR THE FUTURE**

### **Student Transportation**

In 2020, the ministry launched a review of student transportation, which aims to achieve a more equitable, efficient, and needs-based student transportation system in Ontario. While the review is underway, the overall Student Transportation Grant will be maintained at the previous year's funding level, with adjustments for enrolment growth.

### **School Board Administration and Governance and Secondary Class Size Accountability Requirements**

As noted in 2020:B08 *2020–21 Grants for Student Needs Funding*, the ministry is reviewing accountability requirements for compliance with the school board administration and governance enveloping provision and the secondary provisions of the Class Size Regulation (O. Reg. 132/12). The ministry aims to complete this review for the 2022–23 school year.

Starting in 2022–23, the class size compliance framework will be expanded to include the secondary provisions of Ontario Regulation 132/12 - *Class Size*.

## **H. ONGOING IMPLEMENTATION AND OTHER CHANGES**

### **Labour Funding**

The ministry will adjust salary benchmarks<sup>2</sup> by one per cent. The ministry will also provide benefits funding that vary by employee group, reflecting central agreements, which include up to one per cent increases for benefits' plan maintenance or improvements and additional inflationary increases. The Supports for Students Fund (SSF) will also continue, and all funds should be used consistent with the central agreement obligations.

Funding also continues to be available through the Teacher Job Protection Fund for classroom teachers, if needed, in relation to the changes to class sizes in 2019–20 and 2020–21.

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<sup>2</sup> Does not include directors of education, senior administration staff, principals or vice-principals

### **Retirement Gratuities**

This is the tenth year of a 12-year phase-out of the retirement gratuities resulting in a reduction in the benefits funding benchmarks. This 0.167 per cent reduction will be applied to the benefits benchmarks in the foundation grants with equivalent adjustments to the benchmarks in the supplemental grants to reflect the reduction in benefits funding.

For school boards that provided one-time payouts of retirement gratuities in 2015–16, funding will continue to be recovered from school boards in 2021–22. This recovery, which began in 2016–17, will be over the estimated average remaining service life of school board employees eligible for retirement gratuities as at August 31, 2012. The funding recovered from school boards will be to the extent that school boards received funding from the ministry and to the extent that school boards reported a one-time gain in the early payout of retirement gratuities in 2015–16.

### **School Operations Allocation - Supplementary Area Factor**

This is the third year of the five-year phase-in of updates to the Supplementary Area Factor for base school facility operations, within the School Facility Operations and Renewal Grant, to reflect a secondary class size of 23.

### **Additional Educational Software Licensing**

The per-pupil amount is being increased to \$0.84 and the minimum amount per school board is being increased to \$50,000 through the top-up allocation. These funds are being given directly to school boards, as the ministry's last term-limited licences for digital learning tools expire, to help support their own choice and purchase of licences. This funding is for digital tools that support learning in and outside of the classroom and is provided through a per-pupil component in the Pupil Foundation Grant, with a top-up allocation within the Geographic Circumstances Grant.

### **Central Employer Bargaining Agency Fees**

The Central Employer Bargaining Agent Fees Allocation is being revised to better reflect the trustees' associations' cost structures since the introduction of the *School Boards Collective Bargaining Act, 2014* (SBCBA). The 2021–22 GSN reflects funding amounts per district school board which are based on the maximum annual revenue of their respective trustees' association. Starting in 2022–23, the district school boards funding amounts will be adjusted each year based on a number of factors, including changes to the GSN benchmarks and each trustees' association's total annual expenses.

As part of this revision, the Central Employer Bargaining Agency Fees – Supplemental (\$1.2 million) PPF is being transferred and consolidated within the existing Central Employer Bargaining Agency Fees Allocation within the GSN.

### **Parent Engagement Allocation - Moving to the School Foundation Grant (SFG)**

The Parent Engagement Allocation is provided to support the parent engagement activities of a school board's Parent Involvement Committee and school councils. This committee and these school councils support the implementation of a wide range of policies, programs, strategies, and initiatives that involve parents. Moving the Parent Engagement Funding Allocation from

the School Board Administration and Governance Grant (SBAGG) to the SFG will better delineate funding for parent engagement based on local needs since the SFG provides school-based funding for in-school administration and leadership.

### **Capital Planning Capacity (CPC) Allocation – Moving to the School Facility Operations and Renewal Grant**

The CPC program supports school boards in acquiring additional resources to undertake a range of capital planning-related activities. To better reflect the purpose of this allocation, the CPC Allocation is being moved from the SBAGG to the School Facility Operations and Renewal Grant, which addresses the costs of operating school facilities (heating, lighting, maintaining, and cleaning) as well as the costs of repairing and renovating schools.

### **Asset Management Software Allocation**

School boards are provided with this funding to offset the cost of licensing and related fees associated with approved software that supports the implementation of effective renewal programs and tracks school condition over time. An update on this funding will be provided at a later point in time, pending completion of procurement. As such, amounts are not yet allocated on a board-by-board basis.

### **Non-Instructional Spaces Amount - Moving to the School Facility Operations and Renewal Grant**

Funding for the Non-Instructional Spaces Amount is being moved from the SBAGG into the School Operations Allocation of the School Facility Operations and Renewal Grant. This funding is provided to support the operating costs of non-instructional spaces such as teacherages in isolate board school authorities that were merged with and continued as district school boards in 2009. As of the 2021–22 school year, three district school boards continue to maintain such non-instructional spaces as part of their facility inventory which they acquired when they merged with isolate board school authorities. The allocations provided to the three district school boards will be set out in the *Grants for Student Needs – Legislative Grants for the 2021–2022 School Board Fiscal Year* regulation.

### **Calculation of In-Year Deficit for Balanced Budget Compliance**

To reduce school board and ministry administrative burden and simplify the calculation of in-year deficit for different purposes, O. Reg. 488/10 *Determination of Boards' Surpluses and Deficits* will be amended to exempt the following three adjustments from the calculation of in-year deficit for balanced budget compliance purposes:

- The amortization of accumulated surplus set aside to offset the amortization of unfunded employee future benefits
- The amortization of accumulated surplus set aside to offset the amortization expense of committed capital spending funded by school boards' accumulated surplus
- The amortization of accumulated surplus set aside to offset the difference between sinking fund interest earned and the amortization expense of the assets supported by the sinking fund debentures

As a result of the change above, a corresponding change is being made to O. Reg 280/19 *Calculation of Maximum In-Year Deficit* where these three adjustments will no longer be exempted from the calculation of the adjusted in-year deficit.

## I. CAPITAL

Details of capital funding programs are provided in a separate memorandum, 2021:B09.

### School Renewal

The ministry is committed to supporting healthy and safe learning environments. For the upcoming school year, the ministry will continue to invest approximately \$1.4 billion to maintain and improve the condition of schools. This investment is in addition to almost \$700 million in combined federal-provincial funding provided under the COVID-19 Resilience Infrastructure Stream of the Investing in Canada Infrastructure Program.

## J. ISOLATE BOARD SCHOOL AUTHORITIES

As in previous years, funding for isolate board school authorities will be adjusted, as appropriate, to reflect changes in funding to district school boards. As such, funding for isolate board school authorities may include adjustments to some of the items presented in this memorandum. The ministry will provide further information to isolate board school authorities concerning their 2021–22 funding, through an updated Addendum to 2021–22 Technical Paper for Isolate Board School Authorities in the near future.

## K. REPORTING

### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

### Rural and Northern Education Funding (RNEF) – Schools List

By June 30, 2021, school boards must submit to the ministry the list of all the additional schools, approved by board of trustees' motion, to be eligible to spend the RNEF Allocation on these specific schools. Please submit these motions along with the list of these additional schools to [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca) including the school name, School Facilities Inventory System (SFIS) number, Campus ID, Board School Identification number (BSID) and panel (elementary/secondary). **Please include "RNEF" in the subject line of your email.**

## L. INFORMATION RESOURCES

If you require further information, please contact:

Subject	Contact	Email
Additional Educational Software Licensing	Jennifer Chan	<a href="mailto:jennifer.Chan3@ontario.ca">jennifer.Chan3@ontario.ca</a>
Benefits Trusts Funding, Central Employer Bargaining Agency Fees Allocation, and Retirement Gratuities	Romina Di Pasquale	<a href="mailto:romina.dipasquale@ontario.ca">romina.dipasquale@ontario.ca</a>
Capital Priorities and Project Accountability	Paul Bloye	<a href="mailto:paul.bloye@ontario.ca">paul.bloye@ontario.ca</a>
Financial Accountability and Reporting Requirements	Med Ahmadoun	<a href="mailto:med.ahmadoun@ontario.ca">med.ahmadoun@ontario.ca</a>
Indigenous Education	Taunya Paquette	<a href="mailto:taunya.paquette@ontario.ca">taunya.paquette@ontario.ca</a>
Operating Funding	Paul Duffy	<a href="mailto:paul.duffy@ontario.ca">paul.duffy@ontario.ca</a>
Prior Learning Assessment and Recognition & Specialist High Skills Major	Dianne Oliphant	<a href="mailto:dianne.oliphant@ontario.ca">dianne.oliphant@ontario.ca</a>
School Renewal	Andrea Dutton	<a href="mailto:andrea.dutton@ontario.ca">andrea.dutton@ontario.ca</a>
Special Education / Student Mental Health	Claudine Munroe	<a href="mailto:claudine.munroe@ontario.ca">claudine.munroe@ontario.ca</a>
Student Transportation	Mehul Mehta	<a href="mailto:mehul.mehta@ontario.ca">mehul.mehta@ontario.ca</a>

General questions regarding the 2021–22 GSN release can be emailed to:

[EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca)

## M. OTHER GSN MATERIALS

For further information, please see the 2021–22 Education Funding Technical Paper and GSN Projections for the 2021–22 School Year, which are available on the [Education Funding webpage](#).

## N. NOTICE

Some of the elements and proposals set out in this memo can only take effect if certain regulations are made by the Minister of Education or Lieutenant Governor in Council under the *Education Act* or other legislation as required. Such regulations have not yet been made.

Therefore, the content of this memo should be considered to be subject to such regulations, if and when made.

In closing, the ministry would like to acknowledge the ongoing work of school board teams to support students, families and the broader community during this challenging time. The ministry looks forward to working closely with you to facilitate the next school year.

Sincerely,

Original signed by

Andrew Davis  
Assistant Deputy Minister  
Education Labour and Finance Division

**Ministry of Education**

Deputy Minister

438 University Avenue, 5<sup>th</sup> Floor  
Toronto ON M7A 2A5**Ministère de l'Éducation**

Sous-ministre

438, avenue University, 5<sup>e</sup> étage  
Toronto (Ontario) M7A 2A5**2021: B10****Date:**

May 4, 2021

**Memorandum To:**Directors of Education  
Secretary/Treasurers of School Authorities**From:**Nancy Naylor  
Deputy Minister**Subject:****2021-22 Priorities and Partnerships Funding (PPF)**

I am writing to provide you with information about the Ministry of Education's Priorities and Partnerships Funding (PPF) for 2021-22. These projections are being released in conjunction with the 2021-22 Grants for Student Needs (GSN).

Ontario continues to modernize education funding to deliver a sustainable and world-class system so students can succeed in school and beyond – while ensuring investments have the greatest impact in the classroom, and on students, as the province continues to respond to the COVID-19 pandemic. The PPF is supplemental to the GSN and is reviewed and assessed by the ministry each year.

**COVID-19 SUPPORTS**

Although the evolving public health landscape is difficult to predict, we recognize that the next school year may require similar health and safety measures as those implemented this year. To support the continued safe operation of schools in 2021-22, the ministry will continue to provide temporary ongoing COVID-19 funding supports to school boards.

COVID-19 related funding will be allocated for such items as staffing to support the delivery of smaller cohorts, cleaning, remote learning, student transportation, learning recovery and renewal, special education, mental health and well-being. For further details on COVID-19 resources for 2021-22 through both the GSN and PPF, please see the May 4, 2021: B07 memo from Minister Lecce and Deputy Minister Naylor, Planning for the 2021-22 School Year.



## TRANSFERS TO GSN

To further support the ministry's efforts to streamline funding while also reducing administrative burden for transfer payment recipients, some existing PPF allocations have been transferred into the GSN beginning in 2021-22. The ministry is pleased to provide continuity of funding for these programs through the GSN funding mechanism. Additional details regarding these allocations can be found in the 2021-22 GSN materials, including the B Memo and technical paper:

1. Specialist High Skills Major (SHSM) (Base Funding) – \$23.6 million
2. After School Skills Development (ASSD) Programs – \$6.1 million
3. Integrated Services for Northern Children (ISNC) – \$1.44 million

The Central Employer Bargaining Agent Fees Allocation within the GSN is being revised to better reflect the trustees' associations' cost structures since the introduction of the *School Boards Collective Bargaining Act, 2014* (SBCBA). As part of this revision, the Central Employer Bargaining Agency Fees – Supplemental (\$1.2 million) PPF is being transferred and consolidated within the existing Central Employer Bargaining Agency Fees Allocation within the GSN.

The ministry intends to continue reviewing opportunities for additional transfers in future years.

## FUNDING ALLOCATIONS

For 2021-22, the PPF will provide over \$288 million in funding to education partners to support students.

To facilitate school boards' budget planning for 2021-22, the ministry is confirming approximately \$122.2 million of PPF funding to school boards and school authorities to support ministry priorities. Within this amount:

- \$60.1 million is allocated by program and by school board in this memorandum (see **Appendix A**); and
- \$62.1 million has been allocated by program, with school board allocations to be confirmed later in the year.

## TRANSFER PAYMENT ADMINISTRATION

For the upcoming school year, the ministry will continue to provide school boards with integrated (multi-project) Transfer Payment Agreements (TPAs).

Starting in 2021-22, the ministry is adopting Transfer Payment Ontario (TPON) as a new enterprise-wide system to manage TPAs. All 2021-22 PPF contracts will be released on the TPON system. TPON will provide school boards with a centralized digital system for all government

transfer payments, enabling further efficiencies in the administration and management of TPAs.

TPAs will be available on TPON following a brief period to allow for TPON registration and training sessions for PPF recipients. The ministry is implementing a phased approach in the adoption of TPON in order to support a smooth transition. Initially, TPON will be used for accessing and executing TPAs. Ministry program staff and board staff will continue to work on program implementation together. PPF payments will continue to be managed through the Education Financial Information System (EFIS). There will be no change in the process used to flow funds to school boards. Once PPF TPA execution has been established through TPON, reporting will be the next phase to be added; school boards should expect that report-backs for PPF TPAs will be migrated to this digital system throughout the 2021-22 and 2022-23 school years.

### Access to the Transfer Payment Ontario (TPON) System

To access and approve 2021-22 PPF TPAs, school board staff must have registered accounts and complete training on the new TPON system. Over the next few weeks, ministry staff will deliver several training sessions to demonstrate the use and functionality of TPON, as well as respond to any questions and concerns.

Please see **Appendix B** for additional details and information on how to create an account on TPON and register for upcoming training sessions.

We appreciate your support in this transition to the TPON system for PPF contracts with the ministry.

### PPF PROGRAM ALLOCATIONS

PPF priority themes are outlined in the following table, with further program details below:  
Note: Numbers may not add due to rounding.

Key Priority	Objective	Amount
Engaging Parents and Communities	To involve parents and communities in their children's education and in program decision-making. Parents and communities will be vital partners in Ontario's online learning and equity initiatives.	\$2.47M
French-Language Education	To provide opportunities, tailored supports, and multimedia resources to students in Ontario's French-Language Education (FLE) system guided by the <i>Aménagement linguistique</i> policy.	\$0.12M

Key Priority	Objective	Amount
Indigenous Education	To support the academic success and well-being of Indigenous students, as well as build the knowledge of all students and educators on Indigenous histories, cultures, perspectives, and contributions.	\$6.61M
Math	To support Ontario's students in meeting provincial math standards.	\$44.32M
Mental Health and Well-Being	To support the critical linkage between mental health and well-being and student success. Also provides students with physical health and safety supports.	\$9.50M
Special Education	To improve support for children and youth with special education needs and their families and educators.	\$1.86M
Student Pathways	To support students as they transition to postsecondary destinations, including apprenticeship, college, university, and the workplace.	\$14.64M
Supporting Student Potential	To support vulnerable students, including youth at risk, to stay in school, graduate and succeed. This also includes equity initiatives, and anti-racism and de-streaming supports.	\$19.01M
System Support and Efficiencies	To provide support to help ensure that the education system is running efficiently and effectively, including labour-related commitments, broadband, administrative efficiencies, and teacher professional learning.	\$23.67M

Descriptions of the initiatives under these PPF themes are below. Where available at this time, school board allocations are provided in Appendix A. Some school board allocations will be confirmed at a later date.

