

Educational Programming Partnerships

Policy P024 Educational Partnerships

Operational Procedures:

PR.667: Partnership Governance Process

PR.700: Partnership Criteria



Educational Programming Partnerships are programs, workshops, seminars, presentations, performances and/or educational services that are **led by external agencies in our schools * during instructional time.** (**COVID-19 response: several partners are also now engaged by video-conferencing on accepted TDSB platforms, following cyber security & privacy protocols as outlined in their partnership agreements*)



Educational Programming Partnership Process



Partnership Proposal Assessment Process

Initial: Proposal and Partner

Does partner have capacity to deliver?



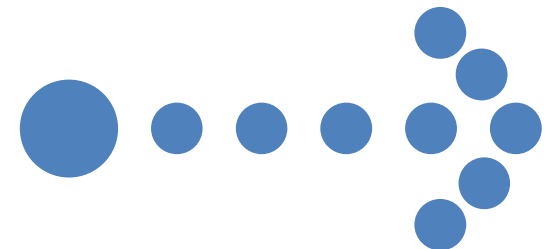
Academic: Educational Merit

*Is there a demonstrated educational need
or service gap being addressed?*



Operations: Procedures to Note

*Is there Business compliance?
What is the impact on Facilities?*



- Each proposal has a minimum of four TDSB staff on Review & Consultation (RCC) for an approval to proceed.
- Proposals with exclusive space; exceeding funding thresholds; or, with international agencies require additional levels of approval.
- EPO facilitates assessment process.



Educational Programming Partnership Agreement

(“Memorandum of Understanding”)

- **Standardized Terms**
 - Applicable TDSB policies/procedures referenced consistently for all partnerships
- **Standardized Appendices**
 - A. Program Plan detailed
 - B. **Conditions of Access** *(Partner signs-off on conditions of access to children & youth as vulnerable populations, including certification/training; PRCs; Insurance coverage; ‘duty to report’, termination of privileges)*
 - C. **Partnership Evaluation Form** *(Screen capture of online form that TDSB Contact completes at end of term of agreement during review/renewal/closure process.)*
 - D. **Annual Service Report** *(Screen capture of online form that partner submits to EPO each June: Schools served; Numbers of Participants; Fees Charged)*
- **Transparent renewal or closure process**

