

APPENDIX A

Contract Awards Provided for Information (contracts over \$50,000 and up to \$175,000)

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	All Schools	Markbook software. A mark/grade tracking tool primarily used by secondary teachers to compile and calculate marks for students. See Appendix 'D'	N/A	The Acadiem Group	Sole Source	No	N/A	\$82,000	Sept. 2020/ Aug.2021	IT Services
2	Continuing Education Department	Printing of Learn4Life Winter2020/Spring2021 Brochures- Printing/Binding/Mail prep/Delivery to Post Office for distribution of annual brochures promoting General Interest and Seniors' courses through the Continuing Education Department.	N/A	Metroland Media	Yes	No	4	\$130,532 ¹	Oct 2020/ Dec 2020	Continuing Education/ Purchasing Services
3	All Schools	Zoom Edu Licences See Appendix 'E'	N/A	Zoom Video Communications	Sole Source	No	N/A	\$121,539	Oct 2020/ Oct 2021	IT Services

¹ Cost of distribution via Canada Post is not included but is estimated to be approximately \$153,000.00

APPENDIX B

Contracts Requiring Finance, Budget and Enrolment Committee Approval
(contracts over \$175,000 and up to \$250,000)

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APPENDIX C

Contracts Requiring Board Approval (contracts over \$250,000 and Consulting Services over \$50,000)

#	User/Budget Holder School/Department	Products/Services Details	Ward	Recommended Supplier	Low Bid/ Highest Score	Objections	# of Bids Rec'd	Estimated Annual Amount	Projected Start/End Date of Contract	Customer Involvement
1	Schools/Nutrition Services/Student Nutrition Programs	Dairy Products Provision of dairy products as and when required such as milk, yogurt, cheese, etc. MGCS OSS-00631650 - Dairy Products	N/A	Agropur Dairy Cooperative	Yes	No	N/A	\$265,000	Nov 2020/ Sep 2022	Nutrition Services Purchasing Services

BRIEFING NOTE

Date 3 November 2020
To Finance, Budget & Enrolment Committee
From Peter Singh, Executive Officer, Information Technology and Information Management
Subject **Markbook Software**

Purpose Markbook is a mark and grade tracking tool, primarily used by teachers at the secondary (9-12) level. It is used to compile and calculate marks for students and features bi-directional integration with Trillium SIS which allows teachers to import class lists and export student grades. It has been in use in most secondary schools for several years by a large number of teachers. During the initial weeks of the COVID-19 pandemic, the web version of Markbook allowed teachers to transition their grade tracking records to a remote learning environment. With the introduction of virtual schools and the possibility of in person schools needing to pivot to remote learning as the health situation evolves, it will be critical to maintain this functionality.

Markbook is not available through resellers and can only be purchased directly from the vendor, The Acadiem Group. Markbook was purchased individually by schools for several years and since 2015 has been funded centrally from the IT Services budget. With the upcoming migration from Trillium SIS to Powerschool SIS over the next two years, the functionality of the Markbook application may be duplicated and enhanced within Powerschool SIS, rendering Markbook obsolete. This will not be determined with certainty until the migration to Powerschool SIS is complete.

Strategic Direction • Allocate human and financial resources strategically to support student needs.

BRIEFING NOTE

Date 3 November 2020

To Finance, Budget & Enrolment Committee

From Peter Singh, Executive Officer, Information Technology and Information Management

Subject **Zoom Edu Licenses**

Purpose Zoom Video Communications Inc is an easy to use conferencing platform that provides tele-conferencing, tele-commuting, video conferencing and distance learning capabilities. The Zoom application was investigated as a possible tool to be used by the Special Education/Professional Support Services team as they required a secure and private remote video conferencing tool. IT Services have researched the Zoom platform and attended technical demonstrations of the service to ensure MFIPPA and PHIPA compliancy, proper system integration and compatibility. IT Services Risk and Privacy assessments have returned with a low risk level for Zoom use.

As a result, Zoom was implemented in August for use by; Special Education/Tele-Health team, Principals, Vice-Principals, Trustees, Senior Team and Business Managers. Parent and Community Engagement as well as School Councils had also requested licensing for this platform and were included in this initial licensing.

An expansion of licences to include all FTE teachers was planned for November. Upon review of pricing for all the various groupings of staff, it was determined that it would be a lower cost to licence all TDSB's FTE staff through a singular enterprise site license.

Strategic Direction • Allocate human and financial resources strategically to support student needs.