### Engaging Parents and Communities

#### *Parents Reaching Out Grants (\$2.47M) – School board allocations in Appendix A*

These grants will support parents in identifying barriers and opportunities to strengthen parent engagement in their own communities and enable more parents to support their child's learning and well-being.

## **French-Language Education**

*Implementation of Aménagement linguistique initiatives and strategies to retain and engage students (\$0.12M) – School board allocations in Appendix A*

Funding to assist French-language school boards in the implementation of aménagement linguistique initiatives in French-language schools in Ontario with a view to engage students and develop their sense of belonging to the French-language school system and their community.

## **Indigenous Education**

*Indigenous Graduation Coach (\$3.92M)*

The Indigenous Graduation Coach Program provides funding to targeted district school boards for the recruitment of Indigenous Graduation Coaches to support Indigenous students in obtaining an Ontario Secondary School Diploma and successfully transition into post-secondary education, training or labour market opportunities.

*Rapid Response Northern Schools Team (\$0.80M) – School board allocations in Appendix A*

The Rapid Response Northern Schools Team (RRNST) is a trained, trauma-informed team comprised of board-employed, certified educators, administrators and related positions (e.g., Elders) to respond to urgent requests made by remote First Nation communities experiencing a temporary crisis. The RRNST can be mobilized and deployed quickly upon the request of a First Nation to keep classrooms and schools open in remote First Nation communities and support the academic success and well-being of students.

*Aboriginal Youth Entrepreneurship Program (AYEP) (\$0.27M)*

AYEP gives Grade 11 and 12 First Nation, Métis, and Inuit students in identified school boards an opportunity to earn two senior business studies credits through a program based on the Ontario business studies curriculum and supplemented by Indigenous content, hands-on activities, guest speakers and business mentors, and funding opportunities. Students develop entrepreneurial skills and learn how to create and establish their own small business.

*Keewatin Patricia District School Board (KPDSB) / Keewaytinook Okimakanak Board of Education (KOB) (\$0.21M) – School board allocations in Appendix A*

KPDSB second a principal to support the capacity development of educators and administrators in partnering with First Nation-operated schools to support First Nation students' success and well-being as they transition from remote and fly-in communities, as young as age 12, into provincially funded schools.

*“Anishinaabemodaa” – “Let’s speak Ojibwe” Initiative (\$1.41M) – School board allocations in Appendix A*

The Rainy River District School Board (RRDSB), the Seven Generations Education Institute and SayITFirst work in partnership to develop pathways for Ojibwe speakers to become Early Childhood Education workers and certified classroom teachers. With progress, the focus will shift to developing early education language programming, with the goal of creating a cohort of children ready for immersion programming. To date, the initiative has helped to sustain and expand language learning in ten First Nation communities associated with the initiative.

**Math**

*Math Strategy (\$40.32M) – School board allocations in Appendix A*

Funding to support additional board and school positions to support student math performance. Board-based math learning leads will support the implementation of the new de-streamed Grade 9 math course, in addition to continuing to support the implementation of the elementary math curriculum. School-based math learning facilitators are a targeted support for those schools demonstrating the greatest need. In September 2021, the Ministry of Education will begin the process of ending early streaming of math for students in Grade 9 and will work with school boards as they transition students into a de-streamed Grade 9 math course.

*Math Strategy – Additional Qualifications (\$4.00M)*

Funding for school boards to subsidize Additional Qualifications courses in math for educators. 2021-22 will be year three of a \$20 million allocation over five-years. This program is application-based. To receive this funding, please submit an [application](#) by June 30, 2021.

**Mental Health and Well-Being**

*Well-Being and Mental Health Bundle (\$3.00M) – School board allocations in Appendix A*

Funding to support school boards and authorities to meet local needs and priorities that promote well-being and mental health, including safe, healthy, inclusive and accepting learning environments. This funding enables school boards and authorities to support activities in their improvement and multi-year strategic plans, as well as their three-year Mental Health and Addictions Strategy, and annual Action Plan for Mental Health.

*School Mental Health Ontario (SMH-ON) (\$6.50M) – School board allocations in Appendix A*

As part of the government’s commitment to build a comprehensive and connected multi- year mental health and addictions system across the lifespan, funding for School Mental Health Ontario (SMH-ON) will continue. SMH-ON will receive \$6.5 million in 2020-21 to provide implementation support to all 72 district school boards through clinical expertise, evidence-based resources/practical tools for educators, and the delivery of consistent professional learning to school-based mental health clinicians.

## Special Education

### *Educators Autism Additional Qualification (AQ) Subsidy (\$1.01M) – School board allocations in Appendix A*

Continuation of funding will support teacher participation in the Teaching Students with Communication Needs (Autism Spectrum Disorder) AQ Course. Boards applied in 2019-20 for funding over three years.

### *Pilot to Improve School-Based Supports for Students with ASD (\$0.37M) – School board allocations in Appendix A*

Continuation of funding to support the provision of dedicated space on school site for external Applied Behaviour Analyst (ABA) practitioners to provide direct service to students with Autism Spectrum Disorder (ASD) in 11 pilot school boards.

### *Developmental Disabilities Pilot: Student Transitions (\$0.48M)*

Pilot to support select school boards to explore successful practices in transitioning students with developmental disabilities to work through the use of an intensive job-placement program.

## Student Pathways

### *Expansion of Specialist High Skills Majors (SHSM) (\$13.20M)*

Application-based funding to support expansion of the number of programs and student enrolment in the 13 sectors identified as having the strongest focus on technological education and the skilled trades<sup>1</sup>. Applications for 2021-22 funding were submitted by school boards in February 2021. As part of this expansion, funding will also be provided to support current and expanded SHSM Dual Credit programs with a technological education and skilled trades focus. This year will be the first of the three-year expansion; boards may choose to apply for this funding in any or all of the three years.

### *The Learn and Work Bursary Program (\$0.44M) – School board allocations in Appendix A*

The Learn and Work Bursary Program provides a bursary to vulnerable and underserved students in 18 school boards who are enrolled in a cooperative education program and have financial and other barriers to completing the Ontario Secondary School Diploma (OSSD). Eligible students would be identified by guidance teams based on the selection criteria.

### *The Skilled Trades Bursary Program (\$1.00M)*

The new Skilled Trades Bursary Program provides a bursary to students that complete two credits in a cooperative education program working in a skilled trades placement, have plans to pursue a post-secondary skilled trades pathway and have financial and other barriers to completing their Ontario Secondary School Diploma (OSSD). Eligible students would be identified by guidance teams based on the selection criteria.

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<sup>1</sup> The 13 identified sectors are Agriculture, Aviation and Aerospace, Construction, Environment, Energy, Food Processing, Forestry, Horticulture and Landscaping, Hospitality and Tourism, ICT, Manufacturing, Mining and Transportation.

## Supporting Student Potential

### *Graduation Coach Program for Black Students (\$2.94M)*

This funding is focused on addressing systemic barriers to achievement and well-being and supporting the success of Black students. The program involves providing intensive, culturally-responsive support to Black students and hiring graduation coaches with connections to Black communities to act as mentors to Black students, with the assistance of school staff and board leadership.

### *Transportation Supports for Children and Youth in Care (\$6.60 M)*

To improve the educational outcomes and well-being of children and youth in care, funding for transportation services enables students to stay in their school of origin when their residence changes until a more natural transition time, so they have stability at school, can focus on their learning, and maintain academic standing and graduate.

### *Human Rights and Equity Advisors (\$3.24M)*

Funding for select school boards to employ Human Rights and Equity Advisors (HREAs) who work with the Director of Education and with the board's senior team to foster a culture of respect for human rights and equity, help identify and address systemic human rights and equity issues and increase the board's compliance with human rights law.

### *Demographic Data Gathering (\$2.50M)*

Collecting and analyzing demographic data to gain a clearer understanding of who Ontario students and staff are in order to enable school and system leaders to more precisely apply resources to support student success and better-informed hiring decisions.

### *Culturally Relevant and Responsive Pedagogy (\$0.59M)*

Funding to support an approach that is used to address disparities in student achievement and well-being by creating equitable and respectful learning environments that develop student responsibility, citizenship, and community engagement.

### *Guidance and Career Education Additional Qualifications Subsidies (\$0.69M)*

Application-based funding will be available to support school boards to subsidize Guidance and Career Education additional qualification (AQ) courses for eligible teachers that are registered with the Ontario College of Teachers and self-identify as Black, Indigenous or racialized and complete one of the following:

- Guidance and Career Education – Part 1
- Guidance and Career Education – Part 2
- Guidance and Career Education Specialist

School boards may apply for this funding using an [online form](#).

*Pilot to Support Early Intervention in Math for Students with Special Education Needs (Grades 4-6) (\$2.45M)*

The funding is intended to support school boards in implementing early interventions in Math for students with special education needs. The focus will be on grades 4-6, with a goal of increasing student engagement, preventing learning gaps, and supporting students to prepare for de-streamed Grade 9 math. Funding and application details will be made available soon.

**System Support and Efficiencies**

*Broadband Modernization Program (BMP) (\$8.37M)*

Funding to provide access to reliable, fast, secure and affordable internet services to all students and educators in schools across Ontario – including those in rural and northern communities. The current target connectivity speed is 1 megabit per second (Mbps) per student or educator, in a secure, scalable and sustainable network that can adapt to future needs following a common network architecture across the province.

*New Teacher Induction Program - Enhancing Teacher Development Fund (NTIP-ETD) (\$1.00M)*

The NTIP-ETD supplements the GSN funding formula by providing funded support for boards who experience a significant increase in the number of new permanent hires from the previous year and/or have new hires past Year 2 on the Teacher Qualifications and Experience Grid. Boards apply to the ministry for funding if either of these categories impact their ability to support the development of their new teachers. For some boards this funding is critical to the delivery of NTIP as these new teachers must be supported and are required to successfully complete two teacher performance appraisals.

*Learning and Innovation Fund for Teachers (\$3.50M) – School board allocations in Appendix A*

These funds will enable school boards to support teacher collaboration, learning and sharing of effective practices within schools, within boards and across the province. Further program details will be communicated to boards.

*Excellence in Education Administration Fund (\$10.80M)*

The ministry will continue its focus on efficiency and excellence in education administration through the Excellence in Education Administration Fund (EEAF). The EEAF supports school boards in driving modernization and transformation by reviewing their operations with a goal of finding efficiencies while making sure vital programs and services are protected. The EEAF is available to all 72 district school boards and any district school boards that has not participated in the EEAF program to date, will be required to submit a report to the ministry by August 31, 2022. The ministry will be sharing further details through school board transfer payment agreements shortly.



## **UNDERSPENDING OF 2020-21 PPF FUNDS**

While repurposing of 2019-20 PPF was permitted for emerging COVID-related supports, this approach is not being replicated for 2020-21 PPF funds, given the additional COVID-related investments that have been issued via both GSN and PPF to support students in the 2020-21 school year.

All PPF funds should be spent for the original purpose that is intended and articulated in signed transfer payment agreements. Unspent 2020-21 PPF funds must be recovered by the ministry and will not be available for repurposing or carrying forward.

The ministry will continue to work closely with the sector to support student needs in the 2021-22 school year.

## **NEXT STEPS**

If you require further information about the 2021-22 PPF initiatives, please contact your ministry program contacts or the office of the Assistant Deputy Minister responsible for the program.

The ministry looks forward to continuing our strong collaboration with education partners. Working together, we are supporting Ontario's children and students to maximize their performance and well-being.

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Nancy Naylor  
Deputy Minister of Education

## **ATTACHMENTS**

Appendix A – School Board Funding Allocations

Appendix B – Transfer Payment Ontario (TPON) System: Registration, Training and FAQs

- c: Superintendents of Business and Finance  
Executive Director, Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO)  
Executive Director, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)  
Executive Director, Ontario Catholic School Trustees' Association (OCSTA)  
Executive Director, Ontario Public School Boards' Association (OPSBA)  
Executive Director, Council of Ontario Directors of Education (CODE)  
Executive Director and Secretary-Treasurer, Association des enseignantes et des enseignants franco-ontariens (AEFO)  
General Secretary, Ontario English Catholic Teachers' Association (OECTA)  
General Secretary, Elementary Teachers' Federation of Ontario (ETFO)  
General Secretary, Ontario Secondary School Teachers' Federation (OSSTF)  
Chair, Ontario Council of Educational Workers (OCEW)  
Chair, Education Workers' Alliance of Ontario (EWAO)  
Co-ordinator, Canadian Union of Public Employees – Ontario (CUPE-ON)  
Executive Director, Association des directions et directions adjointes des écoles franco-ontariennes (ADFO)  
Executive Director, Catholic Principals' Council of Ontario (CPCO)  
Executive Director, Ontario Principals' Council (OPC)

Recipient	Initiative	Total (\$M)
<b>Toronto Catholic District School Board</b>		
	Math Strategy	\$ 1.3500
	Pilot to Improve School-Based Supports for Students with ASD	\$ 0.0340
	Well-Being and Mental Health Bundle	\$ 0.1206
	Educators Autism Additional Qualification (AQ) Subsidy	\$ 0.0057
	Learn and Work Bursary	\$ 0.0300
	Parents Reaching Out (PRO) Grant	\$ 0.0953
	Learning and Innovation Fund for Teachers	\$ 0.0630
<b>Toronto Catholic District School Board Total</b>		<b>\$ 1.6986</b>
<b>Toronto District School Board</b>		
	Math Strategy	\$ 4.5320
	Pilot to Improve School-Based Supports for Students with ASD	\$ 0.0340
	Well-Being and Mental Health Bundle	\$ 0.3128
	Educators Autism Additional Qualification (AQ) Subsidy	\$ 0.0267
	Learn and Work Bursary	\$ 0.0460
	Parents Reaching Out (PRO) Grant	\$ 0.2531
	Learning and Innovation Fund for Teachers	\$ 0.0630
<b>Toronto District School Board Total</b>		<b>\$ 5.2676</b>
<b>Trillium Lakelands District School Board</b>		
	Math Strategy	\$ 0.5555
	Well-Being and Mental Health Bundle	\$ 0.0335
	Educators Autism Additional Qualification (AQ) Subsidy	\$ 0.0200
	Parents Reaching Out (PRO) Grant	\$ 0.0221
	Learning and Innovation Fund for Teachers	\$ 0.0450
<b>Trillium Lakelands District School Board Total</b>		<b>\$ 0.6760</b>
<b>Upper Canada District School Board</b>		
	Math Strategy	\$ 0.9895
	Well-Being and Mental Health Bundle	\$ 0.0509
	Educators Autism Additional Qualification (AQ) Subsidy	\$ 0.0047
	Parents Reaching Out (PRO) Grant	\$ 0.0323
	Learning and Innovation Fund for Teachers	\$ 0.0450
<b>Upper Canada District School Board Total</b>		<b>\$ 1.1223</b>
<b>Upper Grand District School Board</b>		
	Math Strategy	\$ 0.5045
	Well-Being and Mental Health Bundle	\$ 0.0479
	Educators Autism Additional Qualification (AQ) Subsidy	\$ 0.0133
	Parents Reaching Out (PRO) Grant	\$ 0.0384
	Learning and Innovation Fund for Teachers	\$ 0.0450
<b>Upper Grand District School Board Total</b>		<b>\$ 0.6491</b>
<b>Waterloo Catholic District School Board</b>		
	Math Strategy	\$ 0.3460
	Well-Being and Mental Health Bundle	\$ 0.0311
	Educators Autism Additional Qualification (AQ) Subsidy	\$ 0.0108
	Parents Reaching Out (PRO) Grant	\$ 0.0294
	Learning and Innovation Fund for Teachers	\$ 0.0450
<b>Waterloo Catholic District School Board Total</b>		<b>\$ 0.4623</b>

