

Special Committees

From: Denise Joseph-Dowers, Senior Manager, Governance and Board Services

Special committees, ad hoc committees, workgroups and task forces are established by the Board in accordance with the following bylaw:

4.8 Establishment of Special Committees

- 4.8.1 The Board may establish a special committee of members of the Board to make recommendations to the Board on any matter.

Background Information on the Special Committees

1. **Board Self-Assessment Committee**

On April 20, 2016, the Board established a Board Self-Assessment Committee.

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| <u>Mandate</u> | (a) To develop and present to the Board for discussion, a Board performance assessment, including options for self-assessments, |
| | (b) To select a firm to develop a self-assessment tool for trustees that can be applied annually |

Membership Up to seven members, as appointed by the Board

2021 Members Trustees Brown, Chernos Lin, Donaldson, Kandavel, Li, Smith, Sriskandarajah

2. **Bylaws Review Ad Hoc Committee**

On November 16, 2020, the Board established a Bylaws Review Ad Hoc Committee.

Mandate To review the Board's bylaws and present recommendations regarding revisions to the Governance and Policy Committee in the spring 2021.

Membership Up to five trustees, as appointed by the Board

2021 Members Trustees Doyle, Laskin, Rajakulasingam and Wong

3. Director's Performance Appraisal Committee

On December 1, 2016, the Board established the Director's Performance Appraisal Committee. On March 22, 2017, the Board received the Brown Governance terms of reference for the committee. On December 4, 2017, the Board decided that the term of membership on the Director's Performance Appraisal Committee be changed from one to two years. Membership may change subject to the results of the Organizational meeting for the positions of chair and vice-chair.

<u>Mandate</u>	To provide oversight of the process used to perform the annual evaluation of the Director's work (policy P049) To select a consultant who will facilitate the performance review process, determine the terms of the evaluation, report such to the Board and approve the individuals on staff to be included in the survey and interviews
<u>Membership</u>	Seven trustees, including the Chair and Vice-chair, as appointed by the Board, subject to the results of the Organizational meeting for the positions of chair and vice-chair
<u>2021 Members</u>	Trustees Brown, Doyle, Kandavel, Laskin, Mammoliti and Sriskandarajah

4. Director Search Committee

On July 16, 2020, the Board established a Director Search Committee.

<u>Mandate</u>	To work with the Board-approved executive search firm on the selection of a Director of Education
<u>Membership</u>	Up to 11 trustees: Up to three trustees per Learning Centre, as recommended by their Learning Centre trustees, to adequately represent the geographic complexities and social identities of the City of Toronto
<u>2021 Members</u>	Trustees Aarts, Brown, Chernos Lin, Kandavel, Laskin, Mammoliti, Rajakulasingam, Smith and Wong

5. Integrity Commissioner Selection Committee

On August 25, 2021 the Board established an Integrity Commissioner Selection Committee.

- Mandate
- (a) To develop and approve, in consultation with staff, parameters for the Request for Proposal (RFP) to be issued for an Integrity Commissioner for the Toronto District School Board
 - (b) To assess submissions from candidates based on evaluation criteria and scoring ratings clearly defined in the procurement documentation
 - (c) Identify a preferred candidate and submit a recommendation to the Board for consideration and approval

Membership Up to five trustees, as appointed by the Board

2021 Members Trustees Donaldson, Moise, Patel, Smith and Sriskandarajah

6. Negotiations Steering Committee

Negotiations steering committees have been established by the Board from time to time.

Mandate To consider and make recommendations to the Board on collective bargaining and employee contract negotiations matters;

To provide timely advice to Board staff on the conduct of negotiations during collective bargaining

Membership Up to six trustees, as appointed by the Board

2021 Members Trustees Chernos Lin, Donaldson, Moise, Pilkey and Smith

7. Other Special Committees

The Board may wish to consider establishing other special committees.

IT IS RECOMMENDED:

1. Board Self-Assessment Committee

- (a) That the Board Self-Assessment Committee be re-established;**
- (b) That the Board appoint up to seven trustees to serve on the Board Self-Assessment Committee for a term ending November 14, 2022.**

2. Bylaws Review Ad Hoc Committee

- (a) That the Bylaws Review Ad Hoc Committee be re-established;**
- (b) That the Board appoint up to five trustees to serve on the Bylaws Review Ad Hoc Committee for a term ending November 14, 2022.**

3. Director's Performance Appraisal Committee

That the newly elected chair and vice-chair of the Board be appointed to serve on the Director's Performance Appraisal Committee for a term ending November 14, 2022.

4. Director Search Committee

- (a) That the Director Search Committee be re-established;**
- (b) That the Board appoint up to 11 trustees to serve on the Director Search Committee for a term ending November 14, 2022.**

5. Integrity Commissioner Selection Committee

- (a) That the Integrity Commissioner Selection Committee be re-established;**
- (b) That the Board appoint up to five trustees to serve on the Integrity Commissioner Selection Committee for a term ending November 14, 2022.**

6. Negotiations Steering Committee

- (a) That the Negotiations Steering Committee be re-established;**
- (b) That the Board appoint up to six trustees to serve on the Negotiations Steering Committee for a term ending November 14, 2022.**

Nominations

Board Self-Assessment Committee

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Bylaws Review Ad Hoc Committee

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

**Director's Performance Appraisal
Committee**

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Director Search Committee

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

**Integrity Commissioner Selection
Committee**

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Negotiations Steering Committee

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____