Contract Awards Provided for Information (contracts over $50,000 and up to $175,000)

#	User/Budget Holder School/Department	Products/Services Details	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	SAP Operations	**Human Capital Management (HCM) - Recruiting, Performance, and Succession modules Activation.** See Appendix "D"	SABA Software (Canada) Inc.	N/A	N/A	N/A	$80,782	June 2022 / December 2022	IT Services, SAP/HRIS
2	IT Services Mobile & Web Development	**External IT Technical Support** An additional extension to the currently engaged Application Developer resource will provide continued support and development on the TDSB Connects App while providing training and knowledge transfer to newly hired staff.	Step by Step Professional Services Inc.	N/A	N/A	N/A	$71,820	April 20,2022 / September 30, 2022	IT Services Mobile & Web Development
3	Logistics Services	**JM22-493P** Purchase of two (2) new 16' Trucks for use in the Logistics Services dept. These two new bigger Ford 550 trucks replace two 16 year old 12' trucks completing the departments fleet refresh. These trucks will also have under-mount hoists that will add flexibility in the types of deliveries that can be made and help prevent injury from manually unloading materials.	Downtown Autogroup	Yes	No	3	$152,286	June 1, 2022	Logistics Services/ Fleet Services

Contracts Requiring Finance, Budget and Enrolment Committee Approval
(contracts over $175,000 and up to $250,000)

#	User/Budget Holder School/Department	Products/Services Details	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
-	Nil Items	-	-	-	-	-	-	-	-

Contracts Requiring Board Approval (contracts over $250,000 and Consulting Services over $50,000)

#	User/Budget Holder School/Department	Products/Services Details	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	IT Services	**Cables and Adapters** Provision of various products used to connect electronic devices such as computers, printers, etc. on an as/when required basis. DA22-262P	Micro Assistive Tech Inc. Compugen Inc.	Yes	No	5	$107,737 $98,497	June 1, 2022 / May 30, 2026	IT Services and Purchasing Services
2	IT Services	**SafeNet Trusted Access** Data security software. AS22-404P See Appendix "E"	Source44 Consulting Inc.	Yes	No	3	$103,600	June 1, 2022 / May 30, 2025	IT Services and Purchasing Services
3	IT Services	**F5 Premium Support** Network load balancing software. AS22-498P See Appendix "F"	Computacenter TeraMach	Yes	No	1	$144,952	June 1, 2022 / May 30 2025	IT Services and Purchasing Services
4	IT Services	**Chromebook Tracking Tool for the 1:1 Student Device Program** Software to assign and track devices provided for the 1:1 Student Device Program. See Appendix "G"	Learn 21	N/A	N/A	Sole Source	$312,000 (3-year total)	June 2022 / May 2025	IT Services
5	Business Services/ Facility Services	**Consulting engagement for Workplace Strategy Services** Review of TDSB's 3 main administrative sites with recommendations for future optimized configurations. Funded through an Excellence in Education Administration Fund (EEAF) grant.	CBRE Limited	Yes	No	2	$108,580 (flat rate)	May 2, 2022 / August 31, 2022	Business Services/ Facility Services

#	User/Budget Holder School/Department	Products/Services Details	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
		See Appendix "H"							
6	Learning Transformation and Equity, Engagement, Well-Being & Leadership*Early Years English/Literacy	**TDSB Student Success Literacy Diagnostic Assessment Kit** JK22-447SSF See Appendix "I"	Pearson Canada	N/A	N/A	Sole Source	$1,000,000	May 2022/ May 2024	Learning Transformation and Equity, Engagement, WellBeing Leadership Early Years English/Literacy & Purchasing Services

BRIEFING NOTE

Date 16 May 2022   .

To Finance, Budget & Enrolment Committee

From Peter Singh, Executive Officer, Information Technology and Information Management

Subject **HCM - Recruiting, Performance, Succession Modules Activation**

Purpose At the November 28, 2018 Board meeting, a contract to provide a Human Capital Management (HCM) solution was awarded to SABA (report 11-18-3428). The HCM solution is a set of established practices that are directly related to the management of employees and includes recruitment and onboarding of new employees and internal transfer of employees. The Talent Management modules of the solution include Recruitment, Learning Management System (or LMS, which has been successfully launched under the name of myPATH), Performance, and Succession Planning.

Additional technical configuration work on the Recruiting module is needed to facilitate some of the complex processes as well as support Hiring Managers work to shortlist and screen candidates, and improve the overall candidate experience. The work will also include the activation of the Performance module, replacing mVAL (Teacher appraisal system, etc.) and implement the Schedule II performance system. Activation of the Succession module is also planned.

