



Name of Committee: Community Use of Schools Community Advisory Committee

Meeting Date: 8 December 2020

A meeting of the Community Use of Schools Community Advisory Committee convened on 8 December 2020 from 8:00 a.m. to 10:00 a.m. via Zoom with Co-Chairs Michelle Aarts and Judy Gargaro presiding.

Attendance via Zoom: **Michelle Aarts** (Trustee), **Judy Gargaro** (Etobicoke Philharmonic Orchestra), **Dan MacLean** (Trustee), **Lynn Manning** (Girl Guides of Canada, Ontario Council), **Heather Mitchell** (Toronto Sports Council), **Alex Viliansky** (Felix Swim School), **Patrick Rutledge** (Big League Book Club), **Susan Fletcher** (SPACE), **Alan Hrabinski** (Toronto Basketball Association), **Doug Blair** (North Toronto Soccer Club), **Dave McNee** (Quantum Sports and Learning Association), **Sara Somerset** (Jack of Sports).

Also present were TDSB Staff: **Maia Puccetti** (Executive Officer, Facilities & Planning), **Ugonma Ekeanyanwu** (Acting Facility Permitting Team Leader), **Ndaba Njobo** (Facility Permitting Coordinator), **Tina Androutsos** (Executive Assistant), **Shirley Adderley** (Manager, Facilities Issues & System Liaison), **Jonathan Grove** (Interim Senior Manager, Plant Operations).

Guests: **Monika Constantino** (Toronto Soccer Connection), **Elizabeth Lukie** (Hutt Piano Class), **Terence Phillips** (Phillips Basketball Academy), **Graham Welsh** (Toronto Sports Social Club), **Beje Melamed** (North Toronto Soccer Club).

Regrets: **Dennis Keshinro** (Belka Enrichment Centre), **Kevin Battaglia** (TSAA), **Sam Glazer** (Congregation Beth Haminyan), **Gerry Lang** (Citizens For Life Long Learning), **Jonathan Wood** (Toronto Accessible Sports Council), **Narni Santos** (The Learning Enrichment Foundation).

Part A: Recommendations

CUSCAC recommends:

That the revised Terms of Reference for the Community Use of Schools Community Advisory Committee (CUSCAC), as detailed in Appendix A, be approved.

Part B: For Information Only

Status of Community Use of School Permits

Under the most recent provincial public health and Toronto Public Health directives, all community use permits continue to be suspended until January. City of Toronto programs are also suspended.

Terms of Reference

CUSCAC will submit revised Terms of Reference to Program and School Services Committee for consideration. Final revisions to the Terms of Reference to be completed and will be sent to the Committee Co-chairs for final review.

Appendix B provides the previous Terms of Reference in the “tracked changes” format. The primary changes to the Terms of Reference are as follows:

- i. Board determines the number of Trustees assigned to the committee and who is the Trustee Co-Chair;
- ii. Revised list of TDSB staff who shall act as resources to the committee and should attend committee meetings;
- iii. Minutes will be recorded by the Committee Assistant, but in the absence of the Committee Assistant, may be recorded by any member appointed by the Committee;
- iv. Re-formatting of the Terms of Reference document and eliminating duplication of items.

The original Terms of Reference were approved by the Board on November 17, 2004, and subsequently revised on December 10, 2007, March 2012, June 2014, October 2014 and April 2015. The Community Use of Schools Community Advisory Committee (CUSCAC) requested updates to the Terms of Reference to simplify the document and to further align with the guidelines in the Community Advisory Committee Handbook.

Consultation to revise the Terms of Reference was initiated in 2019 with the Committee, including the Trustee representatives, and the former Executive Officer of Facility

Services and Planning. Consultation to revise the Terms of Reference was halted due to the pandemic and restarted when the Community Advisory Committee meetings were resumed in October 2020.

Extend the term of the existing Year A members, for this one time, until the next the Annual General Meeting. The November 2020 AGM was deferred due to the pandemic.

The November 2020 Annual General Meeting (AGM) was deferred because of the pandemic. The next “Year A” committee members would have been selected at the November AGM. A virtual AGM is an option, but this would require pre-planning and staff resources to facilitate. Considering this, the CUS Committee Advisory Committee recommends extending the term of the existing members, (Year A), until the next AGM is held. The other benefit of extending the terms for the current members is that this group has been involved with changes brought about by the pandemic, impacting community use of schools. The group is familiar with the health and safety concerns and as such would be in a good position to understand and adapt to further changes impacting community use of schools.

Year A (those years ending in an even number) represents the following: Children, Community Advocacy, For-Profit, Parent groups, Persons with disabilities, Seniors, plus one (1) additional member to total seven (7) members.

Appendix A, Revised Final Terms of Reference
Appendix B, Tracked Changes Terms of Reference

Deferral of Committee’s November Annual General Meeting

Discussion regarding the options and current Year A committee members accepted to extend their terms until the next AGM can be organized as a virtual event, subject to approval by the Board. Discussion regarding whether we could organize a virtual AGM - which TDSB staff will review.

Part C: Ongoing Matters

As of late December, community use permits have been suspended for January 2021 – in accordance with the provincial lock down.

Terms of Reference, once finalized, to be presented at January 13 PSSC meeting as well as the recommendation to extend current Year A committee members terms until next AGM. Once approved, information will be updated. on [Community Advisory Committee](#) web page..

Report Submitted by: Maia Puccetti