## Appendix C: 2021-22 Priorities and Partnership Funding Summary

Table 1: PPF Board Allocation Amount Confirmed

PPF Name	Per 2021:B10 Memo (App. A)			
	2020-21 Province Wide (\$ millions)	2021-22 Province Wide (\$ millions)	2020-21 TDSB Allocation (\$ millions)	2021-22 TDSB Allocation (\$ millions)
Math Strategy	40.26	40.32	4.5320	4.5320
Educators Autism Additional Qualification (AQ) Subsidy	1.00	1.01	0.0267	0.0267
Pilot to Improve School-Based Supports for Students with ASD	0.37	0.37	0.0340	0.0340
The Learn and Work Bursary Program	0.00	0.44	0.0000	0.0460
Graduation Coach Program: Pilot for Black Students	1.57	2.94	0.3362	0.3128
Learning and Innovation Fund for Teachers	0.00	3.50	0.0000	0.0630
Parents Reaching Out	0.00	2.47	0.1316	0.2531
<b>Total Confirmed</b>	<b>43.20</b>	<b>51.05</b>	<b>5.0605</b>	<b>5.2676</b>

**Table 2: PPF Province Amount Announced but Board Allocation Not Yet Confirmed**

*Per 2021:B10*

*Memo*

<b>PPF Name</b>	<b>2020-21 Province Wide (\$ millions)</b>	<b>2021-22 Province Wide (\$ millions)</b>	<b>2020-21 TDSB Allocation (\$ millions)</b>	<b>2021-22 TDSB Allocation (\$ millions)</b>
Indigenous Graduation Coach	1.90	3.92	0.12	TBD
Aboriginal Youth Entrepreneurship Program (AYEP)	0.27	0.27	0.03	TBD
Math Strategy - Additional Qualification	-	4.00	0.16	TBD
Well-Being and Mental Health Bundle	3.00	3.00	0.31	TBD
Expansion of Specialist High Skills Major		13.20		TBD
The Skilled Trades Bursary Program		1.00		TBD
Transportation Supports for Children and Youth in Care	6.60	6.60	0.11	TBD
Human Rights and Equity Advisors	2.40	3.24	0.43	TBD
Demographic Data Gathering	2.88	2.50	0.05	TBD
Culturally Relevant and Responsive Pedagogy	0.93	0.59	0.03	TBD
Guidance and Career Education Additional Qualifications Subsidies		0.69		TBD
Pilot to Support Early Intervention in Math for Students with Special Education Needs		2.45		TBD
Broadband Modernization Program	9.32	8.37	3.72	TBD
New Teacher Induction Program – Enhancing Teacher Development Fund	1.00	1.00	-	TBD
Excellence in Education Administration Fund	2.00	10.80	-	TBD

**Table 3: PPF Announced but TDSB not eligible**

*Per 2021:B10  
Memo*

<b>PPF Name</b>	<b>2020-21 Province Wide (\$ millions)</b>	<b>2021-22 Province Wide (\$ millions)</b>
Rapid Response Northern Schools Team	0.800	0.800
Keewatin Patricia District School Board (KPDSB) / Keewaytinook Okimakanak Board of Education (KOBÉ)	0.200	0.210
School Mental Health Ontario	6.500	6.500
Transition Pilot for Students with Developmental Disabilities	0.478	0.480
Implementation of Aménagement linguistique initiatives and strategies to retain and engage student		0.120
"Anishinaabemodaa" – "Let's speak Ojibwe" Initiative		1.410

**Table 4 - PPF Transferred to GSN in 2021-22**

*Per 2021:B10  
Memo*

PPF Name	2020-21 Province Wide (\$ millions)	2021-22 Province Wide (\$ millions)	TDSB Allocation (2020-21)	TDSB Allocation (2021-22)
After School Skills Development Program	6.10	6.10	0.31	0.34
Specialist High Skills Major (SHSM)	23.70	23.60	1.38	2.97
Integrated Services for Northern Children (ISNC)	1.44	1.44	Not eligible	Not eligible

**Ministry of Education**

Capital and Business Support  
Division

315 Front Street West  
15<sup>th</sup> Floor  
Toronto ON M7A 0B8

**Ministère de l'Éducation**

Division du soutien aux  
immobilisations et aux affaires

315, rue Front Ouest  
15<sup>e</sup> étage  
Toronto (Ontario) M7A 0B8



**2021: B09**

**Date:** May 4, 2021

**Memorandum to:** Directors of Education  
Senior Business Officials  
Secretary/Treasurers of School Authorities

**From:** Didem Proulx  
Assistant Deputy Minister of Education  
Capital and Business Support Division

**Subject** Capital Funding for the 2021-22 School Year

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As a follow up to memorandum 2021:B08, this memo provides details related to 2021-22 school year capital funding and application-based programs and policies:

1. Funding for School Renewal
2. School Operations Allocation
3. Capital Planning Capacity
4. Lease or Sale of Site/Property
5. Site Acquisition
6. Temporary Accommodation Allocation
7. Capital Priorities
8. Early Years Capital Program
9. Capital Accountability
10. Major Capital Project Progress Report
11. Signage
12. Communications Protocol



## **1. Funding for School Renewal**

The ministry is committed to supporting healthy and safe learning environments for our students and staff. Over the previous school year, annual funding for school renewal has supported HVAC improvements, roof repairs and renewal of building electrical and plumbing systems.

For the 2021-22 school year, the ministry will be investing approximately \$1.4 billion through the following two programs.

- School Condition Improvement at \$940 million; and
- School Renewal Allocation projected to be approximately \$373 million.

This investment is in addition to almost \$700 million in combined federal-provincial funding provided under the COVID-19 Resilience Infrastructure Stream of the Investing in Canada Infrastructure Program.

### ***School Condition Improvement (SCI)***

School Condition Improvement is a capital renewal program that allows school boards to revitalize and renew aged building components that have exceeded or will exceed their useful life cycle. Items eligible for SCI funding are identified through the ministry's School Facility Condition Assessment Program.

For the 2021-22 school year, the ministry will allocate \$940 million to school boards through this program. As in prior years, 2021-22 SCI funding has been allocated in proportion to a school board's total assessed five-year renewal needs (relative to the provincial total) and reflects assessment results from 2019. Only school facilities (school board owned or capital lease) that were open and operating in the 2020-21 school year are considered for funding.

The ministry would like to remind school boards of the appropriate use of SCI funds. School boards are required to direct 70 per cent of their SCI funds to address major building components (e.g., foundations, roofs, windows) and systems (e.g., plumbing and heating, ventilation and air conditioning). The remaining 30 per cent of SCI funding can continue to address the above listed building components or, alternatively, building interiors and surrounding site components (e.g., utilities, parking and pavements).

Unspent funds in any given school year will be carried forward to the next school year and continue to follow the "70/30" rule. School boards are also reminded that all SCI-funded expenditures must be depreciable in nature and must be reported in VFA.facility. Payments will be made twice a year based on reported expenditures.

Please see Appendix A for individual school board SCI allocations.

### ***School Renewal Allocation (SRA)***

The School Renewal Allocation is a multi-faceted program that allows school boards to revitalize and renew aged building systems and components. This includes roof replacement and replacing of aged HVAC systems. The program also allows school boards to undertake capital improvements (e.g., install new building automation systems and air-conditioning systems, address program-related needs and invest in accessibility-related enhancements such as ramps, elevators, electronic door opening systems). In addition, SRA also allows school boards to address maintenance requirements such as painting, roof patching and pavement/parking repairs.

While school boards are provided the above flexibility under SRA, the ministry encourages school boards to prioritize SRA expenditures to address facility condition, health and safety, and general code requirements (including accessibility).

For the 2021-22 school year, the ministry is projecting the funding allocation to be \$373 million.

Please see Appendix A for individual school board SRA allocations.

### ***Renewal Expenditures on Leased Properties***

For additions, alterations or improvements to a school building acquired under a lease, school boards are required to seek minister's approval.

Note that school boards:

- Are required to advise the Minister of the sale, disposition or lease, where the lease exceeds a year, of any of its schools; and
- Require the approval of the Minister to enter into an agreement with a university, college of a university, or the board of governors of a polytechnical institute or of a college of applied arts and technology, in respect of the provision, maintenance and use of educational or recreational facilities on the property of either of the parties to the agreement.

### ***Renewal Accountability***

The ministry expects that school boards will spend their renewal funds on schools that need to remain open and operating. For schools that are scheduled to be closed or are under consideration for closure, renewal funds should only be used to address renewal needs that could compromise the continuing operation of these schools in the short term (including any health and safety considerations). Renewal funds cannot be spent on administrative or operations buildings, on a community hub or to increase the gross floor area of a school facility.

Please see Appendix B for summary guidelines of eligible expenditures under the SCI and SRA programs.

Note: The use of renewal funds is subject to audit. All capital expenditures must be reported in VFA.facility. The ministry may follow up on reported expenditures. Failure to provide details when requested will result in either claw back or the ministry withholding funds.

## **2. School Operations Allocation**

The School Operations Allocation allows school boards to address the cost of operating school facilities (e.g., heating, lighting, maintaining, cleaning). For the 2021-22 school year, funding under this allocation is projected to be approximately \$2.2 billion.

Updates for the 2021-22 school year include:

- A two per cent increase to the non-staff portion of the School Operations Allocation benchmark, to help school boards manage increases in commodity prices (electricity, natural gas, facility insurance, and other costs).

- The ministry will continue the third year of the 5-year phase-in of the Supplementary Area Factors (SAF), for both elementary and secondary, started in the 2019-20 school year (20 per cent per year).
  - Revisions to the board-specific elementary and secondary Supplementary Area Factors (SAFs) align with proposed changes of secondary class loadings of 23.
  - Changes only apply to base school operations.

See Appendix C for SAFs based on the proposed changes to secondary class size.

### **3. Capital Planning Capacity (CPC)**

The CPC program is intended to:

- Help school boards develop capital plans to effectively manage their schools;
- Identify and develop potential facility partnership opportunities in underutilized schools that have been deemed by the board as being viable to support such arrangements; and
- Provide support to hire third-party mediation services to facilitate municipal/board planning discussions and to support cooperative planning.

For the 2021-22 school year, school board funding levels under the CPC program will be maintained from the previous year.

See Appendix D to review your funding under this program.

### **4. Lease or Sale of Site/Property**

Please note that the following is for your information and does not constitute legal advice. For advice on how the law applies to your situation, you may wish to seek legal advice.

Boards are reminded that the *Education Act* provides opportunities for school boards to lease, sell, or otherwise dispose of real property. Ministerial approval may be required in certain instances.

Under section 194 (3) (a) of the *Education Act*, if a board proposes to lease, sell or otherwise dispose of property that is surplus to the board's requirements, a school board is required to follow Ontario Regulation 444/98 - Disposition of Surplus Real Property and Acquisition of Real Property (O. Reg. 444/98).

Under section 194 (3) (b) of the *Education Act* a school board is required to seek ministerial approval if it proposes to lease, sell or otherwise dispose of any of its property as part of a plan to provide accommodation for pupils on all or part of its property that is the subject of its proposal.

The provisions above are not intended to be exhaustive. When leasing or selling property, school boards are expected to seek their own legal advice to assess applicability of the *Education Act* and accompanying regulations.

## **5. Site Acquisition**

School boards are reminded that they are now required to provide the ministry with advance notification of all site acquisitions, expropriations and leases, and that the Minister has the authority to deny the transaction. This requirement applies to all site acquisitions, whether funded through ministry provided funding, Education Development Charge revenues, or otherwise. School boards are to complete and submit the Site Acquisition Notification form to their Capital Analyst. The Minister's 60-day window to respond to a school board's site acquisition notification will begin with the ministry's receipt of a satisfactorily completed Site Acquisition Notification form with other supporting documents. For those school board requests that accompany the Site Acquisition Notification, such as a request for funding or an exemption to apply Proceeds of Disposition to the acquisition, the ministry review period may be longer than the required 60-day period and as such it is recommended that school boards take this into account when submitting these types of requests.

For the 2021-22 school year, the ministry will continue to provide funding support to school boards for the acquisition of land for ministry approved capital projects. School boards may request this funding support from the ministry at any time during the year through the completion and submission of the Site Acquisition Notification form to their Capital Analyst.

The ministry is also requesting that school boards engage with local municipal governments before purchasing land and before finalizing any plans about future school investments.

## **6. Temporary Accommodation Allocation**

For 2021-22, the ministry will continue to fund \$40 million for Temporary Accommodation (TA) Allocation in proportion to school boards' historical share of temporary accommodation activity. This funding may be used for portable moves, leases and purchases, as well as for lease costs for permanent instructional space.

To ensure fair and accurate temporary accommodation funding in future years, it is recommended that school boards reflect any changes to their portable inventory in the School Facilities Inventory System before October 31 of each year.

See Appendix E to review your funding under this program.

As a reminder, a board can also use its School Renewal Allocation to support the repair/retrofit and replacement of existing portables due to condition. Boards are encouraged to use their Temporary Accommodation allocation prior to directing Renewal allocation funds towards existing portable costs. Renewal funding cannot be used for net new portables that would increase the board's inventory.

**7. Capital Priorities Program**

As part of the government's 10-year commitment to education infrastructure, the Capital Priorities Program provides funding for capital projects for new or expanded schools to address local accommodation pressures, replace schools in poor condition, consolidate underutilized schools, address the needs of under-served French-language rights holders, and create new or renovated licensed child care spaces in schools as part of the larger school capital project.

As outlined in Memorandum 2021: B05– Launch of 2021-22 Capital Priorities Program including Child Care Capital Funding, the Ministry of Education invited school boards to submit requests for funding consideration through the 2021-22 Capital Priorities program to address their highest priority capital needs. Requests are to be submitted through the SFIS system by May 21, 2021.

**8. Early Years Capital Program**

The Early Years Capital Program (EYCP) serves as the primary means for capital funding requests associated with school-based child care centre capital projects not associated with a larger school capital project which address school boards' and municipalities' child care capital needs.

As outlined in Memorandum 2020: B25 - Request for EYCP Funding, the Ministry of Education invited school boards and Consolidated Municipal Service Managers / District Social Services Administration Boards (CMSMs/DSSABs) to submit requests for funding to support capital costs associated with child care centre additions and/or renovation projects which are not associated with a larger school construction project. The ministry anticipates making announcements of approved EYCP projects in the near future.

**9. Capital Accountability**

The funding approved for major capital construction projects through the Capital Priorities and Child Care Capital programs represents a significant investment in school infrastructure by the Government of Ontario. School boards are responsible and will be held accountable for measures to ensure that the cost and scope of any approved projects are within the approved funding amounts.

As a reminder, school boards must receive ministry approval if the total cost of a capital project exceeds the funding source amounts approved by the ministry. School boards are expected to ensure adequate controls are in place in managing project budgets. Furthermore, school boards are reminded that they are to seek a revised Approval to Proceed if they anticipate project costs to exceed their project's existing Approval to Proceed with the school board identifying additional funding sources to support the excess costs.

Excess costs incurred prior to receiving ministry approval may remain the responsibility of the school board and may impact future Capital Priorities project approvals for school boards. School boards are reminded to adhere to accountability rules regarding the use of renewal funds (see Appendix B for guidance).

If your school board chooses to amend the project scope of an approved major capital construction project, you are required to inform your Capital Analyst prior to engaging your architect regarding the new proposed scope to confirm whether a revised Minister's approval is required. School boards may not proceed with project designs for scope amended projects without ministry approval.

If your amended project requires additional ministry funding, the school board may be required to forfeit its project approval and re-submit a revised Capital Priorities business case with the alternative project scope.

In addition, any changes to the approved child care capital component of the project will require the approval of your Consolidated Municipal Service Manager or District Social Services Administration Board (CMSM or DSSAB) and you will be required to re-submit a revised Joint Submission – Capital Funding for Child Care form.

### ***Lean Review of the Capital Approval Process***

We appreciate the efforts in completing capital projects and want to ensure efficient ministry processes are in place to assist with their successful, timely completion while continuing to address sound accountability measures. As a result, the ministry has undertaken a Lean Review of the Capital Approval Process, including approvals for space templates and Approval to Proceed requests, for both school and child care projects. The review was led by the Lean Delivery Team within the Ontario Public Service and included feedback from school boards.

