



Board Self-Assessment Committee

Report No. 01

BSAC:

Monday, August 24, 2020

10 a.m.

Electronic Meeting

Members Present Trustees Parthi Kandavel (Chair), Alexander Brown, Rachel Chernos Lin, Trixie Doyle, David Smith and Anu Sriskandarajah

Regrets Regrets were received from Trustee Stephanie Donaldson

Trustees participated by electronic means in accordance with [amendments to Section 7 of Ontario Regulations 463/97, Electronic Meetings](#).

Part A: Committee Recommendations

1. **Selection of a Firm to Develop and Implement a Board Self-Assessment Tool**

The Committee considered a Request for Proposals (RFP), which was issued on July 21, 2020 and closed on August 6, 2020 for a firm to develop and implement a Board self-assessment tool.

The Committee received and evaluated four bids. Following evaluation and scoring of the submissions, a shortlist of three firms was developed. A consensus meeting was held on Wednesday August 19, 2020.

The Committee held interviews on August 24, 2020, with the three short-listed firms. After interviewing the candidates, trustees scored each firm using a pre-determined set of questions and interview criteria.

Following the results of tallied scores, the Committee recommends that Directions Evidence and Policy Research Group be chosen as the successful candidate.

The Board Self-Assessment Committee **RECOMMENDS:**

(a) That Directions Evidence and Policy Research Group be selected as the firm to develop and implement a Board Self-Assessment Tool;

(b) That the Board Self-Assessment Committee continue to work with the successful firm to develop the board self-assessment tool.

Part B: For Information Only

2. Call to Order and Acknowledgement of Traditional Lands

The meeting was called to order at 10:00 a.m. via WebEx teleconference, with Trustee Parthi Kandavel presiding.

Interviews were conducted from 10:15 to 1:35 p.m., including a ten-minute recess.

The Committee discussed its work and decided that it should continue to work with the successful firm to develop the board self-assessment tool.

3. Delegations

No matters to report

4. Declarations of Possible Conflict of Interest

No matters to report

5. Adjournment

The meeting adjourned at 1:58 p.m.

Part C: Ongoing Matters

Next Meeting - TBC

Submitted by: Parthi Kandavel, Committee Chair

