

Educational Programming Partnerships

Policy P024 Educational Partnerships

Operational Procedures:

PR.667: Partnership Governance Process

PR.700: Partnership Criteria



Educational Programming Partnerships are programs, workshops, seminars, presentations, performances and/or educational services that are **led by external agencies in* our schools during instructional time.** (**COVID-19 response: several partners are also now engaged by video-conferencing on accepted TDSB platforms, following cyber safety & privacy protocols as outlined in their partnership agreements*)



Educational Programming Partnership Process



Partnership Proposal Assessment Process

Initial: Proposal and Partner

Does partner have capacity to deliver?



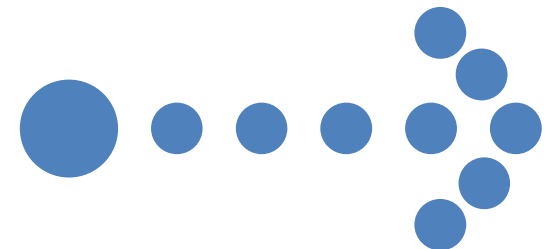
Academic: Educational Merit

*Is there a demonstrated educational need
or service gap being addressed?*



Operations: Procedures to Note

*Is there Business compliance?
What is the impact on Facilities?*



- Each proposal has a minimum of four TDSB staff on Review & Consultation (RCC) for an approval to proceed.
- Proposals with exclusive space; exceeding funding thresholds; or, with international agencies require additional levels of approval.
- EPO facilitates assessment process.



Educational Programming Partnership Agreement

(“Memorandum of Understanding”)

- **Standardized Terms**
 - Applicable TDSB policies/procedures referenced consistently for all partnerships
- **Standardized Appendices**
 - A. Program Plan detailed
 - B. **Conditions of Access** *(Partner signs-off on conditions of access to children & youth as vulnerable populations, including certification/training; PRCs; Insurance coverage; ‘duty to report’, termination of privileges)*
 - C. **Partnership Evaluation Form** *(Screen capture of online form that TDSB Contact completes at end of term of agreement during review/renewal/closure process.)*
 - D. **Annual Service Report** *(Screen capture of online form that partner submits to EPO each June: Schools served; Numbers of Participants; Fees Charged)*
- **Transparent renewal or closure process**

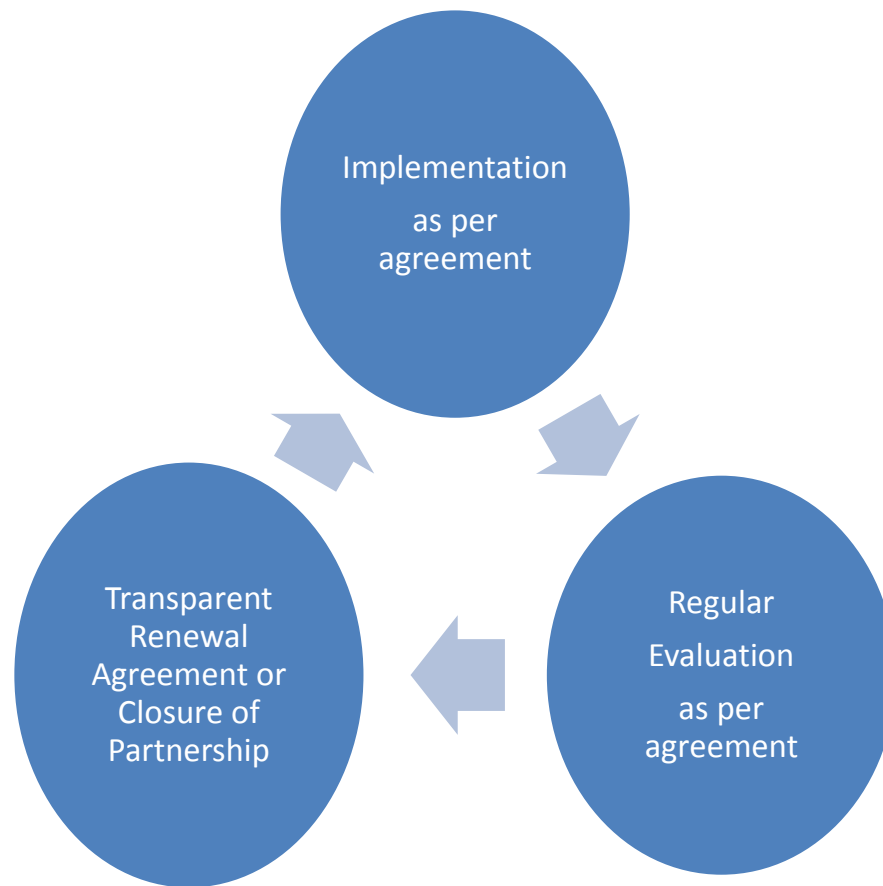


Payment for Funded/Fee for Service Partners

- Partner is set up with a ***Vendor Number*** in SAP
- A ***Purchase Order Number*** is provided by the scheduling department/school to partner
- ***Partner sends invoice*** to apinvoices@tdsb.on.ca



Partnership Review



Educational Partnership Office supports and facilitates process, but does not make decisions on the sustainability of any partnership



**Staff search and schedule directly
with 'Our Partners' based on their local needs!**

Educational Programming Partnerships
are available for TDSB Staff at:

<http://tdsbweb/partnership>

*TDSB staff can explore and find external agencies accepted to
provide educational programming during instructional time;
contact and schedule partners directly online!*



In 2019-2020, *approximately*

**55% of educational programming partners were
Fee for Services Partners (342 of 614)**

**50% of our Fee for Service partners
were engaged by schools (173 of 342)**



**3% earned more than \$50,000
(5 of 173)**



As schools schedule partnership programming according to their own needs, and TDSB does not guarantee any partner the number of schools that will avail themselves of the particular programming, total charges by Fee for Service partners are known at the end of each academic year.



Annual Service Reports (ASRs)

note locations served, numbers of sessions, participants, and charges.

It required of all Educational Programming Partners to submit their completed ASR each year in June.



All TDSB Executives have access to the 'real time' online list of partnership files that have proposed a fee for service model, through internal login to Partnership Information Management System <http://tdsbweb/partnership>



2019-2020 Fee for Service Educational Programming Partners receiving > \$50,000

Partner	Program	Brief Description	Fee for Service	Amount earned 2019-2020
Scientists in School	Scientists in School	Scientists in School workshops enhance elementary STEM curriculum for students and teachers.	\$210 per session	\$348,410
X Movement Inc.	Connected Movement	Connected Movement provides workshops and events that integrate physical, emotional, social and environmental literacy.	\$750 per session	\$265,339
Prologue to the Performing Arts	Prologue Programming	Prologue represents a select group of professional artists and companies to provide performing arts workshops and performances in music, dance, theatre, puppetry, opera and storytelling.	\$1400 per session	\$132,505
Junglesport Inc.	Adventure Learning	A multi-day program with a series of one hour sessions offered each day. Students take part in wall climbing and vertical challenges and Obstacle Courses.	\$5000 per school	\$84,200
Roots of Empathy	Roots of Empathy Classrooms	By bringing a real baby and parent into classrooms, the program raises the social/emotional competence of students through increasing students' capacity for empathy.	\$1,000 per school	\$69,000

www.tdsb.on.ca/partnership

partners@tdsb.on.ca