As a result of the review, the ministry has made a number of internal improvements with more changes to be implemented over the coming months which will be focused on the following areas:

- Create multiple streams:
  - Simple, low-risk files are routed into a fast-track process and approved at lower levels than complex, high-risk files.
  - Establishment of services delivery times for each stream based on complexity and number of approvals required.
- Clear expectations regarding submission quality & completeness.
- Early facilitated engagement sessions: Engaging school board staff prior to submission to create higher-quality submissions that will support complete submission requirements, minimizing the need for numerous follow-up questions and delays.
- Concurrent, not sequential reviews: Restructuring the review process to achieve efficiency through concurrent review of school board requests for applicable approvals, rather than sequential approvals.
- Improving tracking, visibility and accountability on status of school board requests.

Over the next couple of months, we will continue to work closely with school board officials on effectively implementing these changes that will support the delivery of capital projects. This includes providing updates on the progress of implementing these changes through the various committees.

## **10. Major Capital Project Progress Report**

Building on the major capital projects information collection in the Fall 2020, it is essential for the ministry to have an in-depth understanding of the status of the projects, the time to completion and the resulting multi-year funding requirements. This information serves as the base for the government's multi-year plan and is critical in minimizing reprofiling requirements that adversely impact allocation available in the future years.

The ministry plans to utilize the existing regular reporting periods to collect the information twice a year at the March Report and the Financial Statements. The objective is to minimize ad hoc requests, have a better understanding of on-the-ground activity (including planning), support provincial multi-year planning requirements for the annual budget and enhance general policy and program development.

## **11. Signage**

As indicated in Memorandum 2020: SB28 – Ontario Builds Signage for Capital Projects, for Capital Priorities and Early Years Capital and Child Care Capital projects, school boards are required to display Ontario Builds signage at the site of construction that identifies the financial support of the Government of Ontario.

For 2019-20 & 2020-21 Capital Priorities projects where sites are owned by school boards, signage is required to be installed on site by April 30, 2021. As a reminder, school boards are to submit digital proofs of signage to the ministry for approval prior to printing of signs. If you have not done so already, we are requesting that you submit the proofs as soon as possible to ensure sufficient time to meet the April 30, 2021 deadline.

For 2019-20 & 2020-21 Capital Priorities projects where sites are not currently owned by school boards, signage is required to be installed within 60 days of the date of site acquisition.

For projects approved prior to 2019-20, these projects are not required to have Ontario Builds signage, however, if a school board would like to post a sign for projects that are currently in the planning or construction phase, they are welcome to do so.

For all projects that currently have a BuildON sign, please remove the BuildON sign. If the work is still ongoing, and is anticipated to take longer than 6 months, please consider replacing the BuildON sign with a new Ontario Builds sign.

## 12. Communications Protocol

School boards are reminded to follow the ministry's updated communications protocol requirements for all ministry-funded major capital construction projects as outlined in Appendix F.

Should you have any questions related to the communication requirements, please contact the ministry's Communications Branch: [MinistryofEducation@ontario.ca](mailto:MinistryofEducation@ontario.ca).

### Key Contacts

Thank you for your ongoing cooperation. If you have any questions or require additional information, please contact:

Contact	Subject Area
Andrea Dutton, Director Capital Policy Branch (416) 500-8402 <a href="mailto:Andrea.Dutton@ontario.ca">Andrea.Dutton@ontario.ca</a>	Funding for School Renewal School Operations Allocation Capital Planning Capacity Program Child Care Capital Funding
Paul Bloye, Director Capital Programs Branch (416) 325-8589 <a href="mailto:Paul.Bloye@ontario.ca">Paul.Bloye@ontario.ca</a>	Capital Priorities Funding Land Priorities Funding Temporary Accommodation Allocation Capital Accountability

*Original Signed by*

Didem Proulx  
Assistant Deputy Minister  
Capital and Business Support Division

c: School Board Facilities Managers



## Appendix A: 2021–22 SCI and SRA Funding

Board ID	Board Name	SCI (\$)	SRA (projected) (\$)
1	District School Board Ontario North East	12,182,191	\$3,141,747
2	Algoma District School Board	10,937,434	\$3,283,099
3	Rainbow District School Board	11,321,682	\$3,247,027
4	Near North District School Board	3,705,655	\$2,705,743
5A	Keewatin-Patricia District School Board	6,987,019	\$1,970,097
5B	Rainy River District School Board	2,722,107	\$1,193,326
6A	Lakehead District School Board	7,170,418	\$2,336,444
6B	Superior-Greenstone District School Board	4,277,973	\$1,366,115
7	Bluewater District School Board	6,926,790	\$3,539,488
8	Avon Maitland District School Board	10,597,429	\$3,636,331
9	Greater Essex County District School Board	22,395,965	\$6,330,792
10	Lambton Kent District School Board	15,517,131	\$4,554,172
11	Thames Valley District School Board	45,944,588	\$13,898,298
12	Toronto District School Board	226,841,604	\$47,853,082
13	Durham District School Board	16,539,673	\$10,864,481
14	Kawartha Pine Ridge District School Board	11,957,271	\$6,478,762
15	Trillium Lakelands District School Board	9,440,279	\$3,432,235
16	York Region District School Board	21,811,395	\$17,752,816
17	Simcoe County District School Board	10,580,028	\$8,615,588
18	Upper Grand District School Board	8,950,428	\$6,241,332
19	Peel District School Board	41,026,324	\$21,577,074
20	Halton District School Board	17,206,018	\$10,436,962
21	Hamilton-Wentworth District School Board	17,315,245	\$8,647,720
22	District School Board of Niagara	16,349,605	\$7,830,780
23	Grand Erie District School Board	14,646,333	\$5,685,564
24	Waterloo Region District School Board	26,105,875	\$10,332,175
25	Ottawa-Carleton District School Board	39,610,054	\$14,877,393
26	Upper Canada District School Board	16,440,226	\$7,158,516
27	Limestone District School Board	16,366,511	\$4,507,978
28	Renfrew County District School Board	5,854,045	\$2,854,083
29	Hastings and Prince Edward District School Board	9,035,810	\$3,772,597
30A	Northeastern Catholic District School Board	2,595,954	\$1,043,131
30B	Nipissing-Parry Sound Catholic District School Board	1,498,599	\$891,226
31	Huron-Superior Catholic District School Board	2,343,963	\$1,209,603
32	Sudbury Catholic District School Board	4,937,356	\$1,400,005
33A	Northwest Catholic District School Board	269,810	\$701,542
33B	Kenora Catholic District School Board	1,381,953	\$559,967
34A	Thunder Bay Catholic District School Board	4,258,511	\$1,623,236
34B	Superior North Catholic District School Board	1,623,882	\$744,665
35	Bruce-Grey Catholic District School Board	1,201,751	\$1,013,939
36	Huron Perth Catholic District School Board	2,332,822	\$876,869
37	Windsor-Essex Catholic District School Board	9,267,229	\$3,493,433
38	London District Catholic School Board	4,987,722	\$3,757,615
39	St. Clair Catholic District School Board	3,451,587	\$1,556,936
40	Toronto Catholic District School Board	43,913,976	\$17,173,994
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	3,603,704	\$2,295,577
42	York Catholic District School Board	10,541,766	\$6,954,131

Board ID	Board Name	SCI (\$)	SRA (projected) (\$)
43	Dufferin-Peel Catholic District School Board	18,425,680	\$10,386,164
44	Simcoe Muskoka Catholic District School Board	3,621,190	\$3,163,209
45	Durham Catholic District School Board	4,859,913	\$3,088,259
46	Halton Catholic District School Board	4,344,921	\$4,972,226
47	Hamilton-Wentworth Catholic District School Board	6,738,601	\$4,801,552
48	Wellington Catholic District School Board	892,695	\$1,245,640
49	Waterloo Catholic District School Board	6,001,219	\$4,030,931
50	Niagara Catholic District School Board	11,912,710	\$3,751,054
51	Brant Haldimand Norfolk Catholic District School Board	2,193,544	\$1,796,335
52	Catholic District School Board of Eastern Ontario	3,716,117	\$2,146,002
53	Ottawa Catholic School Board	15,739,240	\$7,743,474
54	Renfrew County Catholic District School Board	4,202,014	\$1,102,915
55	Algonquin and Lakeshore Catholic District School Board	6,439,637	\$2,257,012
56	Conseil scolaire de district du Nord-Est de l'Ontario	718,303	\$902,640
57	Conseil scolaire public du Grand Nord de l'Ontario	4,026,687	\$1,251,953
58	Conseil scolaire Viamonde	8,892,824	\$2,924,784
59	Conseil des écoles publiques de l'Est de l'Ontario	4,338,493	\$2,934,178
60A	Conseil scolaire de district catholique des Grandes Rivières	12,679,686	\$3,096,321
60B	Conseil scolaire de district catholique Franco-Nord	3,193,500	\$1,045,288
61	Conseil scolaire de district catholique du Nouvel-Ontario	5,442,457	\$2,012,125
62	Conseil scolaire de district catholique des Aurores boréales	471,281	\$645,274
63	Conseil scolaire catholique Providence	3,694,191	\$1,893,066
64	Conseil scolaire catholique MonAvenir	7,364,220	\$2,914,870
65	Conseil scolaire de district catholique de l'Est ontarien	7,795,815	\$2,886,232
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	7,321,379	\$4,293,878

## Appendix B: Eligibility Criteria under SCI & SRA

Eligible Expenditures	SCI	SCI	SRA
	Restricted (70%)	Unrestricted (30%)	
Capital – Renew / Replace Components			
Substructure (e.g., foundations, basement walls)	Yes	Yes	Yes
Shell / Superstructure (e.g., roofs, exterior walls and windows)	Yes	Yes	Yes
Interiors (e.g., stairs, floor finishes, ceilings)	No	Yes	Yes
Services (e.g., plumbing, HVAC, fire protection and electrical)	Yes	Yes	Yes
Equipment & Furnishings (e.g., <u>fixed</u> items only)	No	Yes	Yes
Special Construction & Demolition (i.e., hazardous waste removal)	No	Yes	Yes
Building Sitework (e.g., parking lots, site lighting, pavements, site utilities)	No	Yes	Yes
Capital – Other			
Portables repair and retrofits	No	No	Yes (TA funds should be used first)
Additional portable purchase (i.e., adding to board inventory)	No	No	No
Program or accommodation related changes and retrofits (e.g., science labs converted into standard classroom)	No	No	Yes
New building enhancements: Non-renewal projects (e.g., accessibility, air conditioning, building automation systems, etc.)	No	No	Yes
Administrative facilities	No	No	No
Construction (e.g., changes to gross floor area or the replacement of existing building structures)	No	No	No
Salaries and wages for school board staff	No	No	No
Service debt (SRA only for previously encumbered debt. No allowance for new debt)	No	No	No
Moveable furniture and equipment (e.g. vehicles, furniture, equipment, computer hardware and computer software)	No	No	No
Community partners	No (should operate on cost-recovery basis)		
Outdoor Education Centre	Requires minister’s approval		
Leased Site	Requires minister’s approval		
Operating			
Maintenance (e.g., costs incurred to service or maintain the tangible capital asset until the end of its estimated useful life)	No	No	Yes (with board-specific caps)

### Appendix C: 2020-21 Supplementary Area Factors (SAFs)

Board ID	Board Name	Revised Elementary SAF	Revised Secondary SAF
1	District School Board Ontario North East	1.000	1.263
2	Algoma District School Board	1.000	1.193
3	Rainbow District School Board	1.000	1.164
4	Near North District School Board	1.000	1.120
5A	Keewatin-Patricia District School Board	1.000	1.069
5B	Rainy River District School Board	1.000	1.044
6A	Lakehead District School Board	1.047	1.027
6B	Superior-Greenstone District School Board	1.023	1.209
7	Bluewater District School Board	1.000	1.066
8	Avon Maitland District School Board	1.000	1.121
9	Greater Essex County District School Board	1.000	1.024
10	Lambton Kent District School Board	1.000	1.095
11	Thames Valley District School Board	1.000	1.092
12	Toronto District School Board	1.155	1.174
13	Durham District School Board	1.017	1.068
14	Kawartha Pine Ridge District School Board	1.000	1.123
15	Trillium Lakelands District School Board	1.000	1.020
16	York Region District School Board	1.000	1.064
17	Simcoe County District School Board	1.006	1.048
18	Upper Grand District School Board	1.000	1.038
19	Peel District School Board	1.000	1.021
20	Halton District School Board	1.000	1.045
21	Hamilton-Wentworth District School Board	1.009	1.032
22	District School Board of Niagara	1.000	1.097
23	Grand Erie District School Board	1.000	1.099
24	Waterloo Region District School Board	1.000	1.030
25	Ottawa-Carleton District School Board	1.073	1.131
26	Upper Canada District School Board	1.000	1.192
27	Limestone District School Board	1.000	1.245
28	Renfrew County District School Board	1.000	1.186
29	Hastings and Prince Edward District School Board	1.000	1.131
30A	Northeastern Catholic District School Board	1.014	1.629
30B	Nipissing-Parry Sound Catholic District School Board	1.101	1.078
31	Huron-Superior Catholic District School Board	1.000	1.104
32	Sudbury Catholic District School Board	1.004	1.106
33A	Northwest Catholic District School Board	1.000	1.000
33B	Kenora Catholic District School Board	1.000	1.000
34A	Thunder Bay Catholic District School Board	1.000	1.109
34B	Superior North Catholic District School Board	1.123	1.000

Board ID	Board Name	Revised Elementary SAF	Revised Secondary SAF
35	Bruce-Grey Catholic District School Board	1.006	1.087
36	Huron Perth Catholic District School Board	1.000	1.012
37	Windsor-Essex Catholic District School Board	1.000	1.097
38	London District Catholic School Board	1.000	1.040
39	St. Clair Catholic District School Board	1.002	1.000
40	Toronto Catholic District School Board	1.000	1.072
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	1.009	1.084
42	York Catholic District School Board	1.003	1.031
43	Dufferin-Peel Catholic District School Board	1.000	1.013
44	Simcoe Muskoka Catholic District School Board	1.000	1.062
45	Durham Catholic District School Board	1.048	1.000
46	Halton Catholic District School Board	1.000	1.028
47	Hamilton-Wentworth Catholic District School Board	1.000	1.078
48	Wellington Catholic District School Board	1.000	1.002
49	Waterloo Catholic District School Board	1.000	1.066
50	Niagara Catholic District School Board	1.000	1.044
51	Brant Haldimand Norfolk Catholic District School Board	1.000	1.057
52	Catholic District School Board of Eastern Ontario	1.007	1.022
53	Ottawa Catholic School Board	1.066	1.040
54	Renfrew County Catholic District School Board	1.095	1.030
55	Algonquin and Lakeshore Catholic District School Board	1.050	1.040
56	Conseil scolaire de district du Nord-Est de l'Ontario	1.030	1.146
57	Conseil scolaire public du Grand Nord de l'Ontario	1.000	1.173
58	Conseil scolaire Viamonde	1.026	1.291
59	Conseil des écoles publiques de l'Est de l'Ontario	1.046	1.197
60A	Conseil scolaire de district catholique des Grandes Rivières	1.012	1.119
60B	Conseil scolaire de district catholique Franco-Nord	1.100	1.111
61	Conseil scolaire de district catholique du Nouvel-Ontario	1.000	1.082
62	Conseil scolaire de district catholique des Aurores boréales	1.000	1.685
63	Conseil scolaire catholique Providence	1.000	1.256
64	Conseil scolaire catholique MonAvenir	1.018	1.352
65	Conseil scolaire de district catholique de l'Est ontarien	1.000	1.013
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	1.023	1.129

### Appendix D: 2020-21 Capital Planning Capacity

Board ID	Board Name	CPC (\$)
1	District School Board Ontario North East	150,111
2	Algoma District School Board	150,111
3	Rainbow District School Board	150,111
4	Near North District School Board	150,111
5A	Keewatin-Patricia District School Board	111,123
5B	Rainy River District School Board	83,185
6A	Lakehead District School Board	150,111
6B	Superior-Greenstone District School Board	111,123
7	Bluewater District School Board	163,370
8	Avon Maitland District School Board	122,173
9	Greater Essex County District School Board	163,370
10	Lambton Kent District School Board	163,370
11	Thames Valley District School Board	198,728
12	Toronto District School Board	361,309
13	Durham District School Board	55,525
14	Kawartha Pine Ridge District School Board	163,370
15	Trillium Lakelands District School Board	163,370
16	York Region District School Board	66,758
17	Simcoe County District School Board	55,525
18	Upper Grand District School Board	46,217
19	Peel District School Board	80,238
20	Halton District School Board	55,525
21	Hamilton-Wentworth District School Board	179,392
22	District School Board of Niagara	207,330
23	Grand Erie District School Board	163,370
24	Waterloo Region District School Board	55,525
25	Ottawa-Carleton District School Board	235,269
26	Upper Canada District School Board	235,269
27	Limestone District School Board	135,432
28	Renfrew County District School Board	122,173
29	Hastings and Prince Edward District School Board	150,111
30A	Northeastern Catholic District School Board	111,123
30B	Nipissing-Parry Sound Catholic District School Board	83,185
31	Huron-Superior Catholic District School Board	111,123
32	Sudbury Catholic District School Board	32,095
33A	Northwest Catholic District School Board	32,095
33B	Kenora Catholic District School Board	83,185
34A	Thunder Bay Catholic District School Board	83,185
34B	Superior North Catholic District School Board	32,095

