

APPENDIX A

Contract Awards Provided for Information (contracts over \$50,000 and up to \$175,000)

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	IT Services	Internet Service Providers - Remote Sites LG22- 062P See Appendix 'D'	N/A	Rogers Communication	Yes	No	3	\$34,340	January 2022/ December 2026	Purchasing Services & IT Services
2	Disability Management Office	Workers Compensation Case Management Services Support See Appendix 'E'	N/A	School Board's Cooperative Inc. (SBCI)	N/A	N/A	Single Source	\$120,000	November 2021/ March 2022	Disability Management Office

APPENDIX B

Contracts Requiring Finance, Budget and Enrolment Committee Approval
(contracts over \$175,000 and up to \$250,000)

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APPENDIX C

Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Business Development & Community Services	Prequalification of Child Care Professional Services Providers SM21-677P See Appendix 'F'	N/A	iCandy ChildCare Development &Support Services Hildegard Budnic Low Darlene Chandon Consulting Danielle Desmarais Bethia Tanneh Jikpamu Sense of Wonder Child Care Consulting	N/A	No	17	\$1,000,000	February 2022 / January 2027	Purchasing Services and Business Development & Community Services

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
				Jackie Cunningham Consulting Tricia C.M. Kasso Shiny Paper Li-Ting Solutions Elliot's World Hand in Hand Learning Centre Anna Humphrey DT Childcare Services Helen Crouch Child Care Consultant						
2	Business Development & Community Services	Child Care Professional Services Project Mangement See Appendix 'G'	N/A	Gemini Creative Solutions	N/A	N/A	Single Source	\$200,000	February 2022/ January 2027	Purchasing Svcs and Business Development & Community Services

BRIEFING NOTE

Date January 13, 2022

To Finance, Budget & Enrolment Committee

From Peter Singh, Executive Officer, Information Technology and Information Management

Subject **Internet Service Providers for Remote Sites**

The Board requires an internet service provider to facilitate connectivity for some of its smaller remote sites where TDSB staff provide community related services such as language instruction for newcomers and employment assistance programs. Most of the sites are leased by the Board and located within Toronto city limits. In total, there are thirty-seven sites, with most of them currently serviced by Rogers and Bell on a month to month basis. The Board took this opportunity in an effort to consolidate the internet service plans for our remote sites.

An RFP was issued to solicit pricing from ISP providers. The RFP was posted on October 27, 2021 and closed on November 9, 2021.

Three bids were received from Beanfield, Frontier Networks and Rogers. In terms of monthly service fees, Rogers had the lowest overall cost. However, for eight of the sites, they quoted a significant connection fee as they do not currently have a physical connection to those sites. There are also two sites for which Rogers did not submit pricing. These ten sites will continue to be serviced by their current provider. The annual cost to provide internet service to the twenty-seven sites will be \$34,340.76 with the three-year contract totalling \$103,022.28

Strategic Direction • Allocate human and financial resources strategically to support student needs

BRIEFING NOTE

Date January 13, 2022

To Finance, Budget & Enrolment Committee

From Audley Salmon, Executive Superintendent – Employee Services

Subject **Workers Compensation Case Management Services Support**

The Disability Management Office is faced with a significant volume of WSIB related work. Applications for accommodations related to the Board's mandatory COVID-19 vaccination procedure (PR734) are creating additional workload pressure within the department. School Board's Cooperative Inc. (SBCI) is able to provide Worker's Compensation Case Management Services that will allow staff to manage the accommodation requests. Services SBCI can provide include:

