



Board Self-Assessment Committee Report No. 04

Tuesday, July 14, 2020
4:00 p.m.
Electronic Meeting

Members Present Trustees Parthi Kandavel (Chair), Alexander Brown, Rachel Chernos Lin, Stephanie Donaldson, Trixie Doyle, David Smith and Anu Sriskandarajah

Regrets Trustee James Li

Trustees participated by electronic means in accordance with [amendments to Section 7 of Ontario Regulations 463/97, Electronic Meetings](#).

Part A: Committee Recommendations

No matters to report

Part B: For Information Only

1. Call to Order and Acknowledgement of Traditional Lands

The meeting was called to order at 4:00 p.m. via WebEx teleconference, with Trustee Parthi Kandavel presiding.

2. Discussion on Review of Board Self-Assessment RFP Preparation Package

The Committee reviewed the draft Board Self-Assessment RFP Preparation Package at the meeting through Google Docs. Committee members agreed through general consensus.

Staff provided an overview of the draft Board Self-Assessment RFP Preparation Package (including background, scope, weighting/criteria). Trustees agreed in general consensus to add language re: equity and well-being to the RFP.

Trustees had a discussion around the importance regarding the intricate balance of equity, diversity, and experience when weighting and evaluating potential vendor(s) for selection.

Decision: Scope, Background, Scope of Work, and Updated Weighting Criteria as presented in Draft RFP Package were agreed by all Trustees present.

3. Adjournment

The meeting adjourned at 5:35 p.m.

Part C: Ongoing Matters

Trustees on agree on Timeline as per below:

- Chris Ferris to post final RFP to online RFP portal week of July 20
- 15 calendar days to be posted
- All trustees to receive hardcopies of proposals submitted for bid
- Reconvene committee meeting week of August 17 (Potentially August 18th and 20th at 1 pm to review, evaluate and score all RFPs)
- Interviews tentatively scheduled for August 25th and make recommendation to Board for August 26th (follow up with Denise re: timing/confirmation to present to Board)

Submitted by: Parthi Kandavel, Committee Chair