Board ID	Board Name	CPC (\$)
35	Bruce-Grey Catholic District School Board	32,095
36	Huron Perth Catholic District School Board	32,095
37	Windsor-Essex Catholic District School Board	122,173
38	London District Catholic School Board	135,432
39	St. Clair Catholic District School Board	38,514
40	Toronto Catholic District School Board	310,483
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	38,514
42	York Catholic District School Board	207,330
43	Dufferin-Peel Catholic District School Board	207,330
44	Simcoe Muskoka Catholic District School Board	46,217
45	Durham Catholic District School Board	38,514
46	Halton Catholic District School Board	46,217
47	Hamilton-Wentworth Catholic District School Board	46,217
48	Wellington Catholic District School Board	32,095
49	Waterloo Catholic District School Board	38,514
50	Niagara Catholic District School Board	46,217
51	Brant Haldimand Norfolk Catholic District School Board	122,173
52	Catholic District School Board of Eastern Ontario	122,173
53	Ottawa Catholic School Board	163,370
54	Renfrew County Catholic District School Board	111,123
55	Algonquin and Lakeshore Catholic District School Board	38,514
56	Conseil scolaire de district du Nord-Est de l'Ontario	32,095
57	Conseil scolaire public du Grand Nord de l'Ontario	111,123
58	Conseil scolaire Viamonde	46,217
59	Conseil des écoles publiques de l'Est de l'Ontario	122,173
60A	Conseil scolaire de district catholique des Grandes Rivières	178,050
60B	Conseil scolaire de district catholique Franco-Nord	32,095
61	Conseil scolaire de district catholique du Nouvel-Ontario	150,111
62	Conseil scolaire de district catholique des Aurores boréales	32,095
63	Conseil scolaire catholique Providence	94,234
64	Conseil scolaire catholique MonAvenir	46,217
65	Conseil scolaire de district catholique de l'Est ontarien	178,050
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	135,432

### Appendix E: 2021-22 Temporary Accommodation Allocation

DSB	School Board Name	Allocation (\$)
1	District School Board Ontario North East	-
2	Algoma District School Board	92,736
3	Rainbow District School Board	92,736
4	Near North District School Board	-
5A	Keewatin-Patricia District School Board	-
5B	Rainy River District School Board	92,736
6A	Lakehead District School Board	-
6B	Superior-Greenstone District School Board	-
7	Bluewater District School Board	375,816
8	Avon Maitland District School Board	69,552
9	Greater Essex County District School Board	718,704
10	Lambton Kent District School Board	46,368
11	Thames Valley District School Board	2,503,873
12	Toronto District School Board	510,048
13	Durham District School Board	741,888
14	Kawartha Pine Ridge District School Board	1,136,016
15	Trillium Lakelands District School Board	23,184
16	York Region District School Board	1,901,089
17	Simcoe County District School Board	2,757,756
18	Upper Grand District School Board	533,232
19	Peel District School Board	606,092
20	Halton District School Board	950,544
21	Hamilton-Wentworth District School Board	1,119,340
22	District School Board of Niagara	1,275,121
23	Grand Erie District School Board	324,576
24	Waterloo Region District School Board	1,542,301
25	Ottawa-Carleton District School Board	1,854,721
26	Upper Canada District School Board	185,472
27	Limestone District School Board	69,552
28	Renfrew County District School Board	326,816
29	Hastings and Prince Edward District School Board	208,656
30A	Northeastern Catholic District School Board	-
30B	Nipissing-Parry Sound Catholic District School Board	23,184
31	Huron-Superior Catholic District School Board	-
32	Sudbury Catholic District School Board	-
33A	Northwest Catholic District School Board	-
33B	Kenora Catholic District School Board	-
34A	Thunder Bay Catholic District School Board	-
34B	Superior North Catholic District School Board	-



DSB	School Board Name	Allocation (\$)
35	Bruce-Grey Catholic District School Board	670,018
36	Huron Perth Catholic District School Board	115,920
37	Windsor-Essex Catholic District School Board	192,009
38	London District Catholic School Board	1,715,617
39	St. Clair Catholic District School Board	278,208
40	Toronto Catholic District School Board	3,194,543
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	69,552
42	York Catholic District School Board	185,472
43	Dufferin-Peel Catholic District School Board	575,665
44	Simcoe Muskoka Catholic District School Board	510,048
45	Durham Catholic District School Board	958,442
46	Halton Catholic District School Board	2,017,009
47	Hamilton-Wentworth Catholic District School Board	301,392
48	Wellington Catholic District School Board	23,184
49	Waterloo Catholic District School Board	2,156,113
50	Niagara Catholic District School Board	92,736
51	Brant Haldimand Norfolk Catholic District School Board	602,784
52	Catholic District School Board of Eastern Ontario	162,288
53	Ottawa Catholic School Board	2,132,929
54	Renfrew County Catholic District School Board	129,289
55	Algonquin and Lakeshore Catholic District School Board	378,158
56	Conseil scolaire de district du Nord-Est de l'Ontario	418,858
57	Conseil scolaire public du Grand Nord de l'Ontario	47,914
58	Conseil scolaire Viamonde	705,560
59	Conseil des écoles publiques de l'Est de l'Ontario	440,496
60A	Conseil scolaire de district catholique des Grandes Rivières	-
60B	Conseil scolaire de district catholique Franco-Nord	-
61	Conseil scolaire de district catholique du Nouvel-Ontario	-
62	Conseil scolaire de district catholique des Aurores boréales	-
63	Conseil scolaire catholique Providence	592,093
64	Conseil scolaire catholique MonAvenir	370,598
65	Conseil scolaire de district catholique de l'Est ontarien	46,368
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	834,624

## **Appendix F: Communications Protocol – Public Communications, Events and Signage**

### **Acknowledgement of Support**

School boards are required to acknowledge the support of the Government of Ontario in proactive media-focused communications of any kind, written or oral, relating to the agreement or the project. This could include but is not limited to:

- Reports
- Announcements
- Speeches
- Advertisements, publicity
- Promotional materials including, brochures, audio-visual materials, web communications or any other public communications.

This is not required for:

- Minor interactions on social media, including social media such as Twitter
- Reactive communications, such as media calls.

All public events and announcements regarding capital investments in the publicly funded education system are considered **joint** communications opportunities for the provincial government, the school board, as well as Consolidated Municipal Service Managers and District Social Service Administration Boards (CMSMs and DSSABs); and/or community partners.

### **Issuing a Media Release**

When issuing a media release or other media-focused communication, school boards, CMSMs/DSSABs, and or community partners must:

- Recognize the Ministry of Education's role in funding the project
- Contact the ministry to receive additional content for public communications, such as a quote from the minister.

You can **send your draft public communications to** [MinistryofEducation@ontario.ca](mailto:MinistryofEducation@ontario.ca) to obtain a quote or other information for your public product.

**Note:** The ministry may also choose to issue its own news release about various project milestones. If the ministry chooses to do so, school boards, CMSMs/DSSABs, and/or community partners will be notified.

### **Invitations to the Minister of Education**

#### **Openings**

School boards are to invite the Minister of Education to all openings of:

- New schools
- Additions that include new child care spaces, EarlyON Child and Family centres, or community hubs.

To invite the minister to your event:

- Send an email invitation as soon as possible to [minister.edu@ontario.ca](mailto:minister.edu@ontario.ca)
- Where appropriate please copy the ministry's regional manager in the Field Services Branch for your area
- Please do not move forward with your event until you have received a response from the ministry (you will be notified within 15 business days of the event as to the minister's attendance)
- Inform the ministry via the email address above if the date of your event changes.

**Note:** If the minister is unable to attend, your invitation may be shared with another government representative. Their office will contact you directly to coordinate details. Announcements do not need to be delayed to accommodate the minister. The goal is to make sure that the ministry is aware of the opportunity.

### All Other Events

For all other media-focused public events, (e.g. sod turnings):

- Send an invitation to the minister at [minister.edu@ontario.ca](mailto:minister.edu@ontario.ca) with **at least three weeks' notice**
- Copy the ministry's regional manager in the Field Services Branch, in your area, where appropriate.

**Note:** These "other" events should not be delayed to accommodate the minister. Only an invitation needs to be sent; a response is not mandatory to proceed.

### Ontario Builds Signage

**NEW** – The Government of Ontario is introducing Ontario Builds signage.

For approved Capital Priorities, Early Years Capital and Child Care Capital projects, school boards will be required to display Ontario Builds signage at the site of construction that identifies the financial support of the Government of Ontario.

School boards are responsible for the following:

- Producing and paying for Ontario Builds signage. For the Ontario Builds artwork and the visual identity guide, please access [www.ontario.ca/page/ontario-builds-templates](http://www.ontario.ca/page/ontario-builds-templates) for templates to create the signage.
  - o These are examples of project descriptions that could be used on the school board sign: "New school and child care centre," "New school," or "New school addition."
  - o For Francophone communities, consider producing both English and French signage.
- Providing the ministry with a digital proof of the sign which to be sent via email to [MinistryofEducation@ontario.ca](mailto:MinistryofEducation@ontario.ca). Ministry approval of the digital proof must be received *before* finalizing and physically producing Ontario Builds signage.
- Posting signs in a timely manner. Please ensure a sign is present at the construction site at all stages – before construction work starts and throughout construction.

- Displaying permanent sign(s) for major school and /or early years and child care projects identified by the ministry in a prominent location that does not obstruct traffic or cause safety concerns, particularly if the sign is located near roads. To avoid potential safety issues, school boards should ensure the appropriate provincial and municipal authorities are consulted on Ontario Builds signage.
- Removing the signage within six months of the completion of the project.
- Providing the ministry with a photograph after the sign has been installed; please send to [MinistryofEducation@ontario.ca](mailto:MinistryofEducation@ontario.ca).
- Maintaining the signage to be in a good state of repair for the duration of the project.

**Note:** For projects that are co-funded, such as by a municipality or the federal government, use the Ontario Builds visual identity guide for partnership signage. Also, please facilitate signage approval from the partners.

### **Contact**

Should you have any questions related to this communications protocol or Ontario Build signage, please send your questions via email to [MinistryofEducation@ontario.ca](mailto:MinistryofEducation@ontario.ca).

**Note:** This communications protocol does not replace school boards' existing partnership with the Ministry of Education's regional offices. Regional offices should still be regarded as school boards' primary point of contact for events and should be given updates in accordance to existing processes.

**Ministry of Education**

438 University Avenue, 5<sup>th</sup> Floor  
Toronto ON M7A 2A5

**Ministère de l'Éducation**

438, avenue University, 5<sup>e</sup> étage  
Toronto (Ontario) M7A 2A5

**2021 : B07**

**Date:** May 4, 2021

**Memorandum to:** Chairs of District School Boards  
Directors of Education  
Secretary/Treasurers of School Authorities

**From:** Stephen Lecce  
Minister of Education

Nancy Naylor  
Deputy Minister

**Subject:** Planning for the 2021-22 School Year

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Over the past two school years, the COVID-19 pandemic has had a significant impact on the delivery of education in Ontario. School boards, educators, students and their families have demonstrated resiliency and flexibility in responding to changes in their learning environments and we have come a long way in embracing new ways of teaching, learning and connecting. These efforts have helped schools remain healthy and safe places to learn and work and have supported the continuity of learning for students during this difficult time.

In the year ahead, we remain committed to the health, well-being and safety of students, educators, school staff and the broader community. We recognize that disruptions as a result of the pandemic have impacted student learning, well-being and engagement, with a disproportionate impact on under-served groups. We also acknowledge that the uncertainty of the public health landscape for the upcoming school year will present ongoing challenges for the education sector.

To respond to these challenges for the 2021-22 school year, the Ontario government will place renewed focus and supports on learning recovery and renewal, equity and student mental health and well-being, while continuing to implement strategies that protect the health and safety of students and staff and support flexibility in school board operations. To support

planning and implementation we are providing initial guidance for the next school year and will remain responsive to any changes that may be required due to the evolving public health environment.

Included in this memo are funding allocations, initial school board guidance and new initiatives to support the safe operation of schools in 2021-22. The Ministry of Education (the ministry) will continue to work closely with the Ministry of Health and the Chief Medical Officer of Health, and in Summer 2021 will confirm further details of the health and safety strategies required for the upcoming school year. This will include guidance on requirements such as masking, hand hygiene and screening, as well as the designation of school boards that will continue with an adapted secondary school delivery model in September.

### **Planning for the 2021-22 School Year**

#### Continued COVID-19 Funding Supports

Since the start of the pandemic, the Ontario government has made over \$1.6 billion in resources available to support the safe reopening and operation of schools across Ontario, including \$763 million in funding through the federal Safe Return to Class Fund.

Although the evolving public health landscape is difficult to predict, we recognize that the next school year may require similar health and safety measures as those implemented this year. To support the continued safe operation of schools in 2021-22, the ministry will continue to provide temporary ongoing COVID-19 funding supports, with more than \$1.6 billion in resources available to school boards throughout the year. The ministry will continue to work with the Ministry of Health and the Chief Medical Officer of Health to determine when public health measures in schools can be eased or lifted.

Investments through Priorities and Partnerships Funding (PPF) totalling \$487.9 million, include:

- \$304.0 million to help support school boards in having staffing in place to navigate a safe school year. School boards may use this funding to support teachers, early childhood educators, educational assistants, custodians, school-based administrative support, principals and vice-principals to facilitate smaller cohorts, physical distancing, enhanced cleaning and the delivery of remote learning. Funding will be allocated to school boards reflecting a base funding amount of \$600,000 per district school board and \$150,000 per isolate school board, as well as projected total 2021-22 Average Daily Enrolment (ADE). This funding may be re-directed towards COVID-19 related special education, mental health and well-being related expenses;
- \$65.5 million for enhanced cleaning protocols and other health and safety measures in student transportation;
- \$49.0 million for special education, mental health and well-being and equity initiatives;
- \$29.4 million for increased costs related to school operations in recognition of the need to operate ventilation systems longer and replace filters more frequently. This funding

will be allocated to provide for a 2% increase to the non-staff school operations benchmark, in recognition of additional costs for non-staff operations related to COVID-19. A further 1.25% will be provided to support costs related to enhanced filtration;

- \$20.0 million for re-engaging students and reading assessment supports, further detailed below. Funding will be allocated to school boards reflecting a base funding amount of \$20,000 per school board as well as a per pupil allocation, and school authorities, the Provincial and Demonstration School Branch and the Centre Jules-Léger Consortium will each be allocated \$20,000;
- \$20.0 million in connectivity supports for remote learning technology (as part of a two-year remote learning technology investment totaling \$40.0 million), such as improvements to connectivity within school buildings (an application-based funding process will be communicated in the future); and

See Appendix A for more information and funding amounts by school board, as applicable, on items above. Any remaining elements may be communicated before the start of the school year.

As part of the accountability requirements for the aforementioned PPF COVID-19 investments, school boards will be required to report to the ministry, on a monthly basis, information on spending and staffing activities (to date and projected). More information on this requirement will be provided in the coming weeks.

The ministry will also provide the following COVID-19 supports through the Grants for Student Needs (GSN), subject to Lieutenant Governor in Council approval, totalling \$104.6 million:

- \$79.6 million in time-limited supports through the Language Grant, to help school boards continue to offer the same level of support to students requiring English as a Second Language/English Literacy Development (ESL/ELD) and the Programme d'appui aux nouveaux arrivants (PANA) programs;
- \$14.9 million in continued funding to support technology-related costs, to help replace some devices that may be out-of-date and the procurement of additional student devices; and
- \$10.1 million to support mental health to foster the continued learning and well-being of students. This may include employing mental health professionals, professional learning and training, release time for professional development, collaborating with community mental health providers, student engagement opportunities, and the collection, analysis and reporting of student mental health related information.