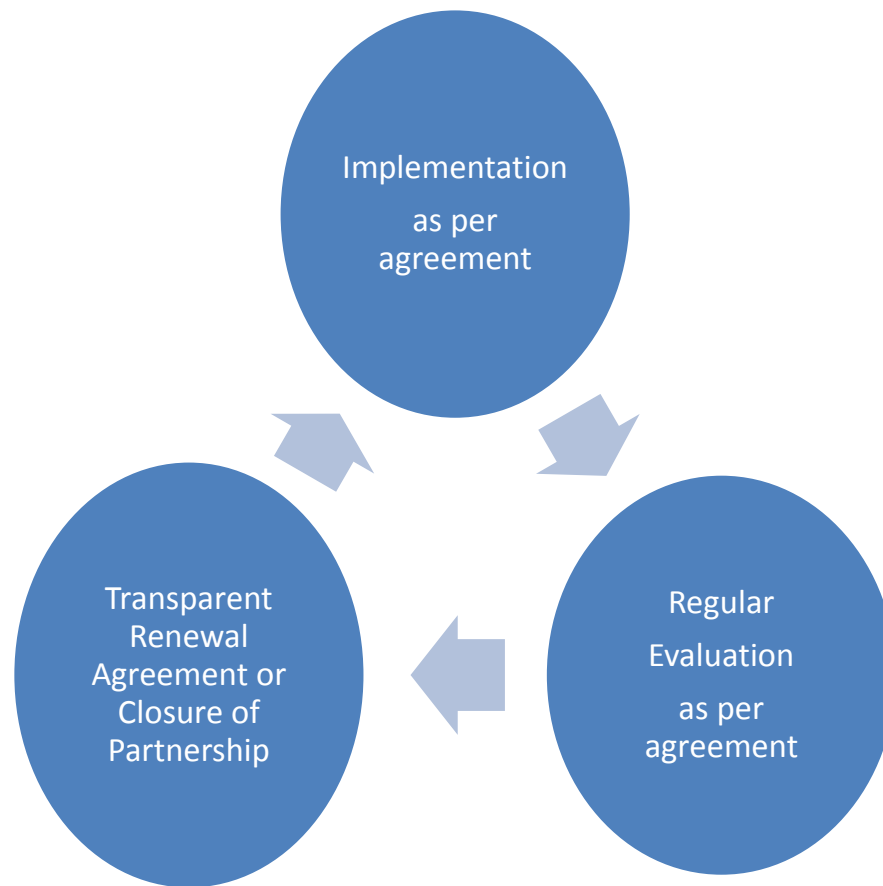


Payment for Funded/Fee for Service Partners

- Partner is set up with a ***Vendor Number*** in SAP
- A ***Purchase Order Number*** is provided by the scheduling department/school to partner
- ***Partner sends invoice*** to apinvoices@tdsb.on.ca



Partnership Review



Educational Partnership Office supports and facilitates process, but does not make decisions on the sustainability of any partnership



**Staff search and schedule directly
with 'Our Partners' based on their local needs!**

Educational Programming Partnerships
are available for TDSB Staff at:

<http://tdsbweb/partnership>

*TDSB staff can explore and find external agencies accepted to
provide educational programming during instructional time;
contact and schedule partners directly online!*



In 2020-2021, *approximately*

**61% of educational programming partners were
Fee for Services Partners (*358 of 584*)**

**37% of our Fee for Service partners
were engaged by schools (*130 of 358*)**



**3% earned more than \$50,000
(*4 of 130*)**



EDUCATIONAL PROGRAMMING PARTNERS EARNING > \$50,000 2020-2021

| Partner | Program | Brief Description | Fee for Service | Amount Earned 2020-2021 |
|---------------------------------|----------------------|--|--------------------|----------------------------|
| X Movement Inc. | Connected Movement | Connected Movement provides movement, fitness and sport workshops that integrate physical, emotional, social and environmental literacy. | \$750 per session | \$ 131,809 |
| Scientists in School | Scientists in School | Facilitated by experts in scientific and engineering fields, workshops provide an opportunity for elementary teachers' professional learning through collaborative delivery of these sessions immersed in inquiry based learning. | \$250 per session | \$ 114,805 |
| Prologue to the Performing Arts | Prologue Programming | Prologue represents and promotes a select group of professional artists and companies to provide live performing arts workshops and performances in music, dance, theatre, puppetry, opera and storytelling. Programming may be offered in French, and professional learning sessions are available for staff. | \$1400 per session | \$ 101,256 |
| Arts Express | Arts Express | Arts Express offers arts programming for elementary students in a variety of ways: drama and dance workshops, the T.A.S.A.M. "Tackling Anxiety and Stress through Arts and Mindfulness" program which focuses on the arts and mental health and wellness; and The Literacy Storytelling series. | \$190 per session | \$ 61,850 |

Impact of 2020-2021 requirement of educational programming partners' remote delivery due to COVID?

- **Increase in numbers of partners seeking Fees for Service (from 55% to 61%)**
- **Fewer Fee for Service partners engaged by schools (from 50% to 37%)**
- **Fewer numbers of accepted educational programming partners, as they needed to be able to deliver virtually (from 614 to 584)**



As schools schedule partnership programming according to their own needs, and TDSB does not guarantee any partner the number of schools that will avail themselves of the particular programming, total charges by Fee for Service partners are known at the end of each academic year.



Annual Service Reports (ASRs)

note locations served, numbers of sessions, participants, and charges.

All Educational Programming Partners are required to submit their completed ASR each year in June.



All TDSB Executives have access to the 'real time' online list of partnership files that have proposed a fee for service model, through internal login to Partnership Information Management System <http://tdsbweb/partnership>



TDSB Educational Partnership Office

(416) 397-3340

educationalpartners@tdsb.on.ca



