

Toronto District School Board

Operational Procedure PR.578

Title: **EXTERNAL PARTNERSHIPS: SUPPLEMENTAL SUPPORT SERVICES**

Adopted: June 13, 2006

Reviewed:

Revised: **June 17, 2014**

Authorization: Administrative Council

1.0 OBJECTIVE

To provide a framework for creating and implementing partnerships with external agencies that provide mental health, physical health or social services which involve assessment, treatment, counselling, or therapy.

2.0 RESPONSIBILITY

Associate Director(s)

3.0 DEFINITIONS

Professionals: Individuals who are members of a regulated professional college in Ontario, e.g., social workers, audiologists, nurses, occupational therapists, physiotherapists, psychologists, social workers, and speech-language pathologists.

Professional Support Services Staff: Includes Social Work and Attendance, Speech-Language Pathology, Occupational Therapy and Physiotherapy, Psychological Services, and Child and Youth .

4.0 PROCEDURES

4.1 Supplemental Support Services Partnership Criteria

Supplemental support services external partnerships must meet the same criteria as all external partnerships (see PR.700). These services may provide assessment, treatment, counselling, and/or therapy activities that are unique and distinctly different than those activities implemented by TDSB Professional Support Services staff.

Supplemental support services partnerships must respect the Board's collective agreements with unionized staff. The services provided by external providers must not be in conflict with provisions of collective agreements with Board staff

(e.g., CUPE, OSSTF, PSSP and ETFO). Agreements outline work that is done in complement to, not in duplication of the work done by the TDSB Professional Support Services staff.

The Senior Manager of Professional Support Services reviews and advises on all supplemental support services proposals and agreements. Chiefs of Psychological Services, Social Work and Attendance Services, Occupational Therapy and Physiotherapy Services, Speech-Language Pathology Services, and Child and Youth Services are named as the primary TDSB contact on partnership agreements. They also consult with Principals regarding issues of professional conduct, service delivery, and quality assurance of the Supplemental Support Services Partnership Agreements/Memorandums of Understanding.

- 4.2** All external programs or services delivering supplemental support services require:
- An Agency Consent Form from the external provider that must be completed and signed by the parent/guardian for student participation. This is submitted to the Principal and filed in the Ontario Student Record.
 - Consent to Release Confidential Information to permit the exchange of information between the Board and the external provider that must be completed and submitted to the Principal for filing in the Ontario Student Record.

5.0 REFERENCE DOCUMENTS

P024 External Partnerships

PR.667: External Partnerships: Partnership Governance Process

PR.700: External Partnerships: Partnership Criteria