Adding the activation of these additional modules to the scope of the implementation is part of the Digital Transformation strategy for the TDSB. The LMS is fully implemented and the implementation of Recruitment is underway, but there is further opportunity to achieve additional deliverables in Recruiting, Performance and Succession.

Strategic
Direction
- Allocate human and financial resources strategically to support student needs.

BRIEFING NOTE

Date   16 May 2022   .

To   Finance, Budget & Enrolment Committee

From   Peter Singh, Executive Officer, Information Technology and Information Management

Subject   **Safenet Trusted Access – Data Security Software**

Purpose   To better protect sensitive data within the Board's computing environment, IT Services is implementing Multi Factor Authentication (MFA) for all staff. For most staff, this will be facilitated using Microsoft's Azure Active Directory multi factor authentication. However, for those staff that do not have access to a mobile phone or who do not want to use their personal phone for this purpose, a third-party solution must be provided. The solution that can best provide this functionality is Safenet Trusted Access by Thales. This initiative will provide for the purchase of Safenet hardware tokens and 3 years of software licensing for approximately 2800 staff.

Funding is being provided by the Ministry of Education under the Connectivity at Schools Program (CASP).

Strategic Direction
- Allocate human and financial resources strategically to support student needs.

BRIEFING NOTE

Date	16 May 2022
To	Finance, Budget & Enrolment Committee
From	Peter Singh, Executive Officer, Information Technology and Information Management
Subject	**F5 Premium Support – Network Load Balancing Software**

Purpose   The Network Services group within IT Services requires ongoing technical support for its F5 Load Balancer. The Load Balancer ensures that network and application traffic is distributed in an efficient manner across multiple servers. Its operation is critical in maintaining optimal network performance and the Network Services group is invested in this technology for the foreseeable future. In order to solicit pricing for a three-year term, a request for second stage pricing was issued to existing OECM and MGCS vendors.

Only one bid was received as software license renewals are given to the incumbent reseller by the manufacturer.

It is recommended that Computacenter Teramach be awarded the contract to renew maintenance and support for the F5 Load Balancer solution.

Strategic Direction
- Allocate human and financial resources strategically to support student needs.

BRIEFING NOTE

Date	16 May 2022
To	Finance, Budget & Enrolment Committee
From	Peter Singh, Executive Officer, Information Technology and Information Management
Subject	**Chromebook Tracking Tool for the 1:1 Student Device Program**

Purpose   As the 1:1 Student Device Program continues to be implemented there is a need for a more robust tracking tool that is used to assign the Chromebooks to our students. Currently our system-wide library checkout system, Insignia, is used to track these devices.

One2One Manager developed by Learn21and used in numerous school districts in the United States, is a tool used to assign and track the device assigned to students. It includes features such as asset management, incident repairs, incident & behaviour tracking, reporting, and notification. It also integrates with the Google Management Console, PowerSchool and ServiceNow providing ease of data updates and management of devices.

Gartner Canada was engaged to determine if there are products comparable to One2One Manager. Gartner Canada reported that they were not aware of any products with the functionality and integration points similar to that of One2One Manager.

Learn21 is the sole source for this product and they do not offer it through resellers.

Strategic Direction
- Allocate human and financial resources strategically to support student needs.

BRIEFING NOTE

Date	16 May 2022 .
To	Finance, Budget & Enrolment Committee
From	Craig Snider, Interim Associate Director – Business Operations and Service Excellence
Subject	**Workplace Strategy Services – Administrative Space Review**

Purpose TDSB is in the process of evaluating its administrative sites concurrently with the success of remote work and the desire to accelerate a hybrid workstyle post pandemic. The goal is to re-imagine the future work environment and workspace, location positioning as well as the employee experience. This is an opportunity to re-set for the future, move away from the existing, office-heavy premises currently being occupied and look for opportunities to optimize the administrative real estate footprint. TDSB seeks to undertake an inclusive process to evaluate modern approaches to how it can occupy space differently with hybrid work while magentizing the office for a compelling experience.

As part of this evaluation, TDSB would like to understand the options for change and determine the extent of workplace transformation that can be achieved and realized while maintaining it's business vision, brand and culture.

This engagement will be research-based and provide a data-driven approach to how suitable occupancy solutions can be identified with short-term and long-term relevance and build the business case for change. The findings from this engagement will support the TDSB Administrative Site Review process.