More information on the above GSN investments can be found in 2021:B08 2021–22 Grants for Student Needs Funding.

Finally, subject to Lieutenant Governor in Council approval, school boards will continue to be allowed to unlock their reserves by accessing up to two per cent of their operating budget from

their reserve funds to support the safe operation of schools. Where school boards access more than a total of two per cent of their operating allocation from their reserves for the safe operation of schools over the 2020-21 and 2021-22 school years, the ministry would provide funding to cover the excess use of reserves up to the equivalent of two per cent of their 2021-22 operating allocation. Through the combination of ministry funding and reserves access, it is anticipated that up to \$507.9 million will be available for this purpose, detailed in Appendix A. Additional information can be found in 2021:SB08 2021-22 Estimates (District School Boards).

At this time, school boards are expected to budget for approximately half of the above resources to support the first half of the school year, including access to one per cent from their reserves. This excludes resources related to the GSN investments of \$104.6 million as well as PPF investments to improve connectivity for remote learning technology of \$20 million, and for learning recovery and renewal of \$20 million, which are being allocated in their entirety. The ministry will confirm the use of the remaining resources, if needed for the second half of the year, in the Fall, pending vaccine distribution across the province and public health advice.

The ministry intends to provide school boards with a Transfer Payment Agreement for the total 2021-22 COVID-19 Priorities and Partnerships Fund investments reflecting the funding allocations above as well as the remaining resources, if applicable, in the Fall.

In addition to the funding noted above that will be reflected in the Transfer Payment Agreements and GSN allocations, additional investments for the following COVID-19 supports are being administered centrally.

As the safety of students and staff continues to be a key priority in the reopening of Ontario schools, the government will continue to provide required personal protective equipment (PPE) and critical supplies and equipment, e.g. cleaning supplies, through the Ministry of Government and Consumer Services and the pandemic stockpile. It is estimated that for the 2021-22 school year, these products will value up to \$450.0 million.

The government is also investing \$86.0 million to support school-focused nurses in public health units and testing in schools.

#### Remote Learning Offerings and Virtual Learning Resources

For 2021-22, school boards will continue to be required to offer remote learning options consistent with PPM 164. While we recognize that some school boards have begun the process of seeking parental decisions on whether students will be learning in-person or remotely in September, we ask that boards delay any deadlines for parents to respond until June 1, 2021 at the earliest.

The ministry provides all school boards access at no cost to Ontario's Virtual Learning Environment for use by educators and students, powered by D2L's Brightspace for use by educators and students. This provides a secure online Learning Management System to host and deliver online, remote and blended learning. School boards should ensure that all



educators and educational support staff have an account to access their board's Learning Management System.

[Policy/Program Memorandum: 164 Requirements for Remote Learning](#) outlines remote learning requirements for school boards, including requirements respecting access to remote learning devices by students and synchronous learning requirements for school boards.

New for the 2021-22 school year and in response to educators' requests for additional elementary digital learning content, TVO and TFO are currently developing English-language and French-language elementary digital learning course packs, aligned with curriculum expectations for each subject in Grades 1-8 and Kindergarten. These supplemental resources will become available through the Summer for educators should they wish to incorporate them for in-person or remote learning with the start of the next school year. They may also support students to continue their learning: for example, students could review content online at home to help with homework or to support learning retention through the summer months.

## **Ensuring Health and Safety**

### Cohorting and Timetabling for In-Class Instruction

As in 2020/21, school boards should plan to operate elementary schools full time in-person. Elementary students should continue to be cohorted with their classmates and their homeroom teacher. Specialized teachers, for classes such as French as a second language/English (in French-language school boards), the arts, and health and physical education, are still able to go into classrooms to provide the full breadth of programming for students. Students may be pulled into smaller groups for supports (e.g., ESL, ALF and PANA) with students from other cohorts based on local health advice.

In secondary schools, school boards are to adopt secondary timetabling methods that emphasize cohorting of students as much as possible and to limit the number of student-to-student contacts. School boards will be required to limit schedules to two in-person classes (such as quadmestering) with exceptions for schools where contacts can be limited by cohorting grades or if the overall size of the school is small, making contact tracing manageable. Boards that are considering an alternative to the quadmester approach should contact Yael Ginsler, Assistant Deputy Minister of the Student Achievement Division at [yael.ginsler@ontario.ca](mailto:yael.ginsler@ontario.ca).

The intention is to plan for full time in-person learning for secondary schools. However, school boards are also asked to have plans in place to pivot to other modes of delivery if necessary while still providing students with access to the full breadth of courses:

- Adapted timetables and a study hall where instruction is split between in-person instruction and remote to allow for tighter cohorting; and
- Full remote delivery.

Full guidance on 2021-22 health and safety measures will be communicated to school boards in Summer 2021. This will include guidance on requirements such as masking, hand hygiene, cohorting for clubs and other extracurriculars and screening, as well as the designation of school boards that would need to open with an adapted secondary school delivery model in September.

### **Supporting Student Success and Achievement**

#### Learning Recovery and Renewal

We know educators across Ontario have implemented measures to help mitigate learning disruption as much as possible. These include maintaining high calibre in-person learning with key health and safety measures, providing remote learning when in-person learning could not take place, and expanding summer school programs for two consecutive years.

Ontario students, like in many jurisdictions around the world, have experienced disruption to learning. Some students may have gaps in learning, with some having disengaged. Learning disruption is not easy to measure and impacts students differently.

Ontario's learning recovery and renewal approach will include a focus on student mental health and well-being, early reading and math, re-engaging students, special education, targeted French language supports, and educator readiness including professional learning communities and opportunities to share effective practices. More information will be communicated to support these priorities.

#### Community Involvement Graduation Requirement

Typically, secondary school students are required to earn 40 hours of community involvement activities as part of the requirements for earning an Ontario Secondary School Diploma (OSSD).

In 2021-22, the required number of hours for community involvement activities will be reduced from 40 to a minimum of 20 hours for graduating students. This is consistent with changes made in the 2020-21 school year.

The community involvement graduation requirement of 40 hours will be restored in 2022-23 and students working towards their OSSD should be supported to meet these graduation requirements in time for their graduating year.

At the principal's discretion, the following activities will be deemed eligible for all secondary students for their community involvement activities in the 2021-22 school year:

- Activities that take place during the time allotted for the instructional program on a school day (e.g., walking a younger neighbour or sibling to and from school, helping younger siblings with their homework)
- Activities that include up to 10 hours of paid work, with the requirement to complete a reflection exercise indicating how their work contributed to service for others (e.g., grocery work during the pandemic)
- Activities that consist of duties normally performed in the home (e.g., students could help an elderly relative with errands, provide after-school care for a sibling)

School boards are permitted to develop their own electronic processes for collecting, recording and validating community involvement hours, including allowing electronic signatures that validate students' hours.

With respect to notations for the report card and the Ontario Student Transcript, schools are expected to follow the guidance provided in the 2020-21 school year.

#### Online Learning Graduation Requirement

As announced in November 2019, it is planned that, starting with the Grade 9 cohort for the 2020-21 school year, students will be required to earn two credits online as part of the graduation requirements of the Ontario Secondary School Diploma (OSSD). While online courses will be a mandatory graduation requirement, exemptions may be made for students on an individual basis.

Further information will be provided regarding the opt-out process as well as the extent to which credits earned during remote learning due to the COVID-19 pandemic can be counted toward the online learning graduation requirement.

To this end, secondary schools should continue to keep track of student enrolment in full-time and adapted model remote learning.

#### Ontario Secondary School Literacy Test (OSSLT)

Students graduating in the 2021-22 school year are exempted from the literacy graduation requirement. With respect to notations for the report card and the Ontario Student Transcript, schools are expected to follow the guidance provided in the 2020-21 school year.

The literacy graduation requirement will be restored for students graduating in the 2022-23 school year. Students in Grades 10 and 11 and non-graduating students, including those who are learning remotely, are required to work towards the literacy graduation requirement,

through participating in the OSSLT, adjudication or the Ontario Secondary School Literacy Course (OSSLC).

While Grades 10 and 11 and non-graduating students are encouraged to take the OSSLT, to provide maximum flexibility for students to acquire the literacy graduation requirement, particularly for students who may not be able to enter a school building, they can be enrolled in the OSSLC or be provided with an adjudication without having an unsuccessful attempt at the OSSLT.

EQAO will provide a Fall 2021 administration of the OSSLT in addition to a Spring 2022 administration.

### EQAO Assessments

In 2020-21, EQAO assessments for Grades 3 and 6 were paused while EQAO aligned assessments with the new elementary math curriculum and transitioned to a new online adaptive platform. Field tests were provided for the new online Grade 9 math assessment and the online OSSLT.

In 2021-22, regular EQAO assessments will resume, with the following adaptations:

- All students in Grade 3 and 6 attending in-person learning will participate in the online EQAO math, reading, and writing assessments.
- All students enrolled in Grade 9 math attending learning in-person will write the Grade 9 math assessment. Results of this assessment may count towards up to 10% of the student's final mark.
- Where applicable, students will continue to receive individual reports.

For EQAO assessments, including the OSSLT, students who are learning remotely and wish to participate in the assessments can, at the discretion of the school board, attend in-person for the purpose of participating in the assessment so long as all applicable health and safety measures can be met.

### Specialist High Skills Major (SHSM) OSSD

In the 2020-21 school year, the ministry provided guidance to school boards regarding a formalized substitution process for students to earn the SHSM/OSSD. The same substitution parameters will be extended to students graduating in the 2021-22 school year. Further information will be shared with SHSM Board Leads in future webinars.

### Cooperative Education

The requirements for offering cooperative education courses, as outlined in the Cooperative Education curriculum, including the classroom and community placement components, remain

in effect. Cooperative education placements should be offered virtually, where feasible. In-person community placements can be arranged in alignment with the direction and recommendations of local health units, the direction of the local school board, and within the safety and curriculum requirements of the Cooperative Education curriculum.

For students who are enrolled in cooperative education courses, if the in-person or virtual community placement needs to be suspended after the student has already begun their placement component (and no alternative or virtual placement is possible), students can work with their co-op teacher to modify their co-op Learning Plans so that they can still work to achieve the curriculum expectations and earn their credit(s). Where feasible, these learners should be provided with opportunities to connect virtually with industry partners on career exploration activities and experiential learning opportunities.

The Ministry of Education's policy regarding WSIB coverage remains unchanged. Please note that PPM76a, *Workplace Safety and Insurance Coverage for Students in Work Education Programs*, applies to in-person and virtual placements, as do the requirements for ensuring health, safety and well-being outlined in the [Cooperative Education curriculum](#).

#### Assessment, Evaluation and Reporting

*Growing Success: Assessment, Evaluation, and Reporting in Ontario Schools, 2010*, provides that thirty per cent of the final grade for secondary courses is based on a final evaluation administered at or towards the end of the course. This evaluation is based on evidence from one or a combination of the following: an examination, a performance, an essay, and/or another method of evaluation suitable to the course content.

For 2021-22, school boards will continue to have flexibility to determine final evaluation for up to 30% of a student's final mark.

Boards may allow for electronic signatures to be used by school principals (or their delegate) on the Communication of Learning and report cards, in accordance with their own policies and advice from their legal counsel. School boards should determine the appropriate means for sending the report card to students and families, either in paper or electronic copy, giving consideration to issues such as privacy, security, and safety. Paper copies should be provided at the parent's request. Schools continue to be required to file a signed copy of all report cards in the student's Ontario Student Record.

#### Early Development Instrument

Information on children's developmental health and well-being prior to Grade 1 is collected throughout the province using the Early Development Instrument (EDI). The EDI is a questionnaire that teachers complete about the skills and abilities of each of their Year 2

(senior) kindergarten students. It measures developmental health and wellbeing across five domains:

- physical health and well-being
- social competence
- emotional maturity
- language and cognitive development
- communication skills and general knowledge

Since 2004, the EDI has been collected across the province in three-year cycles: over a three-year period for Cycle 1 (2004-06), Cycle 2 (2007-09), and Cycle 3 (2010-12), and in a single year, every three years, for Cycle 4 (2015) and Cycle 5 (2018).

In the previous school year, the sixth edition of the EDI was postponed. In 2021-22, the EDI will be implemented in the winter of 2022 in all Kindergarten classes across the province.

#### Free one-on-one online support

TVO's Mathify will continue to offer free, one-on-one online support provided by Ontario certified teachers, to help students improve their math skills, build math understanding and confidence with the help of a math tutor.

Eurêka! is a French-language free online learning support program provided by Centre franco where qualified and certified Ontario teachers offer their help to students in French-language schools with their schoolwork and improve their learning in all subject areas.

### **Providing Flexibility in School Board Operations**

#### School Board Electronic Meetings

In 2020, the Ministry of Education brought forward amendments to [Ontario Regulation 463/97](#) (Electronic Meetings and Meeting Attendance) under the *Education Act* to most recently waive the requirement for school board trustees to attend meetings in person until November 30, 2021.

To continue to support the ongoing operation of school boards in the upcoming school year, the ministry will recommend regulatory amendments that, if approved, would extend the ability for trustees to continue meeting by entirely electronic means until November 14, 2022 (the end of the next trustee period).

### School Year Calendars

[Regulation 304](#) (School Year Calendar, Professional Activity Days) under the *Education Act* sets out requirements for school year calendars, including deadlines for boards to submit their school year calendars to the ministry.

The ministry will recommend regulatory amendments to Regulation 304 that, if approved, would establish:

- March 1 as the annual submission deadline for all calendars (regular and modified)
- May 1 as the annual submission deadline for a regular calendar, if modified calendars are not approved by April 15
- August 15 as the annual submission deadline for general outlines of the Professional Activity (PA) day activities

These proposed changes would not impact the upcoming submission dates for the 2021-22 school year calendars, which have already been named by the Minister. They would apply to the submission of calendars in the spring of 2022 for the 2022-23 school year and for subsequent school years.

Amendments are also being proposed that, if approved, would expedite communication of calendar submission deadlines as required in an emergency.

Please note that the proposed regulatory amendments set out above for both school board electronic meetings and school year calendars are subject to approval by the Lieutenant Governor in Council and are subject to change. We will continue to keep you informed.

### Professional Activity (PA) Days

*Policy/Program Memorandum (PPM) No. 151: Professional Activity Days Devoted to Provincial Education Priorities* will be revised and issued to school boards reflecting the ministry's directions on PA days for the 2021-22 school year. Topics for the three mandatory PA days will include:

- health and safety protocols, mental health and well-being
- learning recovery and intervention strategies
- mathematics, including the elementary math curriculum and Grade 9 de-streamed math course
- anti-racism, anti-discrimination training
- instructional approaches to online/remote learning
- anti-sex trafficking and anti-bullying, including cyber-bullying

The mandatory PA day topics can be integrated. Consideration to supporting students with special education needs, as well as anti-racism, anti-discrimination and inclusion of all students, should be integrated across all professional learning topics. Ontario Regulation 304 provides for

each school board to determine the timing of its PA days. This should be done with adherence to any provisions in local Collective Agreements.

To ensure readiness for the 2021-22 school year, the ministry encourages school boards to address the following topics prior to the start of student instruction:

- health and safety protocols, mental health and well-being; and
- learning recovery and intervention strategies.

The ministry will provide resources to support boards in the implementation of the PA days. Materials will be available in August through the Virtual Learning Environment and throughout the 2021-22 school year.

### **Engagement with First Nations and Indigenous Education Partners**

First Nation, Métis and Inuit students have been significantly impacted by the COVID-19 pandemic. In order to improve access to equitable, culturally appropriate and safe education for all Indigenous students, we encourage school boards to engage with their local Indigenous education partners in planning discussions for the 2021-22 school year, including the implementation of the Grade 9 de-streamed math course, to ensure that First Nation, Métis and Inuit perspectives are incorporated.

We recognize that the past two school years have been challenging and we are grateful for the continued hard work of our partners to ensure a high-quality education for all students across the province. We look forward to sharing more details on health and safety requirements for 2021-22 later in the Summer.