- Review and assessment of individual school board claims
- Collection of medical information in individual claims for the purposes of determining functional abilities for return-to-work (RTW) planning
- Communication with injured employees as required
- Communication with internal stakeholders as required
- Communication with treatment practitioners as required
- Communication with the Workplace Safety and Insurance Board (WSIB) employees (Case Managers, Eligibility
- Adjudicators, RTW Specialists, Managers, etc. on individual claim matters and general service delivery issues as required
- Completion of required WSIB claim forms and documentation on activities for individual claims
- Development of individual RTW plans based on injured employee functional abilities
- General case management activities intended to mitigate WSIB claim costs and resolve outstanding claim issues
- Complete a review of the active cases and Identify cases where the claim goes beyond the normal recovery period for the compensable injury.
- Object claims when warranted to mitigate ongoing claim costs.
- Review and complete the annual WSIB liability report.
- Partake in hearing preps and attend WSIAT hearings and possibly arb / grievance related hearings when required

As a not-for-profit organization, SBCI falls under exemption status with the

Canadian Free Trade Agreement Article 504, 11.(i)(v).

SBCI is a cooperative owned by their member school boards. Their members are exempt under the Broader Public Sector Accountability Act from having to get alternative quotes and are permitted to utilize their own cooperative on a single-source basis. Currently TDSB utilizes SBCI for actuarial services and is therefore a member of the cooperative.

- Strategic Direction**
- Allocate human and financial resources strategically to support student needs

BRIEFING NOTE

Date January 13, 2022 .

To Finance, Budget & Enrolment Committee

From Garry Green, Senior Manager, Business Development and Community Services

Subject **Pre-Qualified Child Care Professional Services**

The Board develops and manages externally funded projects through the office of Business Development and Community Services (BDCS). BDCS' role is to plan, design, coordinate and deliver programs on time, on target and on budget. One such program is Childcare Monitoring Advisory and Support (CMAS), funded through Immigration Refugees and Citizenship Canada (IRCC – formerly Citizen and Immigration Canada).

The Board requested Proposals from qualified suppliers to act as providers of Child Care Professional Services within CMAS. These providers are required to travel throughout Canada consulting on the child-minding provided by federally funded services, primarily through the Language Instruction to Newcomers to Canada (LINC) Program. The child-minding is called Care for Newcomer Children (CNC) and CMAS helps providers stay informed of their obligations and to be accountable for all areas of Health and Safety. CMAS monitors and supports about 180 LINC CNC programs across the country that care for more than 3,000 children.

IRCC provides the full budget for the operation of LINC as well as CMAS (there is no cost to the Board to operate the programs). Further, the Board receives an administrative fee for operating the programs over and above the operational costs.

CMAS is conducted by external vendors because part of the required duties includes evaluating and providing input and advice to TDSB LINC programs; thus they must be at “arm’s length” in order to do so.

Strategic • Allocate human and financial resources strategically to support student
Direction needs.

BRIEFING NOTE

Date January 13, 2022

To Finance, Budget & Enrolment Committee

From Garry Green, Senior Manager, Business Development and Community Services

Subject **Child Care Professional Services – Project Management**

Gemini Creative Solutions Inc. (GCS) has been the project manager for CMAS for the past 20 years. When the TDSB bid on this project 20 years ago, it was agreed that there were unique skills required to successfully win and to successfully deliver on this contract.

At the initial discussions to develop this proposal, it was agreed that the bid would include GCS as the partner (co-bidder) to manage the projects in order to meet those very unique skills.

The proposal presented from inception showed GCS as the project management company and TDSB as the contract holder. This model led to us successfully winning the contract for 20 years. It has also led us to successfully getting funded and being able to deliver quality services across the country.

Additionally it was written as part of our Conflict of Interest Agreement with Immigration Refugees and Citizenship Canada (IRCC – formerly CIC) that in order to maintain TDSB’s “arm’s length” relationship, this project would be managed by GCS (due in part to the fact that TDSB operates LINC Care for Newcomer Children-CNC and we cannot evaluate our own programs).

Since its inception in 2001 TDSB as the contract holder and GCS as the project management company, has allowed the project to be successfully delivered. As such, GCS has been a founding partner and a significant

reason why the Board was selected to administer this project.

- Strategic Direction**
- Allocate human and financial resources strategically to support student needs