



## **Revisions to Governance Procedure PR582(b), Trustee Expense**

**To:** Governance and Policy Committee

**Date:** 12 February, 2020

**Report No.:** 02-20-3849

### **Strategic Directions**

- Transform Student Learning
- Provide Equity of Access to Learning Opportunities for All Students

### **Recommendation**

It is recommended that the revised Procedure PR582(b), Trustee Expense, as presented in this report, be approved.

### **Context**

In an effort to clarify the existing protocols which outline trustee expenditure processes, staff undertook a review of the Trustee Expense Procedure (Appendix A and Appendix B). The Trustee Expense Procedure is aligned with the Employee and Trustee Expenses Policy (P016), the Board Member Code of Conduct (P075), the Broader Public Sector Accountability Act and the Broader Public Sector (BPS) Expenses Directive, and the Travel, Meal and Hospitality Expenses Directive.

The revisions to the Procedure were considered by Executive Council on January 28, 2020. The draft revised Trustee Expense Procedure (Appendix B) is being provided to the Committee for approval.

### **Action Plan and Associated Timeline**

Subject to the Governance and Policy Committee's approval, the Trustee Expense Procedure will be submitted to the Board of Trustees for consideration and final approval on March 11, 2020.

## **Resource Implications**

No additional resources will be required for implementation of the revised Trustee Expense Procedure.

## **Communications Considerations**

The revised Trustee Expense Procedure will be communicated through the System Leaders' Bulletin, TDSB Connects, and will be posted on the Board's internal and external website.

## **Board Policy and Procedure Reference(s)**

- Policies
- Employee and Trustee Expenses Policy (P016)
- Board Member Code of Conduct (P075)

## **Appendices**

- Appendix A: Procedure PR582(b), Trustee Expense – revised with track changes
- Appendix B: Procedure PR582(b), Trustee Expense – revised clean version

## **From**

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