Thank you for your ongoing partnership.

Sincerely,

Stephen Lecce  
Minister

Nancy Naylor  
Deputy Minister

- c: President, Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO)  
Executive Director, Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO)  
President, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)  
Executive Director, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)  
Executive Director, Association des gestionnaire de l'éducation franco-ontarienne (AGÉFO)  
President, Ontario Catholic School Trustees' Association (OCSTA)



Executive Director, Ontario Catholic School Trustees' Association (OCSTA)  
President, Ontario Public School Boards' Association (OPSBA)  
Executive Director, Ontario Public School Boards' Association (OPSBA)  
Executive Director, Council of Ontario Directors of Education (CODE)  
President, Association des enseignantes et des enseignants franco-ontariens (AEFO)  
Executive Director and Secretary-Treasurer, Association des enseignantes et des enseignants franco-ontariens (AEFO)  
President, Ontario English Catholic Teachers' Association (OECTA)  
General Secretary, Ontario English Catholic Teachers' Association (OECTA)  
President, Elementary Teachers' Federation of Ontario (ETFO)  
General Secretary, Elementary Teachers' Federation of Ontario (ETFO)  
President, Ontario Secondary School Teachers' Federation (OSSTF)  
General Secretary, Ontario Secondary School Teachers' Federation (OSSTF)  
Chair, Ontario Council of Educational Workers (OCEW)  
Chair, Education Workers' Alliance of Ontario (EWAO)  
President of OSBCU, Canadian Union of Public Employees – Ontario (CUPE-ON)  
Co-ordinator, Canadian Union of Public Employees – Ontario (CUPE-ON)  
Executive Director, Association des directions et directions adjointes des écoles franco-ontariennes (ADFO)  
Executive Director, Catholic Principals' Council of Ontario (CPCO)  
Executive Director, Ontario Principals' Council (OPC)



Appendix A: Projected Funding Allocations for Applicable COVID-19 Supports

DSB or Isolate Board Number	DSB or Isolate Board Name	Additional Staffing Support (\$)	Additional School Operations Support (\$)	Projected Reserves Amount That Can Be Drawn Upon Up To 2% Of Their Operating Allocation (\$)	Transportation (\$)	Special Education Supports (\$)	Mental Health Supports (\$)	Re-engaging Students and Reading Assessment Supports (\$)
1	DSB Ontario North East	1,422,580	161,908	2,378,240	517,400	135,985	256,744	78,326
2	Algoma DSB	1,804,780	178,138	2,966,911	576,800	148,059	269,171	105,427
3	Rainbow DSB	2,231,298	208,436	3,817,409	883,900	161,533	283,038	135,669
4	Near North DSB	1,809,234	172,157	2,895,849	751,900	148,200	269,315	105,742
5.1	Keewatin-Patricia DSB	1,148,558	101,339	1,673,219	334,200	127,329	247,835	58,896
5.2	Rainy River DSB	860,137	51,128	866,676	202,200	118,218	238,458	38,445
6.1	Lakehead DSB	1,652,250	122,324	2,376,566	420,600	143,241	264,211	94,611
6.2	Superior-Greenstone DSB	758,748	62,121	717,510	104,200	115,015	235,161	31,256
7	Bluewater DSB	2,727,387	264,305	4,258,280	923,000	177,205	299,167	170,845
8	Avon Maitland DSB	2,486,473	256,236	3,854,403	801,500	169,594	291,334	153,763
9	Greater Essex County DSB	5,199,270	483,008	8,755,349	874,100	255,292	379,534	346,117
10	Lambton Kent DSB	3,333,239	321,547	5,336,787	857,200	196,344	318,865	213,804
11	Thames Valley DSB	11,183,958	1,146,633	19,563,063	3,122,200	444,350	574,112	770,470
12	Toronto DSB	31,499,030	3,721,149	60,746,276	3,950,600	1,086,108	1,234,608	2,210,937
13	Durham DSB	9,949,682	999,955	16,521,810	1,476,200	405,359	533,982	682,952
14	Kawartha Pine Ridge DSB	4,979,506	479,017	8,338,797	1,419,400	248,350	372,389	330,535
15	Trillium Lakelands DSB	2,598,878	267,472	4,141,855	967,100	173,145	294,989	161,733
16	York Region DSB	16,632,844	1,696,047	29,245,072	2,679,700	616,482	751,269	1,156,830
17	Simcoe County DSB	7,495,027	718,543	12,503,254	1,366,100	327,816	454,175	508,901
18	Upper Grand DSB	5,129,755	485,608	8,406,464	1,282,600	253,096	377,274	341.188
19	Peel DSB	20,492,512	2,033,872	36,377,501	3,021,300	738,410	876,757	1,430,505
20	Halton DSB	9,057,528	884,175	14,864,693	1,115,600	377,175	504,976	619,692
21	Hamilton-Wentworth DSB	7,095,159	673,025	12,137,493	1,051,000	315,184	441,174	480,548
22	DSB of Niagara	5,637,846	538,014	9,361,766	1,321,600	269,147	393,793	377,215
23	Grand Erie DSB	3,897,814	367,275	6,271,762	861,600	214,179	337,220	253,836
24	Waterloo Region DSB	8,922,865	863,236	14,700,194	1,159,900	372,921	500,598	610,144

DSB or Isolate Board Number	DSB or Isolate Board Name	Additional Staffing Support (\$)	Additional School Operations Support (\$)	Projected Reserves Amount That Can Be Drawn Upon Up To 2% Of Their Operating Allocation (\$)	Transportation (\$)	Special Education Supports (\$)	Mental Health Supports (\$)	Re-engaging Students and Reading Assessment Supports (\$)
25	Ottawa-Carleton DSB	9,982,835	1,073,366	18,063,570	2,684,000	406,406	535,060	685,303
26	Upper Canada DSB	3,888,155	438,959	7,074,677	2,033,000	213,874	336,906	253,151
27	Limestone DSB	3,101,025	313,965	5,134,243	1,037,400	189,008	311,315	197,339
28	Renfrew County DSB	1,751,537	172,559	2,602,335	560,500	146,377	267,439	101,651
29	Hastings and Prince Edward DSB	2,501,305	250,077	3,993,261	954,900	170,063	291,816	154,815
30.1	Northeastern Catholic DSB	883,609	42,093	819,949	208,300	118,959	239,221	40,110
30.2	Nipissing-Parry Sound Catholic DSB	942,550	51,728	931,215	228,100	120,821	241,137	44,289
31	Huron-Superior Catholic DSB	1,114,469	67,410	1,348,132	234,300	126,252	246,727	56,479
32	Sudbury Catholic DSB	1,397,821	93,118	1,814,889	395,700	135,203	255,939	76,571
33.1	Northwest Catholic DSB	759,538	20,789	499,351	87,500	115,040	235,187	31,312
33.2	Kenora Catholic DSB	754,895	16,799	493,680	72,200	114,893	235,036	30,983
34.1	Thunder Bay Catholic DSB	1,501,283	96,697	2,104,353	351,800	138,472	259,303	83,907
34.2	Superior North Catholic DSB	677,770	25,886	361,558	34,600	112,457	232,529	25,514
35	Bruce-Grey Catholic DSB	1,195,335	67,335	1,269,343	288,500	128,807	249,356	62,213
36	Huron Perth Catholic DSB	1,199,023	66,229	1,317,757	356,400	128,923	249,476	62,475
37	Windsor-Essex Catholic DSB	3,191,047	283,090	4,968,430	585,800	191,852	314,242	203,722
38	London District Catholic School Board	3,358,825	303,142	5,270,513	1,063,400	197,152	319,697	215,618
39	St. Clair Catholic DSB	1,731,020	125,966	2,252,219	455,600	145,729	266,772	100,196
40	Toronto Catholic DSB	11,987,735	1,221,920	22,195,225	2,063,900	469,741	600,245	827,463
41	Peterborough V N C Catholic DSB	2,526,713	211,308	3,711,079	764,300	170,865	292,642	156,616
42	York Catholic DSB	7,177,563	697,289	11,970,140	1,172,400	317,787	443,854	486,391
43	Dufferin-Peel Catholic DSB	10,405,774	1,034,393	18,090,185	1,322,500	419,767	548,811	715,292
44	Simcoe Muskoka Catholic DSB	3,467,546	311,761	5,347,941	826,700	200,587	323,231	223,327
45	Durham Catholic DSB	3,330,982	295,396	4,999,757	552,800	196,272	318,791	213,644
46	Halton Catholic DSB	5,396,529	503,317	8,248,000	592,200	261,524	385,948	360,104
47	Hamilton-Wentworth Catholic DSB	4,458,241	418,581	7,129,837	501,000	231,883	355,441	293,574
48	Wellington Catholic DSB	1,648,413	108,067	2,059,320	285,100	143,120	264,087	94,339
49	Waterloo Catholic DSB	3,825,953	344,326	5,787,582	472,100	211,909	334,884	248,741

DSB or Isolate Board Number	DSB or Isolate Board Name	Additional Staffing Support (\$)	Additional School Operations Support (\$)	Projected Reserves Amount That Can Be Drawn Upon Up To 2% Of Their Operating Allocation (\$)	Transportation (\$)	Special Education Supports (\$)	Mental Health Supports (\$)	Re-engaging Students and Reading Assessment Supports (\$)
50	Niagara Catholic DSB	3,186,533	275,261	4,905,045	677,100	191,709	314,095	203,402
51	Brant Haldimand Norfolk Catholic DSB	2,001,809	153,358	2,651,411	363,300	154,283	275,576	119,397
52	Catholic DSB of Eastern Ontario	2,322,524	192,184	3,762,369	1,203,500	164,415	286,004	142,138
53	Ottawa Catholic DSB	6,450,041	647,137	11,260,345	1,646,000	294,804	420,200	434,805
54	Renfrew County Catholic DSB	1,215,583	75,459	1,443,339	329,200	129,446	250,014	63,649
55	Algonquin and Lakeshore Catholic DSB	2,073,871	166,326	3,064,562	723,200	156,560	277,919	124,507
56	CSD du Nord-Est de l'Ontario	887,608	52,442	1,059,534	141,000	119,086	239,351	40,393
57	CSP du Grand Nord de l'Ontario	936,565	77,236	1,316,638	205,100	120,632	240,943	43,865
58	CS Viamonde	2,347,313	230,527	4,537,922	1,311,200	165,198	286,810	143,896
59	CÉP de l'Est de l'Ontario	2,782,077	266,663	5,257,178	1,007,000	178,932	300,945	174,723
60.1	CSD catholique des Grandes Rivières	1,301,479	124,091	2,187,699	432,800	132,160	252,807	69,739
60.2	CSD catholique Franco-Nord	940,033	63,604	1,135,734	241,900	120,742	241,055	44,111
61	CSD catholique du Nouvel-Ontario	1,419,488	119,952	2,351,835	434,500	135,888	256,644	78,107
62	CSD catholique des Aurores boréales	712,850	23,341	530,216	62,300	113,565	233,669	28,002
63	CS catholique Providence	1,843,703	161,917	3,109,187	648,800	149,289	270,436	108,186
64	CS catholique MonAvenir	2,803,207	264,136	5,483,110	1,803,400	179,600	301,632	176,221
65	CSD catholique de l'Est ontarien	1,928,927	197,732	3,358,991	729,600	151,981	273,207	114,229
66	CSD catholique du Centre-Est de l'Ontario	3,943,891	365,240	7,539,111	1,283,200	215,634	338,719	257,103
	<b>DSB Total</b>	<b>303,261,355</b>	<b>29,368,836</b>	<b>507,889,967</b>	<b>65,470,000</b>	<b>16,135,404</b>	<b>25,015,270</b>	<b>19,880,000</b>
15148	James Bay Lowlands Secondary School Board	173,860	13,567	Note 1	7,500	28,237	58,259	20,000
15199	Moose Factory Island District School Area Board	186,370	9,242	Note 1	7,500	28,722	58,758	20,000
15202	Moosonee District School Area Board	183,533	4,511	Note 1	7,500	28,612	58,645	20,000

DSB or Isolate Board Number	DSB or Isolate Board Name	Additional Staffing Support (\$)	Additional School Operations Support (\$)	Projected Reserves Amount That Can Be Drawn Upon Up To 2% Of Their Operating Allocation (\$)	Transportation (\$)	Special Education Supports (\$)	Mental Health Supports (\$)	Re-engaging Students and Reading Assessment Supports (\$)
79910	Penetanguishene Protestant Separate School Board	194,882	3,844	Note 1	7,500	29,024	59,068	20,000
	Centre Jules-Léger Consortium	N/A	N/A	N/A				20,000
	Provincial and Demonstration Schools	N/A	N/A	N/A				20,000
	<b>Total</b>	<b>304,000,000</b>	<b>29,400,000</b>	<b>507,889,967</b>	<b>65,500,000</b>	<b>16,250,000</b>	<b>25,250,000</b>	<b>20,000,000</b>

Note 1: Although not included in the table above, school authorities can also unlock their reserves by accessing up to two per cent of their operating budget from their reserve funds to support the safe operation of their school. Where they have accessed more than a total of two per cent of their operating allocation from their reserves for the safe operation of their school over the 2020-21 and 2021-22 school years, the ministry will provide funding to cover the excess use of reserves up to the equivalent of two per cent of their 2021-22 operating allocation. Note 2: Numbers may not add due to rounding.

**Additional Information****2021-22 Transportation Health and Safety Funding**

The ministry is providing a total of \$65.5 million to support enhanced COVID-19 health and safety measures in student transportation for the 2021-22 school year. This funding is intended to support enhanced cleaning protocols (e.g., additional labour, supplies), to assist in reducing the number of students on school buses to support physical distancing, and to address other pressures school boards may face in transporting students as a result of COVID-19.

The \$65.5 million in funding will be allocated to school boards proportional to school boards' 2021-22 Transportation Grant allocation. Isolate board school authorities will each receive an amount of \$7,500. See below for board-by-board allocations.

Eligible expenses for this funding include the following:

- Potential pressures/incremental costs associated with running routes at less than full capacity to allow for physical distancing. This may include additional bus routes or runs to allow for programmatic choices (i.e., at the secondary panel) to allow for appropriate cohorting.
- Additional staffing and/or overtime related to enhanced cleaning on school purpose vehicles.
- Equipment and auxiliary supplies that would support effective enhanced cleaning protocols not supplied by MGCS and purchased by student transportation service providers or school boards.
- Additional costs associated with specific cleaning and disinfection products or PPE for use on school purpose vehicles not supplied by MGCS.

**Special Education, Mental Health and Well-being and Equity Funding**

The ministry is providing a total of \$49 million for enhanced COVID-19 Special Education, Mental Health and Well-being and Equity supports. This funding includes \$6.45M to support equity initiatives, focused on supports for Black, Indigenous and racialized students, underserved students from low socio-economic communities and students with disabilities. Details on the specific program initiatives being supported will be communicated at a later date. Detailed information on Special Education Supports and Mental Health Supports is listed below.

*Special Education Supports (\$16.25M)*

To support students with special education needs, the ministry is providing school boards and isolate school authorities with a \$16.25 million investment in PPF funding for the 2021-22 school year. This one-time funding amount is available to school boards to support students with special education learning needs by providing additional staffing resources, additional learning resources such as assistive technology, interventions that can be used to address learning gaps, and/or professional assessments based on local needs.

*Mental Health Supports (\$25.25M)*

The purpose of this Student Mental Health 2021-22 PPF is to support school-based mental health in order to foster the continued learning and well-being of students during this school year as recovery begins from the COVID-19 pandemic.

School boards may use this funding for the following school-based mental health related purposes:

- employ mental health professionals to directly support students;
- provide professional learning and training for educators, school board employed school-based mental health professionals, and school and system leaders;
- collaborate with community mental health providers to ensure pathways to care for students requiring more intensive supports are available;
- student engagement opportunities regarding mental health; and/or
- the collection, analysis and reporting of student mental health related information.