Funding for this project is being provided by the Ministry through an Excellence in Education Administration Fund (EEAF) grant.

Strategic Direction
- Allocate human and financial resources strategically to support student needs.

BRIEFING NOTE

Date   16 May 2022   .

To   Finance, Budget & Enrolment Committee

From   Audley Salmon, Associate Director – Learning Transformation and Equity

Subject   **TDSB Student Success Literacy Diagnostic Assessment Kit**

Purpose **Context**

The TDSB Literacy Diagnostic Assessment Kit was created in partnership with Pearson Canada in 2010.

At that time, every secondary and junior high school was sent physical copies. A digital version of the 300+ page Teachers Guide and the 18 different reading non-fiction passages from early grade 4 to grade 10 levels of readability are currently available on the English/Literacy site. The TDSB Literacy Diagnostic Assessment Kit is a flexible and differentiated reading and writing assessment.

Proposed Revision:

The English/Literacy department is proposing a revision of this Diagnostic Kit again in partnership with Pearson Canada. A RFP process has not been considered since this is a revision from previous work and the cost of a brand new product would require starting from scratch with likely a higher cost. Pearson Canada and the TDSB work together to create, pilot and revise the material.

The TDSB Literacy Diagnostic Assessment Kit revision will be a lengthy process of writing, revision and piloting the materials to check for reliability and validity of the diagnostic. It is expected that the project will be completed over a period of two (2) years. The coordinated efforts of Centrally Assigned Principals (CAP) of English/Literacy, Student Success, Pathways would be required over this time. The TDSB would also need to select, coordinate and budget for a writing team for the Teachers' Guide in Year 2.

Rationale:

- The 18 student reading passages were reviewed by the Urban Indigenous Education Centre (UIEC) and Equity department representatives in August 2021. The feedback is that many of these reading passages need to be replaced or revised due to dated material and material that does not meet TDSB Equity standards as culturally relevant texts.
- The teachers' guide needs to be updated to include the TDSB's focus on critical literacy skills, culturally relevant and responsive literacy teaching, Pathways, and transitions programming.
- The teacher's guide needs to include content on helping struggling readers (i.e. next steps after the diagnostic)
- Reading passages from Grade 1-3 would be added to ensure that all students can read a passage from the Diagnostic Kit (if a child cannot read a passage, no diagnostic assessment can occur).

Additional Context:

The purpose of the literacy diagnostic assessment is to help teachers gain an understanding, early in the school year, of the reading and writing skills their students have, so they can explicitly teach the literacy skills in all subjects that will be foundational for students' success in their school subjects and on the Ontario Secondary School Literacy Test (OSSLT). It is a cross-curricular literacy assessment, and can be administered by all teachers in grades 6-10.

It is important to note that the Student Success Kit is intended to complement and not to replace CASI (Comprehension.Attitude.Strategies.Interests) assessment. The new assessment will ideally "fill the gap" for many students by providing reading passages for students who are reading below grade level. Since CASI is a reading assessment only, the writing assessment TDSB has developed will be a benefit for all classrooms.

Cost and Timeline:

$1,000,000 (+ HST) over 2 years of development and pilot.

Funding for this project is being provided through the Student Re-engagement and Reading Assessment Supports Priority and Partnerships Funding (PPF).

In addition to the Diagnostic Kit revision work, the $1M cost also includes 330

copies of each kit.

Each kit would include:

1. Student Passages

Grade Level for Student Passages	Number of Passages	# Copies of Each Passage in Print	Total Number Per 1 Kit
Grades 1-3	6	2	12
Grades 4-8	14	5	70
Grades 9-10	4	10	40

- 16 of these student passages would be completely new (written by a Pearson author team with feedback from TDSB)
- 8 of these student passages would be revisions of the original with all new photos and updated content where required.
- All passages and questions will be tested in TDSB classrooms before publication

2. One 500-page customized Teacher's Resource (digital only)
- Questions and support for all 16 new passages written by Pearson author team (with feedback from TDSB)
- An additional question and support for all revised passages
- New full-colour design
- Includes TDSB content (such as writing exemplars)

Digital Rights

- 7-year unlimited digital access for TDSB staff and students to all student passages
- 7-year unlimited digital access for TDSB staff to the Teacher's Resource

Lead: Anastasia Poulis, CAP English/Literacy

Jennifer Watt, Program Coordinator English/Literacy

Strategic Direction	- Allocate human and financial resources strategically to support student needs.