



Audit Committee

Report No. 53

AC:054A
Monday, September 21, 2020
4 p.m.
Electronic Meeting

Members Present Trustees James Li (Chair), Michelle Aarts, Christopher Mammoliti and Robin Pilkey

External Members Mark Hughes, Ian MacKay and Mary Preece

Also Present: Trustees Alexander Brown and Trixie Doyle

Part A: Committee Recommendations

1. Annual Audit Committee Report to the Board of Trustees and Ministry of Education as per Ontario Regulation 361/10 and Committee Self-Assessment [3929]

The Committee considered a report from staff (see AC:054A, page 7), presenting a report to the Ministry on work performed by the RIAT, a summary of the committee's activities and a self-assessment.

Moved By Trustee Aarts
Seconded By Mark Hughes

The Audit Committee **RECOMMENDS** that the report be received.

Carried

2. Annual Educational Partnerships Update [3951]

The Committee considered a report from staff (see AC:054A, page 25), presenting information on all fee for service educational programming partnerships earning more than \$50,000.

Moved By Trustee Pilkey
Seconded By Trustee Aarts

The Audit Committee **RECOMMENDS** that the report be received.

Carried

3. External Audit Committee Member: Recruitment [3954]

The Committee considered a report from staff (see AC:054A, page 45), presenting information on the recruitment process for an external member of the Audit Committee following the expiration of the term of one external member.

Moved By Mary Preece

Seconded By Trustee Aarts

The Audit Committee **RECOMMENDS** with the expiration of an external member's term on the Audit Committee, the Board approve the recruitment of an external member to the Audit Committee for a three-year term beginning 31 January 2021.

Carried

4. Annual Compliance Program Update [3950]

The Committee considered a report from staff (see AC:054A, page 47), presenting an update on the compliance program.

Moved By Ian MacKay

Seconded By Mark Hughes

The Audit Committee **RECOMMENDS**:

(a) That the report be received;

(b) That training provided by the Ministry of Education, Ministry of Health and Toronto Public Health for COVID-19 be provided to appropriate staff and compliance of staff training be reported and enforced.

Carried

5. Annual Whistleblower Update [3953]

The Committee considered a report from staff (see AC:054A, page 65), presenting information on the whistleblower program.

Moved By Ian MacKay

Seconded By Mark Hughes

The Audit Committee **RECOMMENDS** that the report be received.

Carried

6. Internal Audit Department and Engagement Status Update [3947]

The Committee considered a report from staff (see AC:054A, page 111), presenting an update on department projects for the fiscal year as of September 2020.

Moved By Ian MacKay

Seconded By Mark Hughes

The Audit Committee **RECOMMENDS** that the report be received.

Carried

7. Regional Internal Audit Team Engagement and Status Update [3940]

The Committee heard an update from staff (see AC:054A, page 125) presenting status updates on scheduled engagements and follow-up reports as of September 2020.

Moved By Mary Preece

Seconded By Mark Hughes

The Audit Committee **RECOMMENDS** that the report be received.

Carried

8. Audit Committee O. Reg. 361/10 Requirements: Work Tracker [3948]

The Committee considered a report from staff (see AC:054A, page 129), presenting the work tracker checklist of the O. Reg. 361/10 requirements to assist with the planning of Audit Committee activities and meeting agendas.

Moved By Ian MacKay

Seconded By Mark Hughes

The Audit Committee **RECOMMENDS** that the report be received.

Carried

Part B: Information Only

9. Call to Order and Acknowledgement of Traditional Lands

An electronic meeting of the Audit Committee was convened on Monday, September 21, 2020 from 4:08 to 7:04 p.m., with James Li presiding.

10. Audit Committee Chair Election

With the permission of the meeting and on motion of Trustee Aarts, seconded by Mark Hughes, the matter was added to the agenda and discussed.

On motion of Trustee Pilkey, seconded by Ian Mackay, the Committee decided that Trustee James Li would remain as Chair of the Audit Committee until the Organizational Meeting of the Board on November 16, 2020.

11. Approval of the Agenda

On motion of Trustee Pilkey, seconded by Mark Hughes, the agenda was approved.

12. Declarations of Possible Conflict of Interest

No matters to report

13. Approval of Meeting Minutes of June 22, 2020

On motion of Ian MacKay, seconded by Mary Preece, the Audit Committee approved the minutes of June 22, 2020.

14. Delegations

No matters to report

15. Adjournment

On motion of Trustee Aarts, seconded by Mary Preece, the meeting adjourned at 7:04 p.m.

Part C: Ongoing Matters

No matters to report

Submitted by: Trustee James Li, Chair