If you require further information on the COVID-19 funding supports, please contact:

Subject	Contact	Email
Connectivity supports for remote learning technology	Jasun Fox	<a href="mailto:jasun.fox@ontario.ca">jasun.fox@ontario.ca</a>
Re-engaging students and reading assessment supports	Dianne Oliphant	<a href="mailto:dianne.oliphant@ontario.ca">dianne.oliphant@ontario.ca</a>
Personal protective equipment and critical supplies and equipment	Andrea Dutton	<a href="mailto:andrea.dutton@ontario.ca">andrea.dutton@ontario.ca</a>
Reserves & Reserves Funding	Med Ahmadoun	<a href="mailto:med.ahmadoun@ontario.ca">med.ahmadoun@ontario.ca</a>
Staffing Supports other than Special Education & Student Mental Health / School Operations Enhancement Funding	Paul Duffy	<a href="mailto:paul.duffy@ontario.ca">paul.duffy@ontario.ca</a>
Special Education / Student Mental Health	Claudine Munroe	<a href="mailto:claudine.munroe@ontario.ca">claudine.munroe@ontario.ca</a>
Student Transportation	Mehul Mehta	<a href="mailto:mehul.mehta@ontario.ca">mehul.mehta@ontario.ca</a>



**Ministry of Education**

Minister

315 Front Street West  
Toronto ON M7A 0B8

**Ministère de l'Éducation**

Ministre

315, rue Front Ouest  
Toronto ON M7A 0B8



March 23, 2021

Mr. Alexander Brown  
Chair  
Toronto District School Board  
5050 Yonge Street  
Toronto ON M2N 5N8  
[Alexander.Brown@tdsb.on.ca](mailto:Alexander.Brown@tdsb.on.ca)

Dear Mr. Brown,

Thank you for your letter regarding the costs incurred by the Toronto District School Board (TDSB) due to the COVID-19 pandemic and your request to have these costs, including your reserves, reimbursed.

Our government values its strong partnership with the TDSB and recognizes that this school year brings new challenges for school boards related to the COVID-19 pandemic. In consultation with the Chief Medical Officer of Health, the COVID-19 Command Table and pediatric experts, the government released its [plan](#) for the safe reopening of schools in September. Our nation-leading plan prioritizes the health and safety of students and staff and contains additional public health protocols to keep students and staff safe.

As Minister of Education, I agree with parents and pediatric experts that in-person learning is essential for the mental health, academic success, social development and overall well-being of Ontario's children. Nothing matters more than the safe reopening of schools, which is why Ontario is making over \$1.6 billion in COVID-19 resources available to school boards to support enhanced health and safety measures in schools.

For the 2020-21 school year, the TDSB is projected to receive \$82.9 million in new funding for COVID-19, including \$9.0 million to enhance public health measures and protection strategies as the community confronted higher rates of transmission. In addition to the funding amount noted, as you know, the government is also providing additional funding allocations from the Safe Restart Agreement.

- 2 -

In February 2021, we announced an additional \$381 million provided to Ontario by the federal government under the Safe Return to Class Fund. This additional funding will support the following:

- \$80 million to support the purchase of additional devices such as laptops and tablets
- \$64.55 million in health and safety funding, included board funded and transportation related personal protective equipment (PPE) costs
- \$62 million in summer learning supports
- \$60 million to support online learning, including developing digital course content and technological supports
- \$50 million for portable HEPA filters and other immediate options to improve air quality and ventilation
- \$33 million set aside for additional measures to support hotspot communities
- \$10 million to support the Student Nutrition Program
- \$10 million to continue to support the mental health of all students and support the implementation of the new School Mental Health Ontario Action Kit
- \$6.45 million to support equity initiatives
- \$5 million to support operators in ensuring the continued success of student transportation

The province also put in place \$400M in stabilization funding this year given enrolment forecasts were unexpectedly adversely impacted by the pandemic. This allocation provided \$44.6 million in funding to TDSB for enrolment that did not materialize, avoiding any further draw on reserves.

As we look forward to the 2021-22 school year, the ministry continues to monitor and work with health experts to assess what education supports are needed, with a real focus on mental health, learning gaps and the continued safety of Ontario schools.

Thank you for taking the time to write.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Lecce', with a stylized flourish at the end.

The Honourable Stephen Lecce  
Minister of Education

**TABLE 1: 2020-21 vs. 2021-22 Enrolment Changes**

Pupil of the Board	2020-21 Revised Estimates	2021-22 Estimates	21-22 Estimates vs 20-21 Revised Estimates
<b>Elementary</b>	<b>A</b>	<b>B</b>	<b>C=B-A</b>
JK	15,115.1	16,228.0	1,112.9
SK	16,985.6	16,287.0	(698.6)
Gr 1-3	52,266.0	51,363.0	(903.0)
Gr 4-8	84,874.0	84,347.0	(527.0)
<b>Elementary Day School ADE</b>	<b>169,240.7</b>	<b>168,225.0</b>	<b>(1,015.7)</b>
<b>Secondary</b>			
Day School including Independent Study ADE	68,791.0	69,585.0	794.0
<b>Total Average Daily Enrolment</b>	<b>238,031.7</b>	<b>237,810.0</b>	<b>(221.7)</b>

**TABLE 2: 2021-22 Preliminary Financial Forecast**

2021-22 Preliminary Financial Forecast (in millions)	
<b>Draft 21-22 financial position reported as at Feb 24th FBEC - Surplus / (Deficit)</b>	<b>\$(57.3)</b>
<b>Revenue Changes</b>	
Secondary online learning model impacts on foundation funding	(2.9)
Benefit benchmark annual reduction for retirement gratuity	(2.5)
2% increase in school operation offset by supplementary area factor adjustment	1.4
Visa students revenue update	(2.3)
Permit revenue potential reduction	(1.2)
<b>Total Revenue Changes</b>	<b>\$(7.5)</b>
<b>Expense Changes</b>	
Increase in employer portion of CPP costs due to rate changes	(8.0)
Additional Vice Principal staffing approved by the Board	(1.4)
<b>Total expense changes</b>	<b>\$(9.4)</b>
<b>Changes to the financial position</b>	<b>\$(16.9)</b>
<b>Updated Preliminary Financial position -Surplus / (Deficit)</b>	<b>\$(74.2)</b>
<i>% of the deficit to the operating grant of \$2.95B</i>	<i>-2.52%</i>

TABLE 3: Use of Board Reserves

Reserve (in Millions)		Actual Reserves (As at Aug 31, 2020)	Benefit Surplus pending on distribution	POD transfer approved by Ministry	20-21 Projected use of working funds	Estimated Reserve balance as of Aug 31, 2021
Working Funds Reserve	R1	16.8	10.0	10.3	(27.5)	\$9.6
Benefit Funds Reserve	R2	106.2	(10.0)			\$96.2
School Support	R3	34.9				\$34.9
Environmental Legacy Fund	R4	2.7				\$2.7
Artificial Turf Fund	R5	0.4				\$0.4
Sinking Fund Interest (restricted)	R6	15.7				\$15.7
<b>Total working funds and internal restricted</b>		<b>176.7</b>	<b>0.0</b>	<b>10.3</b>	<b>(27.5)</b>	<b>\$159.5</b>

**Compliance Requirements**

Preliminary financial position for 21-22	A	\$(74.2)
Projected financial position for 20-21 as of Q2 report	B	\$(27.5)
Total two-year deficit	C=A+B	\$(101.7)
Boards are required to use reserve up to 2% of 21-22 operating allocation	D	\$59.0
Ministry funding to support deficit over 2% of operating allocation	E=C-D	\$42.7

**Board use of reserves:**

Working funds reserves to be used in 20-21	F=B	\$27.5
Working funds reserves to be used in 21-22	G=R1	\$9.6
Proposed Benefit reserves to be used in 21-22	H=D-F	\$21.9
Total use of reserve in two years	I=F+G+H=D	\$59.0



## **Updated Proposed 2021-22 Budget Timelines**

**To:** Finance, Budget and Enrolment Committee

**Date:** 12 May, 2021

**Report No.:** 05-21-4081

### **Strategic Directions**

- Allocate Human and Financial Resources Strategically to Support Student Needs

### **Recommendation**

It is recommended that the Updated Proposed 2021-22 Budget Timelines be approved.

### **Context**

Staff are presenting a revised timeline for the development of the Board's 2021-2022 budget. This update is based on the release of the Grants for Student Needs (GSN) and sector guidance on 4 May 2021, and reflects the staff time and work needed to prepare the operating and capital budgets.

Appendix A provides the updated schedule for Trustees' consideration and approval.

### **Action Plan and Associated Timeline**

Staff will continue to update Trustees with changes to the budget timelines resulting from new information.

### **Resource Implications**

Not applicable.

## **Communications Considerations**

This report and Appendix will be placed on the Board's budget website, so stakeholders are informed on the budget process and updated timelines.

## **Board Policy and Procedure Reference(s)**

Not applicable.

## **Appendices**

- Appendix A: Updated Proposed 2021-22 Budget Timelines

## **From**

Craig Snider, Interim Associate Director, Business Operations and Service Excellence at [craig.snider@tdsb.on.ca](mailto:craig.snider@tdsb.on.ca) or at 416-395-8469.

Marisa Chiu, Interim Executive Officer, Finance at [marisa.chiu@tdsb.on.ca](mailto:marisa.chiu@tdsb.on.ca) or 416-395-3563.

Sabrina Wang, Comptroller, Budget and Financial Reporting at [sabrina.wang@tdsb.on.ca](mailto:sabrina.wang@tdsb.on.ca) or at 416-395-3562.

**Updated Proposed 2021-22 Budget Timelines**

<b>2021 Date</b>	<b>Event</b>	<b>Notes</b>
May 4	Sector Guidance, Grant for Student Needs (GSN) and Priorities and Partnership Funding (PPF) release	This release of information from the Ministry of Education on September planning and 2021-22 funding
May 4	Sector Guidance memo sent to trustees	Trustees were provided with the initial memo on planning for 21-22 and informed that staff were working on impact to the TDSB
May 7	Special PPC Meeting	Staff to provide an overview of the September Ministry planning document and associated funding announcements
May 12	FBEC Committee	Detailed walk through on GSN, PPFs and projected financial position of the Board
May 17	Selection Form for In-Person or Virtual Learning Communication Release	<p>This will inform all parents/ guardians/caregivers about their options for their children either to attend in-person or select remote learning for school next year and information on how to indicate their preference.</p> <p>The Selection Form will be distributed on May 25, supported by translations.</p>
May 25	Selection Form for In-Person or Virtual Learning	Selection Form goes to all parents/ guardians/caregivers, supported by translations
June 1 (midnight)	Deadline for submission of Selection Form for In-Person or Virtual Learning	Parents must indicate their preference for either in-person or remote learning for their children by this date
June 1	Special FBEC	Detailed Operating and Capital Budget presented

2021 Date	Event	Notes
June 3	Start of scheduling of In-Person and Remote Classes	Principals and Central Staff develop school and class schedules based on parent selections
June 10	Budget Information Webcasts	Two information sessions at noon and 7:00 p.m. to inform stakeholders of 21-22 Operating Budget
June 16	FBEC	FBEC Approval and Recommendation to Board of Operating and Capital Budget
June 30	Board	Capital and Operating Budget Approval
July 9	Submission of Budget to Ministry	Staff to prepare EFIS forms for submission to Ministry – based on extension granted



**Written Notice of Motion for Consideration (Trustee Pilkey, on behalf of Trustee Donaldson and Trustee Laskin)**

From: Denise Joseph-Dowers, Senior Manager, Governance and Board Services

In accordance with Board Bylaw 5.15.2, notice of the following motion was provided at the regular meeting of the Program and School Services Committee on May 5, 2021 and is therefore submitted to the Finance, Budget and Enrolment Committee for consideration at this time.

5.15.2 A notice of motion will be introduced by a member who is present as an advance notification of a matter at Board or Committee, and will be considered at a subsequent Committee meeting. A notice of motion will not be debated at the meeting at which it is introduced...

5.15.2 (b) A notice of motion submitted prior to, or at a Board meeting, will be referred to the appropriate committee...

5.15.2 (c) A notice of motion submitted prior to, or at a committee meeting, will be considered at a subsequent committee meeting...

**Secondary Alternative Schools Program: Staffing**

Whereas, in the "Structured Pathways Report" (Parekh, 2013) there is research that states "secondary school students attending alternative schools were much more likely to be at-risk: they were twice as likely to be taking non-Academic courses in Grades 9 and 10, had much lower graduation rates, and much lower post-secondary access, compared to other TDSB students; and yet 72% of students in alternative schools had a sense of belonging"; and

Whereas, many secondary school students, who through circumstances outside of their control become vulnerable and at-risk, deserve to stay in school through the Secondary Alternative School program; and

Whereas, there is concern that the drastic reduction of staff at alternative secondary schools limits the potential for these students to have equitable access to a safe and caring learning environment that leads to a sense of belonging and ultimately, to graduation;

Therefore, be it resolved:

- a) That the Director provide additional staffing for Secondary Alternative schools to ensure that vulnerable and at-risk students maintain their ability access these programs;
- b) That the cost of implementing Part (a) be included as part of the 2021-22 budget process;

- c) That the resolution at (a) be shared with Secondary Alternative Schools as soon as possible.



# Our Mission

To enable all students to reach high levels of achievement and well-being and to acquire the knowledge, skills and values they need to become responsible, contributing members of a democratic and sustainable society.

## We Value

- Each and every student's interests, strengths, passions, identities and needs
- A strong public education system
- A partnership of students, staff, family and community
- Shared leadership that builds trust, supports effective practices and enhances high expectations
- The diversity of our students, staff and our community
- The commitment and skills of our staff
- Equity, innovation, accountability and accessibility
- Learning and working spaces that are inclusive, caring, safe, respectful and environmentally sustainable

## Our Goals

### **Transform Student Learning**

We will have high expectations for all students and provide positive, supportive learning environments. On a foundation of literacy and math, students will deal with issues such as environmental sustainability, poverty and social justice to develop compassion, empathy and problem solving skills. Students will develop an understanding of technology and the ability to build healthy relationships.

### **Create a Culture for Student and Staff Well-Being**

We will build positive school cultures and workplaces where mental health and well-being is a priority for all staff and students. Teachers will be provided with professional learning opportunities and the tools necessary to effectively support students, schools and communities.

### **Provide Equity of Access to Learning Opportunities for All Students**

We will ensure that all schools offer a wide range of programming that reflects the voices, choices, abilities, identities and experiences of students. We will continually review policies, procedures and practices to ensure that they promote equity, inclusion and human rights practices and enhance learning opportunities for all students.

### **Allocate Human and Financial Resources Strategically to Support Student Needs**

We will allocate resources, renew schools, improve services and remove barriers and biases to support student achievement and accommodate the different needs of students, staff and the community.

### **Build Strong Relationships and Partnerships Within School Communities to Support Student Learning and Well-Being**

We will strengthen relationships and continue to build partnerships among students, staff, families and communities that support student needs and improve learning and well-being. We will continue to create an environment where every voice is welcomed and has influence.

## **Acknowledgement of Traditional Lands**

We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe (A NISH NA BEE), the Haudenosaunee (HOE DENA SHOW NEE) Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and Inuit peoples.

## **Reconnaissance des terres traditionnelles**

Nous reconnaissons que nous sommes accueillis sur les terres des Mississaugas des Anichinabés (A NISH NA BAY), de la Confédération Haudenosaunee (HOE DENA SHOW NEE) et du Wendat. Nous voulons également reconnaître la pérennité de la présence des Premières Nations, des Métis et des Inuit."

## **Committee Mandate**

- (i) To consider and make recommendations to the Board on finance matters, including procurement and contract awards, referred to it for consideration.
- (ii) To review the impact of enrolment and policy change on the Board's budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city; and
- (iii) To consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget.

### **Acknowledgement of Traditional Lands**

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### **Funding Information Requirement**

At the special meeting held on March 7, 2007, the Board decided that to be in order any trustee motion or staff recommendation that would require the Board to expend funds for a new initiative include the following information: the projected cost of implementing the proposal; the recommended source of the required funds, including any required amendments to the Board's approved budget; an analysis of the financial implications prepared by staff; and a framework to explain the expected benefit and outcome as a result of the expenditure.

### **[1]Closing of certain committee meetings**

(2) A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- (a) the security of the property of the board;
- (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) the acquisition or disposal of a school site;
- (d) decisions in respect of negotiations with employees of the board; or
- (e) litigation affecting the board. R.S.O. 1990, c. E.2, s. 207 (2).

(2.1) Closing of meetings re certain investigations – A meeting of a board or a committee of a board, including a committee of the whole board shall be closed to the public when the subject-matter under considerations involves an ongoing investigation under the Ombudsman Act respecting the board